

Alternate K-PREP Attainment Task Administration
Spring 2021
(Guidance Document)

The 2020-2021 school year has brought about many changes from both an instructional and an assessment standpoint. The decision to postpone the first Alternate K-PREP test window in February was to allow more time to teach and hopefully get more students back to in-person learning. This also allows time for any additional guidance to be shared by the US Department of Education (USED) regarding any direction that might be given moving into spring 2021. The ability to combine both windows allowed the flexibility to push the window back to allow more time to teach.

The message this school year has been consistent in the measure of how flexible the Kentucky Department of Education (KDE) wants to be in the process to ease some of the added stress students and teachers are feeling. That also holds true when it comes to the assessment window that will begin March 22.

As the spring 2021 Alternate K-PREP Test Window approaches the Office of Assessment and Accountability (OAA) wanted to share guidance that may be a little different than what you have experienced in prior years. These topics are based on questions the office has received and the direction that is being shared. There will be many situations that could arise during the testing window. This list in no way will address all possible situations, however the intention is to share a consistent message and to allow options where able.

The Division of Assessment and Accountability Support (DAAS) has developed two guidance documents that will apply to all spring assessments. Please see the 2020-2021 DAAS Assessment Guidance Document and the Participation in Spring 2021 Kentucky State Testing for more information. All test administrations in-person at school buildings or in home or hospital settings should be provided while following [Guidance on Safety Expectations and Best Practices for Kentucky Schools \(K-12\)](#) and the most current health guidelines at the time of testing.

If you have specific questions about an assessment situation, please contact your District Assessment Coordinator (DAC) or Building Assessment Coordinator (BAC) and share that question with them. If they are unable to answer the question, they may contact [Kevin O'Hair](#) by email or by phone at (502) 564-4394.

Testing Situation	Guidance/Direction for Spring 2021	Testing Scenario
Test Administration Dates	<p>Spring 2021 Alternate K-PREP Test Window: (March 22-May 28, 2021)</p> <p>Please note that districts may require the test administration to end before May 28. No assessments may be administered after May 28 without OAA approval.</p> <p>Transition Attainment Record: (Oct. 5, 2020-May 28, 2021)</p> <p>Please note that districts may require the test administration to end before May 28. No assessments may be administered after May 28 without OAA approval.</p>	
No Testing Remotely/Online	<p>All testing must occur in an in person setting and be administered by trained/certified staff. The location does not have to be on school grounds, but a location that would be considered a secure testing environment and again, administered by a certified staff who has been trained.</p>	<ul style="list-style-type: none"> A. Student is at school during the testing window. That student would be tested. B. Student is not at school but does meet with their teacher at the public library to receive instruction. That student would be tested. C. Student is a homebound student, and the teacher comes to the home to provide instruction. That student would be tested. D. Student is completely virtual with no access to a test administrator during the testing window. That student would NOT be tested.

<p>Alternate Assessment Targets Assessed During Test Window for March 22-May 28</p>	<p>All Kentucky Academic Standards-Alternate Assessment Targets will be assessed during the March 22-May 28 test window. As you will see in the next section below the order for administration may vary. In order to comply with the Individuals with Disabilities Education Act (IDEA) and Every Student Succeeds Act (ESSA-2015) a full assessment administration is required.</p>	<p>This means a district may opt to administer all tasks A-C for each content area before starting the administration for D-F. If the tasks for D-F are not being taught in the classroom and locked away in a secure location, instruction may continue for tasks D-F (what we would refer to as those Window 2 materials) while tasks A-C are being tested.</p>
<p>Testing Order for Spring Administration</p> <p>Option 1 or Option 2 may be determined by the district.</p>	<p>Materials will be received in one binder representing what would have been Window 1 (tasks A-C). The materials that would have been Window 2 (tasks D-F) will be shrink wrapped instead of in a binder and shipped together. Possible options are available when administering the test in the Testing Scenario column.</p>	<p>Option 1: Complete the first binder (A-C), then move to shrink wrapped tasks (D-F). Scores will be submitted together for tasks (A-C) and (D-F) in the SRD as they always have.</p> <p>Option 2: Complete all of one content area before moving to the next (combine reading A-F), (combine mathematics A-F), (combine writing A-F), (combine science A-F), (combine social studies A-F).</p>

<p>Test Administration by Content Area</p>	<p>In the past only one content area was permitted per day. OAA is allowing more than one content area to be completed per day due to the current COVID-19 pandemic status and the uncertainty of time available to have access to students.</p> <p>If at any time a student becomes frustrated, tired or overwhelmed while testing the administration must stop immediately.</p>	<ol style="list-style-type: none"> 1. One content area would mean Reading tasks A-C in this situation. 2. If you choose to test two content areas it would be: <ol style="list-style-type: none"> (A.) Reading (tasks A-C) and Mathematics (tasks A-C) or (B.) Reading (tasks A-F). <p>Caution: Choosing two content areas, either A or B above would result in the student completing 30 test questions.</p> <p>Understanding the time crunch this spring, please do not push the student to test more than they are comfortable during one test administration.</p>
<p>Testing: Order in Binder Must be Followed</p>	<p>The order materials are received in the binder by content area must be followed. When the binder arrives the Quality of School Climate and Safety (QSCS) survey will be the first thing administered. The first test to be administered will be reading for grades 3-8 and 10 (tasks A-C). As noted above a district may also decide to administer all of reading (tasks A-F) before beginning the mathematics test.</p> <p>The order means that reading must be completed in the binder before moving on to mathematics.</p>	<p>Binder Order: Elementary (grade 3)</p> <ol style="list-style-type: none"> 1. Quality of School Climate and Safety Survey 2. Reading (tasks A-C) 3. Mathematics (tasks (A-C) <p>Shrink Wrapped Materials: Elementary (grade 3)</p> <ol style="list-style-type: none"> 1. Reading (tasks D-F) 2. Mathematics (tasks D-F)

<p>Quality of School Climate and Safety survey</p>	<p>The Quality of School Climate and Safety survey contains two forms: Grades 3-5 and Grades 6-High School. Each form contains 30 statements for which students are prompted to respond whether they strongly agree, agree, disagree or strongly disagree. All students in tested grades participate in the surveys.</p> <p>The survey items are available for each form:</p> <ul style="list-style-type: none"> • Climate and Safety Items Grades 3 - 5 • Climate and Safety Items Grades 6 - High School <p>The survey is modified, and number of items reduced for students who participate in the Kentucky Alternate Assessment program.</p> <ul style="list-style-type: none"> • Alternate Assessment Climate and Safety Items Grades 3-5 • Alternate Assessment Climate and Safety Items Grades 6-High School 	<ol style="list-style-type: none"> 1. Required for “ALL” students. 2. Reduced number of items to 17. <p>Questions: 1 to 5 - School Climate 6 to 10 - School Safety 11 to 17- Opportunities to Learn</p> <ol style="list-style-type: none"> 3. Four response options provided in line with all other students who complete the survey. 4. Elementary and middle school will complete the survey in grades 3-8. High school will only require the survey at grades 10 and 11. Students in grades 9, 12 or 14 will not be required to complete the survey. <p>Must be completed before any Attainment Tasks are administered.</p>
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<p>Transition Attainment Record (TAR)</p>	<ul style="list-style-type: none"> ▶ Assessed at grade 11 (alternate for ACT at grade 11). Available at grades 12 and 14 for any student who did not meet benchmark. ▶ One member from the Admissions and Release Committee (ARC) or the Transition Team must be trained to administer. ▶ TAR can be downloaded or printed after the quiz has been completed. Teacher may print TAR and share with members. ▶ TAR scores are submitted online in the Student Registration Database (SRD). 	<p>Recommended for completion during the Admissions-Release Committee (ARC), Individual Education Program (IEP) Team Meeting or Transition Team meeting.</p> <p>TAR items are based on the Kentucky Content standards from 2019-2020. Students who are in grade 11 for the 2020-2021 school year had access to those standards in 2019-2020 at grade 10.</p> <p>The TAR has been available for review and completion since Oct. 5, 2020. It is located under Teacher Tools within the Online Training System (OTS).</p>
<p>Submitting Scores in the SRD</p> <ul style="list-style-type: none"> • Attainment Tasks (AT) • Transition Attainment Record (TAR) • Quality of School Climate and Safety Survey 	<p>Scores will be submitted in the same manner that they have been submitted in prior years. To keep from changing the SRD layout both windows (Window 1 link and Window 2 link in the SRD) will be open from March 22-June 4, 2021.</p> <p>Scores for the Transition Attainment Record (TAR) may be submitted from March 22-June 4, 2021.</p> <p>The results from the Quality of School Climate and Safety survey may be submitted from March 22-June 4, 2021.</p>	