



Monday DAC E-Mail

January 14, 2019

QUESTION OF THE WEEK

Q: When will the ACT Student Data Upload (SDU) be available in PearsonAccess^{next} for schools and districts to update?

A: The Student Data Upload (SDU) has been entered into [PearsonAccess^{next} for ACT](#) and is ready for use by schools. Based on the information in this file, schools will receive pre-printed barcode labels. The enrollment counts for your initial order will also be based on the counts in the SDU.

Test Coordinators must verify student counts (from SDU) and make any updates, including adding new students, **now through January 25**. If a student is enrolling in or un-enrolling from your school before the test administration, you must submit a request for ACT staff to complete enrolling or un-enrolling for your school. Refer to “How to Enroll or Un-enroll an Examinee” in [The PearsonAccess^{next} User Guide for the ACT[®] Test](#). (page 17).

(Students entered in the system after January 25 will not receive pre-printed bar code labels.)

Directions for verifying enrollment counts begin on page 12 of [The PearsonAccess^{next} User Guide for the ACT[®] Test](#).

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Important Dates

- Jan. 15: CTE End of Program and Skilled Trades TRACK Deadline to Identify Students Preparatory in TEDS
- Jan. 17: DAC Monthly Webcast (**note date change**)
- Jan. 18: Final Review of 2017-2018 Dropout Data Extended in SDRR until 3 p.m.
- Jan. 21: Martin Luther King Jr. Holiday, State Government Offices Closed
- Jan. 24: Proposed Public Hearing on Kentucky Accountability System Regulation 703 KAR 5:270, 10 a.m. ET
- Jan. 25: Deadline for Site Readiness for ACT[®] Online Testing, ACT Accommodations and English Learner Supports Request and ACT Student Data Upload in PearsonAccess^{next}
- Jan. 28: Alternate K-PREP Makeup Test Window Opens
- Jan. 31: Administration Code/Inclusion of Special Populations Training for Allegations in Frankfort
Deadline for Written Comments on the Kentucky Accountability System Regulation 703 KAR 5:270

Feb. 1:	Deadline to Destroy or Confirm Plan to Destroy Alternate K-PREP Window 1 School Level Materials
Feb. 1- Mar. 31:	2018-2019 CTE End-of-Program (CTE EOP) Assessment/TRACK Testing Window

ACT ACCOMMODATION AND ENGLISH LEARNER (EL) SUPPORTS REQUEST DEADLINE

The [Test Accessibility and Accommodations \(TAA\) system](#) will remain open through **January 25** for requesting ACT-approved accommodations and supports for English Learners on the spring ACT exam. Test Coordinators or Test Accommodation Coordinators must request specific accommodations and/or EL supports prior to this deadline. If the deadline is missed, students must take the ACT with standard time (no accommodations) or with non-college reportable accommodations. **(Late consideration cannot be requested due to missed deadlines.)**

The process can take a few days. In order to meet the deadline, it should be started well ahead of January 25. [The TAA User Guide](#) includes directions for completing tasks in TAA.

There is no request in TAA for non-college reportable accommodations. Simply order appropriate materials through [PearsonAccess^{next} for ACT](#) per the ordering window listed in the [Schedule of Events](#).

ACT ONLINE TESTING SITE READINESS

Schools planning to administer The ACT online must complete site readiness process. During this setup, schools will need to configure computers to ensure that successful testing can be completed online. Completing the check list may take an extended period of timing depending on the specific needs of the school. The process includes installing the Proctor Cache software. E-mails containing resources for the site readiness have been sent from ACT State Testing to Test Coordinators and copied to DACs. **The deadline for completing is January 25.** If the school cannot meet the criteria for successful online testing, the school will automatically be issued paper materials.

FINAL REVIEW OF 2017-2018 DROPOUT DATA EXTENDED

The final review period for the 2017-2018 dropout data extracted in November has been extended to allow schools and districts additional time to review and make changes to the data. This data review period will end at **3 p.m. ET on Friday, January 18**. The Dropout data is available for your review in the [Student Data Review and Rosters](#) (SDRR) application. If you do not have access to SDRR in Web Applications, please contact your Web Apps Admin Point of Contact (WAAPOC). You can find the name of your WAAPOC in the [Open House directory](#).

This will be the final review period and no changes will be accepted after this review period ends.

For assistance, click on the I NEED HELP button in SDRR and choose Dropout. If you do not find the answer that you need there, contact [David Curd](#) via e-mail or phone (502) 564-9853 ext. 4744.

Applications

[SDRR](#)
[Secure Web App](#)
[SRD](#)
[PearsonAccess^{next}](#)

- [ACT](#)
- [K-PREP](#)

@KDE

[ACCESS for ELLs](#)
[ACT](#)
[Alternate K-PREP](#)
[End-of-Course](#)
[K-PREP](#)
[DAC E-Mails](#)
[School Report Card](#)
[Open House](#)

Helpful Links

[ACT](#)
[Admin Code Training](#)
[Registration](#)
[KAAC](#)
[NAEP](#)
[Pearson](#)

SCORES IN INFINITE CAMPUS (IC)

The Kentucky Department of Education (KDE) strives to publish student results data in IC as it becomes available. In this spirit, ACT National scores for the 2018-2019 school year have been imported into the State Edition of IC. The scores are from the September and October administration of the National ACT exam. KDE will publish these scores to all districts beginning on Tuesday, January 15.

Please e-mail [Raymond Carter](#) with any questions on this matter.

DAC Spotlight

Bell County School District serves approximately 2,840 students (preschool through grade 12). The students are served by six grade school centers (PS-6)--Bell Central, Frakes, Lone Jack, Page, Right Fork, and Yellow Creek), Bell County High School (7-12), and Bell County Alternative School. The schools are located across the various communities within the county lines, located on the Kentucky/Tennessee/Virginia border.

The school district is presently in its ninth year of utilizing the MAP (Measures of Academic Progress) test as a universal screener for grades K-8. The high school currently implements the CERT (College Equipped Readiness Tool) for students. Data from both tests are analyzed and used by classroom teachers to inform whole class and individual student instruction (placement into RTI tiers). A partnership with the Elgin Foundation helps to fund not only MAP, but a district social worker and dental services for students. Through the Elgin Foundation, the district was able to successfully implement Singapore Mathematics in all K-8 schools. The district is also partnering with Berea College through a GEAR UP SOAR grant to promote College and Career Readiness as well as to continue targeting drop-out prevention. The district has increased the number of on-site dual credit courses offered to high school students, and several teachers are currently earning additional graduate hours to expand the on-site offerings next year.

Over the past few years the district has continued to show steady growth based on the state accountability system. As the accountability system continues to transition, the district continues to work to align curriculum, instruction, and assessment with Kentucky Academic Standards, including a focus on aligning curriculum documents such as maps, units of study, and lesson plans. Bell County Schools strives to maintain and improve upon past successes and provides the students with the tools they will need to be successful in their endeavors.

Disclaimer: Any views or opinions presented in the article are solely those of the author and do not necessarily represent those of the Kentucky Department of Education (KDE).



[Angela Allen](#)

Bell County Public Schools

Previous Topics

SUMMATIVE ASSESSMENT CONTRACT AWARDED

Yes. After a thorough and extensive Request for Proposal (RFP) process, the Grades 3-8 and High School Summative Assessment contract has been awarded to NCS Pearson, Inc. Pearson is an innovative leader in developing assessments. They have experience with testing both on paper and online, and an ability to provide accurate and timely assessments.

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Pearson brings testing experience to Kentucky educators and students. Their ability to create customized assessments will serve to meet state and federal testing requirements. Senate Bill 1 (2017) requires the Kentucky Board of Education to create and implement a balanced statewide assessment program that measures the achievement of students, schools, and districts; and complies with the federal Every Student Succeeds Act (ESSA) of 2015. While reading, mathematics, and science are academic achievement measures, required by ESSA, Kentucky law requires writing, and social studies. All required subjects promote a broader educational experience.

The development of the 2019 spring assessments are now underway. More information including details on field tests, ordering, accommodations, timelines, etc. will be forthcoming as it becomes available. Assessments will include paper-based testing in grades 3-8 including reading, mathematics, science, social studies and on-demand writing. Online high school tests will include field tests in reading and mathematics at grade 10, as well as operational assessments in science and on-demand writing at grade 11.

FEBRUARY/MARCH DAC TRAINING SCHEDULE

Below is the list of the February/March DAC trainings scheduled around the state for the upcoming spring assessments. Registration is now open. Everyone planning to attend must register by clicking the location link.

- February 12, [Russell County Natatorium](#) in Russell Springs (Capacity 85)
- February 13, [Ralph Rush Professional Development Center](#) in Florence (Capacity 90)
- February 19, [Pike County Central High School](#) in Pikeville (Capacity 65)
- February 20, [KEDC](#) in Ashland (Capacity 100)
- February 21, [Center for Innovations](#) in Laurel County (Capacity 120)
- February 27, [KDE](#), 300 Sower Blvd., Frankfort (Capacity 170)
- March 5, [GRREC](#) in Bowling Green (Capacity 120)
- March 6, [Christian Co. Board of Education](#) in Hopkinsville (Capacity 40)
- March 7, [Owensboro Board of Education](#) in Owensboro (Capacity 100)

★★★ The Division of Assessment and Accountability Support is going **Green**. Attendees may bring their own paper copies, electronic copies or an electronic device to the meeting. Documents will be available to download from SharePoint prior to each meeting, during the meeting and from a jump drive at each location. Wi-Fi will be available. Materials will only be distributed electronically. ★★★

All Training Materials can be accessed via the shared [2019 Feb DAC Meetings](#) folder a few days prior to your scheduled training.

DROPOUT- FINAL REVIEW OF 2017-2018 DROPOUT DATA

The final review period for the 2017-2018 dropout data extracted in November begins on Monday, January 7 and ends at 5 p.m. ET on Friday, January 11. The Dropout data is available for your review in the Student Data Review and Rosters (SDRR) application. If you do not have access to SDRR in Web Applications, please contact your Web Apps Admin Point of Contact (WAAPOC). You can find the name of your WAAPOC in the [Open House directory](#).

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JANUARY 17 MONTHLY DAC WEBCAST

The Office of Standards, Assessment and Accountability (OSAA) will host its live monthly District Assessment Coordinator (DAC) webcast on Thursday, January 17 from 11 a.m. – 12 noon ET. Future broadcasts are scheduled for the second Thursday of each month.

The webcast will be hosted by Jennifer Stafford, Director, in the Division of Assessment and Accountability Support. Topics include February and March DAC Meeting dates, locations and registration, new grades 3-8 and high school summative assessment vendor, and amendment updates regarding the Kentucky Accountability System regulation (703 KAR 5:270). The PowerPoint presentation will be shared in a Special DAC E-mail early Thursday morning.

Please join Jennifer at 11 a.m. ET on Thursday, January 17 for the [live broadcast](#) from the Kentucky Department of Education (KDE) Studio in Frankfort. Questions may be asked by sending an e-mail to [KDE DAC Information](#).

These sessions will be recorded and posted on the [KDE Media Portal](#) and the [KDE Meetings and Trainings](#) page with any pertinent materials.

ALTERNATE K-PREP MAKEUP TEST WINDOW TO OPEN JANUARY 28

The first Alternate K-PREP test window has officially ended; now districts should identify any students who will need a makeup test administered. **The makeup testing window will officially open on Monday, January 28.**

Any student who does not complete a test during the first window and does not have an approved non-participation request at the end of the year will receive a 0 for the window missed.

Schools/districts should consider a makeup test for the following reasons:

1. **Newly placed** - Student placed in Alternate Assessment after the first window has occurred (no work samples required for Window 1 unless additional instruction is provided);
2. **Transfer** - A new student enters the district (Contact Kevin O’Hair or the former district to determine if a test was administered before a makeup test is given since the student will be accountable to someone and should have a test score);
3. **Absence** - Student was absent due to illness and has medically improved since the first testing window; and

4. **Other** - Reason not mentioned above

To initiate a makeup test, the District Assessment Coordinator (DAC), Director of Special Education (DoSE), District Alternate Assessment Consultant or Building Assessment Coordinator (BAC) must make the request by completing and submitting the following information to Kevin O’Hair:

- Planned Date of Administration (Start to Finish);
- Reason for Makeup Test; and
- Previous District Enrollment (if this applies)

ALTERNATE K-PREP WINDOW 2 STUDENTS MARKED DEAF-BLIND OR BLIND/VISUALLY IMPAIRED (VI) ON IEP

This message only pertains to students who were not on the list submitted in September of 2018. A message was sent to districts requesting information for any student(s) in the district identified as Deaf-Blind or Visually Impaired (VI) on an Individualized Education Program (IEP) and participating in the Kentucky Alternate Assessment. Once again KDE will provide tactically enhanced supplemental materials (e.g., maps, graphs) for the Alternate K-PREP Attainment Tasks for students who have visual impairments. KDE must verify that the student has deaf-blind or VI marked on his or her IEP. **If a recently placed student in your district would qualify for these materials and was not submitted on your fall list, please complete the following tasks:**

1. Verify that deaf-blind or VI has been clearly marked on a current IEP and the student is identified as participating in Kentucky’s Alternate Assessment;
2. Submit the student’s first and last name, SSID, grade, school and district to [Kevin O’Hair](#).

NAME (first and last)
SSID
Grade
School
District

All submissions must be made to Kevin O’Hair no later than Friday, February 15 in order for students to receive these materials for the second Alternate K-PREP Attainment Tasks window. Any late entries will be unavailable for Window 2.

REMINDER: CRITICAL ACTIONS REQUIRED – CAREER AND TECHNICAL EDUCATION

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The Career and Technical Education End-of-Program (CTE EOP) Assessment and Skilled Trades TRACK Assessment programs request that all students must be identified as preparatory in the Technical Education Database System (TEDS) by January 15 to be eligible for testing. Refer to the attached CRITICAL ACTIONS REQUIRED BY JANUARY 15 document for details.

For CTE EOP Assessment or TRACK Assessment administration related questions contact: [Sherri Craig](#) or by phone at (502) 564-4286 Ext. 4226.

Contact Information

Office of Standards, Assessment and Accountability

Division of Assessment and Accountability Support

(502) 564-4394

[KDE DAC Information](#)