



# Monday DAC E-Mail

January 7, 2019

## QUESTION OF THE WEEK

**Q:** Has a contract for Grades 3-8 and High School Summative assessments been awarded?

**A:** Yes. After a thorough and extensive Request for Proposal (RFP) process, the Grades 3-8 and High School Summative Assessment contract has been awarded to NCS Pearson, Inc. Pearson is an innovative leader in developing assessments. They have experience with testing both on paper and online, and an ability to provide accurate and timely assessments.

Pearson brings testing experience to Kentucky educators and students. Their ability to create customized assessments will serve to meet state and federal testing requirements. Senate Bill 1 (2017) requires the Kentucky Board of Education to create and implement a balanced statewide assessment program that measures the achievement of students, schools, and districts; and complies with the federal Every Student Succeeds Act (ESSA) of 2015. While reading, mathematics, and science are academic achievement measures, required by ESSA, Kentucky law requires writing, and social studies. All required subjects promote a broader educational experience.

The development of the 2019 spring assessments are now underway. More information including details on field tests, ordering, accommodations, timelines, etc. will be forthcoming as it becomes available. Assessments will include paper-based testing in grades 3-8 including reading, mathematics, science, social studies and on-demand writing. Online high school tests will include field tests in reading and mathematics at grade 10, as well as operational assessments in science and on-demand writing at grade 11.

## [Assessment Calendar](#)

### In this Issue:

[ACT Test Administration Webinar](#)

[Alt K-PREP Deaf/Blind/VI](#)

[Alt K-PREP Makeup Window](#)

[CTE EOP Deadline](#)

[Dropout Data Final Review](#)

[February/March DAC Training Schedule](#)

[January DAC Webcast](#)

[DAC Spotlight](#)

[Previous Topics](#)

## Important Dates

- |          |   |
|----------|---|
| Jan. 9:  | ACT Test Administration Webinar   |
| Jan. 10: | Administration Code/Inclusion of Special Populations Training for Allegations in Frankfort    |
| Jan. 11: | Final Review Period of 2017-2018 Dropout Data Ends January 11 at 5 p.m. ET                    |
| Jan. 15: | CTE End of Program and Skilled Trades TRACK Deadline to Identify Students Preparatory in TEDS |
| Jan. 17: | DAC Monthly Webcast ( <b>note date change</b> )   |
| Jan. 21: | Martin Luther King Jr. Holiday, State Government Offices Closed                               |

|                  |   |
|------------------|---|
| Jan. 24:         | Proposed Public Hearing on Kentucky Accountability System Regulation 703 KAR 5:270              |
| Jan. 25:         | Deadline for Site Readiness for ACT® Online Testing   |
| Jan. 28:         | Alternate K-PREP Makeup Test Window Opens   |
| Jan. 31:         | Administration Code/Inclusion of Special Populations Training for Allegations in Frankfort      |
|                  | Deadline for Written Comments on the Kentucky Accountability System Regulation 703 KAR 5:270    |
| Feb. 1:          | Deadline to Destroy or Confirm Plan to Destroy Alternate K-PREP Window 1 School Level Materials |
| Feb. 1- Mar. 31: | 2018-2019 CTE End-of-Program (CTE EOP) Assessment/TRACK Testing Window                          |

## **FEBRUARY/MARCH DAC TRAINING SCHEDULE**

Below is the list of the February/March DAC trainings scheduled around the state for the upcoming spring assessments. Registration is now open. Everyone planning to attend must register by clicking the location link.

- February 12, [Russell County Natatorium](#) in Russell Springs (Capacity 85)
- February 13, [Ralph Rush Professional Development Center](#) in Florence (Capacity 90)
- February 19, [Pike County Central High School](#) in Pikeville (Capacity 65)
- February 20, [KEDC](#) in Ashland (Capacity 100)
- February 21, [Center for Innovations](#) in Laurel County (Capacity 120)
- February 27, [KDE](#), 300 Sower Blvd., Frankfort (Capacity 170)
- March 5, [GRREC](#) in Bowling Green (Capacity 120)
- March 6, [Christian Co. Board of Education](#) in Hopkinsville (Capacity 40)
- March 7, [Owensboro Board of Education](#) in Owensboro (Capacity 100)

★★★ The Division of Assessment and Accountability Support is going **Green**. Attendees may bring their own paper copies, electronic copies or an electronic device to the meeting. Documents will be available to download from SharePoint prior to each meeting, during the meeting and from a jump drive at each location. Wi-Fi will be available. Materials will only be distributed electronically. ★★★

All Training Materials can be accessed via the shared [2019 Feb DAC Meetings](#) folder a few days prior to your scheduled training.

## **DROPOUT- FINAL REVIEW OF 2017-2018 DROPOUT DATA**

The final review period for the 2017-2018 dropout data extracted in November begins on Monday, January 7 and ends at 5 p.m. ET on Friday, January 11. The Dropout data is available for your review in the Student Data Review and Rosters (SDRR) application. If you do not have access to SDRR in Web Applications, please contact your Web Apps Admin Point of Contact (WAAPOC). You can find the name of your WAAPOC in the [Open House directory](#).

## **Applications**

[SDRR](#)  
[Secure Web App](#)  
[SRD](#)  
[PearsonAccess<sup>next</sup>](#)

- [ACT](#)
- [K-PREP](#)

## **@KDE**

[ACCESS for ELLs](#)  
[ACT](#)  
[Alternate K-PREP](#)  
[End-of-Course](#)  
[K-PREP](#)  
[DAC E-Mails](#)  
[School Report Card](#)  
[Open House](#)

## **Helpful Links**

[ACT](#)  
[Admin Code Training](#)  
[Registration](#)  
[KAAC](#)  
[NAEP](#)  
[Pearson](#)

This will be the final review period and no changes will be accepted after this review period ends.

For assistance, click on the I NEED HELP button in SDRR and choose Dropout. If you do not find the answer that you need there, contact [David Curd](#) via e-mail or phone (502) 564-9853 ext. 4744.

### **JANUARY 17 MONTHLY DAC WEBCAST**

[Top of Page](#)

The Office of Standards, Assessment and Accountability (OSAA) will host its live monthly District Assessment Coordinator (DAC) webcast on Thursday, January 17 from 11 a.m. – 12 noon ET. Future broadcasts are scheduled for the second Thursday of each month.

The webcast will be hosted by Jennifer Stafford, Director, in the Division of Assessment and Accountability Support. Topics include February and March DAC Meeting dates, locations and registration, new grades 3-8 and high school summative assessment vendor, and amendment updates regarding the Kentucky Accountability System regulation (703 KAR 5:270). The PowerPoint presentation will be shared in a Special DAC E-mail early Thursday morning.

Please join Jennifer at 11 a.m. ET on Thursday, January 17 for the [live broadcast](#) from the Kentucky Department of Education (KDE) Studio in Frankfort. Questions may be asked by sending an e-mail to [KDE DAC Information](#).

These sessions will be recorded and posted on the [KDE Media Portal](#) and the [KDE Meetings and Trainings](#) page with any pertinent materials.

### **ALTERNATE K-PREP MAKEUP TEST WINDOW TO OPEN JANUARY 28**

The first Alternate K-PREP test window has officially ended; now districts should identify any students who will need a makeup test administered. **The makeup testing window will officially open on Monday, January 28.**

Any student who does not complete a test during the first window and does not have an approved non-participation request at the end of the year will receive a 0 for the window missed.

Schools/districts should consider a makeup test for the following reasons:

1. **Newly placed** - Student placed in Alternate Assessment after the first window has occurred (no work samples required for Window 1 unless additional instruction is provided);
2. **Transfer** - A new student enters the district (Contact Kevin O’Hair or the former district to determine if a test was administered before a makeup test is given since the student will be accountable to someone and should have a test score);
3. **Absence** - Student was absent due to illness and has medically improved since the first testing window; and

4. **Other** - Reason not mentioned above

**To initiate a makeup test, the District Assessment Coordinator (DAC), Director of Special Education (DoSE), District Alternate Assessment Consultant or Building Assessment Coordinator (BAC) must make the request by completing and submitting the following information to Kevin O’Hair:**

- Planned Date of Administration (Start to Finish);
- Reason for Makeup Test; and
- Previous District Enrollment (if this applies)

**ALTERNATE K-PREP WINDOW 2 STUDENTS MARKED DEAF-BLIND OR BLIND/VISUALLY IMPAIRED (VI) ON IEP**

[Top of Page](#)

**This message only pertains to students who were not on the list submitted in September of 2018.** A message was sent to districts requesting information for any student(s) in the district identified as Deaf-Blind or Visually Impaired (VI) on an Individualized Education Program (IEP) and participating in the Kentucky Alternate Assessment. Once again KDE will provide tactically enhanced supplemental materials (e.g., maps, graphs) for the Alternate K-PREP Attainment Tasks for students who have visual impairments. KDE must verify that the student has deaf-blind or VI marked on his or her IEP. **If a recently placed student in your district would qualify for these materials and was not submitted on your fall list, please complete the following tasks:**

1. Verify that deaf-blind or VI has been clearly marked on a current IEP and the student is identified as participating in Kentucky’s Alternate Assessment;
2. Submit the student’s first and last name, SSID, grade, school and district to [Kevin O’Hair](#).

NAME (first and last)  
SSID  
Grade  
School  
District

**All submissions must be made to Kevin O’Hair no later than Friday, February 15** in order for students to receive these materials for the second Alternate K-PREP Attainment Tasks window. Any late entries will be unavailable for Window 2.

**ACT HOSTING TEST ADMINISTRATION WEBINAR**

ACT will be hosting a test administration webinar on January 9 at 10 a.m. ET. The webinar will provide information on how to successfully manage the administration of the ACT®.

Host Adrienne Vevera will discuss a few ACT changes for the 2019 spring administration and will also address important dates, as well as pre-test, test-day and post-test activities.

[Register for the Webinar.](#)

## **REMINDER: CRITICAL ACTIONS REQUIRED – CAREER AND TECHNICAL EDUCATION**

The Career and Technical Education End-of-Program (CTE EOP) Assessment and Skilled Trades TRACK Assessment programs request that all students must be identified as preparatory in the Technical Education Database System (TEDS) by January 15 to be eligible for testing. Refer to the attached CRITICAL ACTIONS REQUIRED BY JANUARY 15 document for details.

For CTE EOP Assessment or TRACK Assessment administration related questions contact: [Sherri Craig](#) or by phone at (502) 564-4286 Ext. 4226.

[Top of Page](#)

### **DAC Spotlight**

The vision of the Elizabethtown Independent school district is ‘A Tradition of Excellence ~High Standards ~Each Student ~Every Day.’ To maintain its vision, the district is building upon two centuries of academic and extracurricular excellence by believing high expectations yield high results. Situated within Hardin County, Elizabethtown Independent serves 2,478 students in pre-school through grade 12, with one early learning center (Pre K-K), two elementary schools (grades 1-5), one middle school (grades 6-8), one high school (grades 9-12), one alternative school, and one KECSAC center. The district serves a population that is 32% minority, 48% free and reduced-price lunch, 23.6% transiency, and is able to boast a 95.1 four-year graduation rate.

One of the identified objectives in the district’s strategic plan is to create an inclusive and inspiring climate that is culturally sensitive to the ever-changing diversity of our school program. Elizabethtown Independent is proud to share the Culture of Learning initiative spearheaded by one of the elementary schools in the district. In the early stages of implementation, the focus of the initiative puts students in the driver’s seat in taking ownership of their own learning and taking greater responsibility in their effort and achievement. One component of the initiative includes the incorporation of student growth and leadership binders into daily instruction. The binders are assembled for all students in grades four and five, and include mission statements, goals (personal, behavioral, academic), assessments and assessment strategies, progress tracking, character education, leadership, service, and achievements/successes. Students meet individually with school leadership to set goals and monitor progress. These conferences are student led and are designed to empower students and give them more ownership and responsibility in their learning and progress.

*Disclaimer: Any views or opinions presented in the article are solely those of the author and do not necessarily represent those of the Kentucky Department of Education (KDE).*



[Shellee-Ayn Godfrey](#)  
Elizabethtown  
Independent

### **Previous Topics**

## SCHOOL REPORT CARD SKYPE SESSION SCHEDULED FOR MONDAY, JANUARY 7

[Top of Page](#)

On Monday, January 7 at 2 p.m. ET, BrightBytes and KDE will host a Skype session for School Report Card Contacts (SRCCs) and District Assessment Coordinators (DACs). The purposes of the session are to provide an overview, answer questions on the continued review of the new School Report Card, and present a tentative timeline for public release. The Skype link and information to join the session are provided below. *There is an opportunity to submit questions before and during the Skype session at [GoSoapBox](#); access code: KDEdata.*

### [Join Skype Meeting](#)

Trouble Joining? [Try Skype Web App](#)

Join by phone

[+15026941960](#) (Dial-in Number) English (United States)

Conference ID: 99173701

Next week, a URL and password will be shared to the site that will eventually be made public. (Note: SRCCs and DACs have been working in an approval site. A new link and password to a different location will be shared next week.) At that time, data within the card are embargoed until public release tentatively scheduled for the week of January 14. ***When the link and password are shared next week, they are for internal use only and should not be shared outside of your school or district.*** The site will display all schools' and districts' information, not just your district's.

This Skype session will be recorded and shared through a special e-mail.

### CONTACT INFORMATION

For SRC Structure Questions, Please Contact BrightBytes Support:

[E-mail BrightBytes Support](#)

Call BrightBytes Support at (877) 433-4036

For Specific School Report Card Data Questions:

Contact staff member listed in the [SRC QA Worksheet](#)

For Other School Report Card Questions and Comments:

[Contact KDE by e-mail](#)

Note: E-mails received will be routed to the appropriate Data Stewards for resolution

# KENTUCKY DEPARTMENT OF EDUCATION

## NEWS RELEASE

Number 19-4

Jan. 4, 2019

**MEDIA CONTACT:** Jessica Fletcher

Office: (502) 564-2000, ext. 4611 | Cell: (502) 229-1915 | E-mail: [Jessica.Fletcher@education.ky.gov](mailto:Jessica.Fletcher@education.ky.gov)

### **KDE & KYSTATS LAUNCH SCHOOL PROFICIENCY DASHBOARD**

[Top of Page](#)

(Frankfort, KY) - The Kentucky Department of Education (KDE), in partnership with the Kentucky Center for Statistics (KYSTATS), today launched the Kentucky School Proficiency Dashboard, a web-based tool that compares proficiency levels of Kentucky schools and districts. The interactive tool displays academic overviews, academic performance by race and economic status, and a comparison tool for each school and district in the state. It can be found online at [kystats.ky.gov/reports](http://kystats.ky.gov/reports). The dashboard highlights the percentage of public students scoring proficient or above in each subject area by school level (elementary, middle or high).

“The Kentucky Center for Statistics, led by Executive Director Dr. Kate Akers, has done an outstanding job of distilling the 2018 K-PREP test score data of Kentucky’s 173 districts and 1,435 public schools,” said Kentucky Education Commissioner Wayne Lewis. “With the test score release back in October, we learned that we have stalled in improving achievement. I believe there is a renewed commitment in Kentucky to raise the bar and close achievement gaps. This interactive tool provides a visual representation of disparities in achievement between groups of students.”

The School Proficiency Dashboard is one of four components of KDE’s School Report Card. The second component is KDE’s Open House website, which provides access to supplemental school and district data. It can be found online at [openhouse.education.ky.gov/Data](http://openhouse.education.ky.gov/Data). The Infinite Campus portal is the third component to Kentucky’s School Report Card. It is a parent-friendly portal where parents can find information on their children via a smartphone mobile app. Information includes attendance, grades and behavior events – with notifications as new items are entered. Each district has a unique website address, so parents are urged to contact their school or district for Infinite Campus login information.

The fourth component of Kentucky’s School Report Card remains under development by BrightBytes, a third-party vendor who was awarded the website development contract last year. This component will include data metrics and visualizations to highlight key information about schools and districts. This includes school demographics, test performance, teacher qualifications, student safety, parental involvement and more.

Under the federal Every Student Succeeds Act (ESSA), each state in the U.S. was required to create an online school report card as part of its statewide accountability system.

“We are working hard to ensure that Kentucky parents and educators have great tools available to see and understand the performance of our schools,” said Lewis. “We are fortunate that KYSTATS was able to create a product that enhances transparency and understanding of education outcomes for Kentuckians.”

###

**Visit our website at <http://www.education.ky.gov>**

[Follow us on Twitter at www.twitter.com/kydeptofed](http://www.twitter.com/kydeptofed) and Facebook at <https://www.facebook.com/kydeptofed>

### **STUDENT REGISTRATION DATABASE (SRD) CLOSING FOR WINDOW 1**

All scores for the first Alternate K-PREP test window must be submitted in SRD by this Friday, December 21. The system is designed to automatically shut off at this point for Attainment Task score entry. Please make sure that all scores have been entered at this point.

[Top of Page](#)

The Transition Attainment Record (TAR) will remain open until the close of administration for test Window 2 on May 24.

If there are additional questions or concerns, please contact [Kevin O’Hair](#) or by phone at (502) 564-4394.

### **KENTUCKY BOARD OF EDUCATION APPROVES UPDATES TO HIGH SCHOOL GRADUATION REQUIREMENTS**

On Wednesday, December 5, the Kentucky Board of Education approved changes to the proposed minimum high school graduation requirements, [704 KAR 3:305](#). The changes add “graduation prerequisites” and “graduation qualifiers,” to ensure students have basic competency in mathematics and reading as well as experiences intended to equip them for success in postsecondary education and the workforce. The changes will now go to the Kentucky General Assembly for review.



- [Click](#) here for an overview of the requirements
- View the [slide deck](#) from the December 12 live webinar
- [Watch](#) the December 12 live webinar

## **KENTUCKY ACCOUNTABILITY SYSTEM REGULATION PUBLIC COMMENT AND PUBLIC HEARING SET**

A public hearing on the proposed administrative regulation (703 KAR 5:270) will be held on January 24 at 10 a.m. in the State Board Room, 5th Floor, 300 Sower Blvd, Frankfort, Kentucky. **Individuals interested in being heard at this hearing should notify the agency in writing five working days prior to the hearing of their intent to attend.** If no notification of intent to attend the hearing is received by that date, the hearing may be canceled. This hearing is open to the public. Any person who wishes to be heard will be given an opportunity to comment on the proposed administrative regulation. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on the proposed administrative regulation. **Written comments will be accepted through January 31. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to:**

Deanna L. Durrett, General Counsel

Kentucky Department of Education

300 Sower Blvd, 5th Floor, Frankfort, KY 40601

fax 502-564-9321

e-mail [regcomments@education.ky.gov](mailto:regcomments@education.ky.gov)

[703 KAR 5:270. Kentucky's Accountability System](#)

## **INCLUSION OF SPECIAL POPULATIONS REGULATION 703 KAR 5:070 UPDATE**

[Top of Page](#)

Over the last several months, there has been much discussion regarding the Inclusion of Special Populations regulation and the testing of English Learners (EL). The Office of Standards, Assessment, and Accountability (OSAA) has consulted with multiple offices, researched federal law, talked with staff from the United States Department of Education (USED), and compared the regulation and training materials to determine if an EL student is permitted technology in place of a human reader on state assessments. Without a federal law or other legal reference that specifically addresses this issue, Kentucky must follow what is written in current state law. The December 2016 version of the Inclusion of Special Populations regulation 703 KAR 5:070 states on Section 2 (bottom of page 17) as part of the reader definition for EL students that “The use of a reader (text-to-speech or human) is allowed on all sections of the state-required assessment [i.e., reading, mathematics, science, social studies, and writing (language mechanics and on-demand)].” This is no concern for a student with an Individualized Education Program (IEP) as technology is permitted. Until the regulation changes, **students with a PSP may have either a human reader or text reader on the state assessment.** At this time there is no timetable on when the regulation will be reopened to update that information. Changes have been made in the current Inclusion of Special Populations training video posted to the Kentucky Department of Education website.

## **ALTERNATE K-PREP WINDOW 1 SCHOOL LEVEL MATERIALS TO BE DESTROYED**

The first Alternate K-PREP testing window ended December 14. All school level Attainment Tasks (including VI and science materials) should be returned to the District Assessment Coordinator (DAC), Building Assessment Coordinator (BAC), Director of Special Education (DOSE) or district level personnel who provided the tasks for assessment. Once the school level tasks are in the hands of the district level personnel in charge of the Attainment Tasks, **they should be destroyed or arrangements made to destroy at a later date while secured at the district level.** This should also include any copies of the tasks made and shared with teachers. Binders should be kept for use in the spring. However, all school level materials **inside** those binders will need to be destroyed.

The Office of Standards, Assessment and Accountability (OSAA) is requesting each district to confirm via e-mail to [Kevin O’Hair](#) that you have received and destroyed all **school level materials** for the first Alternate K-PREP testing window by February 1.

## **ALTERNATE K-PREP DISTRICT LEVEL MATERIALS RETAINED**

District level Attainment Tasks for Window 1 should be kept at the district office. **These materials will be required if a makeup test is to be administered. No district level materials should be destroyed until the end of the school year.**

## **ACT ACCOMMODATIONS Q&A WEBINAR RECORDING AVAILABLE**

[Top of Page](#)

On November 20, ACT hosted a question and answer webinar for testing with accommodations. The one hour webinar was recorded and is now available on the [Kentucky ACT website](#).

When you click the [webinar link](#) , you will be taken to a registration page. If you previously registered for the webinar, you will not need to register again. Select the “Already Registered?” link and simply enter your e-mail address.

If you did not previously register, you will need to complete registration information to access the recording.

Although the webinar is not live, viewers who have questions may enter their questions into the chat area. Doing so will generate an e-mail to an ACT representative who will respond.

## **CRITICAL ACTIONS REQUIRED: CAREER AND TECHNICAL EDUCATION**

The Career and Technical Education End-of-Program (CTE EOP) Assessment and Skilled Trades TRACK Assessment programs request that all students must be identified as preparatory in the Technical Education Database System (TEDS) by January 15 to be eligible for testing. Refer to the CRITICAL ACTIONS REQUIRED BY JANUARY 15 document for details.

For CTE EOP Assessment or TRACK Assessment administration related questions contact: [Sherri Craig](#) or by phone at (502) 564-4286 Ext. 4226.

**Contact Information**

Office of Assessment and Accountability

Division of Assessment Support

(502) 564-4394

[KDE DAC Information](#)