Monday DAC E-Mail

February 18, 2019

QUESTION OF THE WEEK

Q: Will there be any training on the PearsonAccess^{next} system?

A: Two live trainings are scheduled to explain the PearsonAccess^{next} system. The first live session will be the morning of February 25 and a repeat of the information will be that afternoon. Questions are encouraged via the Chat feature in Skype.

Dates and times:
- Monday, **February 25**
  10-11 a.m. (ET)

- Monday, **February 25** (repeat of morning information)
  2-3 p.m. (ET)

To join the online webinar, click on the link below. The first 250 participants will be connected. For problems joining the webinar, please contact the KETS Service Desk at (502) 564-2002.

Join online meeting

Assessment Calendar

In this Issue:

Filed Regulations

Graduation Rate Accountability Change

DAC Spotlight

Previous Topics

Important Dates

Feb 19:	DAC Meeting at Pike County Central High School in Pikeville
Feb. 20:	DAC Meeting at KEDC in Ashland
Feb. 21:	DAC Meeting at Center for Innovations in Laurel County
Feb 25:	TestNav Webinar Presented by Pearson (10 a.m. and 2 p.m. option)
Feb. 27:	DAC Meeting at KDE, 300 Sower Blvd., Frankfort
Mar. 1:	Deadline for Additional ACT Standard Time Materials
Mar. 1:	Deadline for Alternate K-PREP Window 2 Shipping Options
Mar. 5:	DAC Meeting at GRREC in Bowling Green
Mar. 6:	DAC Meeting at Christian Co. Board of Education in Hopkinsville
Mar. 7:	DAC Meeting at Owensboro Board of Education in Owensboro
Mar. 25-29:	Window 2 Alternate K-PREP Materials Ship (Option 1)
Apr. 1-5:	Window 2 Alternate K-PREP Materials Ship (Option 2)

REGULATIONS FILED WITH LEGISLATIVE RESEARCH COMMITTEE (LRC)

The Kentucky Department of Education (KDE) webpage has been updated to include amended regulations filed with the Legislative Research Committee (LRC) on February 15. The webpage includes amendments to Kentucky's accountability regulation 703 KAR 5:270 and the Kentucky Academic Standards for Social Studies 704 KAR 8:060.

The accountability regulation will next go through the legislative committees. The social studies standards will go through public comment during the month of March.

COHORT GRADUATION RATE ACCOUNTABILITY CHANGE

The Every Student Succeeds Act (ESSA) now requires that foreign exchange students must be included in the cohort 4-year and 5-year graduation rate like all other students. Students who were previously exempted in the 2018 4-year cohort will be included in the 2018 5-year cohort unless they have an ending withdrawal status in Infinite Campus (IC) of:

- W07 (Withdrawn for health reasons)
- W08 (Withdrawn due to death)
- W20 (Withdrawn to home school)
- W21 (Withdrawn to private school)
- W29 (Moved, out of state or out of Country)

Please make sure to update these students in IC from a C01 (Close of Year) or W22 (Moved, re-enrolled in another Kentucky public school) to the appropriate withdrawal status as needed; otherwise these students will count against your cohort graduation rate. Foreign exchange students who graduate from your district will be included in your accountability in the same way other graduates count. Foreign exchange students who dropout or fail to re-enroll in school will be included in cohort and will count against the school where they were last enrolled.

Coming soon, Cohort students will be available in the Student Data Review and Rosters (SDRR) application for viewing purposes only. No changes or ticket will be allowed until data review time with other parts of accountability. A helpful Cohort Accountability Resource Tool is available

Please e-mail KDE Assessment with questions about cohort.

Applications
SDRR
Secure Web App
SRD

PearsonAccess[next]
- ACT
- K-PREP/EOC

@KDE
ACCESS for ELLs
ACT
Alternate K-PREP
End-of-Course
K-PREP
DAC E-Mails
School Report Card
Open House

Helpful Links
ACT
Admin Code Training
Registration
KAAC
NAEP
Pearson

Fort Thomas Independent school district is located in the Northern Kentucky metropolitan area. The city of Fort Thomas is the largest in Campbell County and the school district enrolls nearly 3,200 students in preschool through grade 12. The district includes Highlands High School, as well as Highlands Middle, Johnson Elementary, Moyer Elementary, and Woodfill Elementary. Four of the five schools in the district have been named a National Blue Ribbon School of Excellence. The school district values rigorous curriculum standards, exceptional parent involvement, community support, and excellence in extracurricular activities.

An abundance of accolades have been received by Fort Thomas schools. Most notably, Forbes.com named the district as one of the top 25 public schools in the country. Highlands High was named one of "America's Best High Schools" by the 2018 *U.S. News & World Report* "America's Best High Schools 2018" report, receiving a Gold Medal designation. In addition, *Cincy* Magazine named Highlands High the #1 school in Northern Kentucky in 2018, based on state rankings, ACT scores, and extracurricular accolades. Staff are dedicated to the mindset of, "Yes, and…," meaning that all strive to maintain a high level of accomplishment, all the while challenging staff to further new efforts that will provide students with even more rich and relevant learning experiences.

Bill Bradford
Fort Thomas Independent

After a year-long commitment to comprehensive research and development, Fort Thomas schools instituted a Portrait of a Graduate in fall 2018. The Portrait of a Graduate includes five core competencies: Courageous Leader, Creative Problem Solver, Curious and Critical Thinker, Empathetic Collaborator, and Global Communicator. These competencies are the goals in which school staff strive for students to know, do, and be like as they transition throughout the system, as well as in moving toward college, career and life. The district compliments this work with other structures, some of which include the Resiliency Poll, book studies and leadership academies for administrators, districtwide professional learning, a crowd-sourcing initiative to garner input and support on improvement efforts, and the development of instructional blueprints for our Portrait of a Graduate. Furthermore, the district recently opened Launch, a new professional studies learning center, where high school students explore career pathways, work on advanced academic coursework, engage in real problem based learning projects, and collaborate with industry mentors. This new space in Fort Thomas will also offer a districtwide Makerspace, a student pop-up shop, and serve as a convening center for teacher and administrator trainings.

Disclaimer: Any views or opinions presented in the article are solely those of the author and do not necessarily represent those of the Kentucky Department of Education (KDE).

DIVISION OF ASSESSMENT AND ACCOUNTABILITY SUPPORT POSITION VACANCY POSTED

The Division of Assessment and Accountability Support has a vacancy for the Education Administration Program Manager. The position is open through **February 24**. The posting lists the job descriptions and duties for anyone interested in working with the state's assessment and accountability systems. The position is located in Frankfort.

Please share this information with your colleagues who may be interested in this position. We look forward to filling this quickly.

FEBRUARY DAC TRAINING MATERIALS AVAILABLE

The PowerPoint presentations and handouts created for the February DAC Trainings are available. The accountability regulation proposal discussed at the Kentucky Board of Education meeting on February 6, 2019 and details of the Grade 10 field tests are among the important information included in the materials.

For the participants at the DAC trainings held this week, or if others accessed the materials, there has been one correction. In the *Welcome and Introduction* presentation, slide 6 contained an error (Summative Assessment Schedule for Elementary/Middle). There will not be Editing and Mechanics field tests in elementary or middle schools in 2020-2021 or 2021-2022. That error has been corrected to reflect the Editing and Mechanics assessment in those years.

The error was corrected on February 13. Any paper copies printed prior to February 13 are not accurate.

All presentations and handouts can be found in the SharePoint 2019 Feb DAC Meetings folder.

★★★ The Division of Assessment and Accountability Support is going **Green**. Training attendees may bring their own paper copies, electronic copies or an electronic device to the meeting. Documents will be available to download from SharePoint prior to each meeting, during the meeting and from a jump drive at each location. Wi-Fi will be available. Materials will only be distributed electronically.

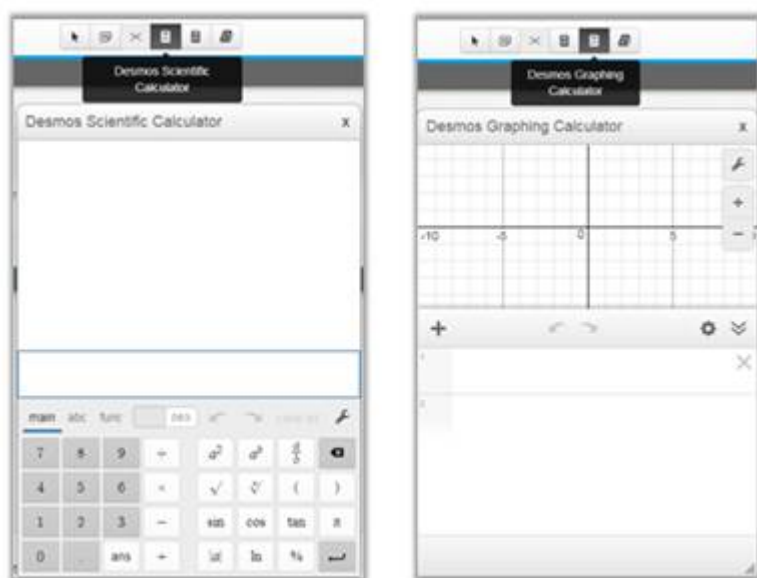## AVAILABLE CALCULATORS FOR THE 2019 ONLINE HIGH SCHOOL ASSESSMENTS

Desmos Graphing and Scientific calculators will be available for high school students to use in TestNav for the Grade 10 mathematics field test, and the Grade 11 science (graphing calculator only) operational test. Either a scientific or graphing calculator will appear on the online screen on certain questions that allow a calculator when the **Calculator** button is selected. To move the calculator, students will select the calculator and drag it. Students can select the buttons or use their keyboard to use the calculator. Selecting the **Calculator** button again closes the calculator.

The Desmos online calculators are available for free to all students now and throughout the school year. They may be used by students during instruction to plot functions, create tables, make graphs, etc. at Desmos.com.

Providing the online calculators within the TestNav system further standardizes the assessment. All students using the same calculator adds to the validity of Kentucky's state test. Valid inferences about students' knowledge and/or skills can be made.

Accommodated students taking assessments offered on paper (e.g. large print) may use an approved handheld calculator from the high school calculator policy. Accommodated students needing a handheld calculator not on the high school calculator policy, may apply to use an unapproved calculator.

Tutorial videos are available for practice and guidance on the Desmos site.

ACT TRAINING FOR ROOM SUPERVISORS, PROCTORS AND ACCOMMODATIONS PROVIDERS

All ACT testing staff, both new and experienced, must attend a training session conducted by the Test Coordinator before test day.

Near the end of the ACT Test Administration Manuals is a section titled, "Training Session Outline and Topics for Discussion." Subjects include *Security of Test Materials, Room Preparation, Pretest Activities, Test Day* and *After the Test*.

During a training session, the Test Coordinator is expected to discuss the topics described in each section with testing staff. The Test Accommodations Coordinator must also attend and share any relevant topics with accommodations staff in a separate training session.

The following resources are available for training:

Test Administration

- [Test Administration Procedures](#)
- [November Training Workshop - Questions and Answers (PDF)](#)
- [November Training Workshop Recording (Webinar)](#)
- [Test Administration Training Q&A (Webinar)](#)
- [Test Administration Training Q&A (PDF)](#)
- [Test Administration Training 2 (Webinar)](#)

Arrange For Accommodations
- [Accommodations vs. Arrangements (PDF)](#)
- [Policy for Accommodations Documentation (PDF)](#)
- [Accommodations Training Videos](#)
- [Accommodations Training and Q&A Slides (PDF)](#)

Manuals
- [ACT Administration Manual - Standard Time Paper (PDF)](#)
- [ACT Administration Manual - Accomms Paper (PDF)](#)
- [ACT Administration Manual - NCR (PDF)](#)
- [ACT Administration Manual - Online Testing (PDF)](#)
- [ACT Test Coordinator Information Manual (PDF)](#)

Supplements
- [Calculator Policy (PDF)](#)
- [ACT-Approved Bilingual Word-to-Word Dictionaries (PDF)](#)
- [No Phone Poster (PDF)](#)
- [Training Video: How to Enter Online Irregularities](#)
- [Training Video: Test Day Overview for Room Supervisors (No Writing)](#)
- [ACT Late Start or Did Not Test (PDF)](#)

ACT TEST MATERIALS ARRIVE THIS WEEK OR NEXT WEEK

Materials for ACT Initial Test Day Standard Time and Accommodations Testing will arrive this week for schools that selected the first shipping date. Schools that selected the second shipping date will receive materials next week.

It is important that Test Coordinators check in materials <u>within 24 hours</u> of receiving them from ACT. Contact ACT immediately if contents do not match packing lists or if there is evidence of tampering.

Materials must be kept in secure storage at all times before and after testing. The Test Coordinator is responsible for the security of all test materials from the time the materials are delivered to the time they are returned to ACT. The Test Coordinator must protect the materials from damage, theft, or conditions that could allow prior access to the tests.

ACT ACCOMMODATIONS AND ENGLISH LEARNER (EL) SUPPORTS LATE CONSIDERATION REQUESTS

In a limited number of circumstances, Test Coordinators can submit requests for ACT-approved accommodations and EL supports after the published request deadline for the initial test date.

The deadline for late consideration requests is March 8. To request late consideration, Test Coordinators must complete the Late Consideration form and upload with any supporting documentation in the Test Accessibility and Accommodations (TAA) system.

Late Consideration is applicable **only** to:

- Students new to the school or in a newly classified grade level
- Students who have a newly defined disability
- Students with medical emergencies or sudden medical onset
- Transfer students with previously approved accommodations from another school in Kentucky

2019 K-PREP Testing Format Items and Times Chart Now Available

The new 2019 K-PREP Testing Format Items and Times chart for Grades 3-8 and 11 is available on the K-PREP page on KDE's website. Information around the 2019 Grade 10 reading and mathematics field test will be available soon.

COHORT PRELIMINARY REPORT FOR 4-YEAR AND 5-YEAR
The Preliminary 4-year and 5-year Adjusted Cohort Student Listings are now available in the Student Data Review and Rosters (SDRR) application. These reports allow District Assessment Coordinators (DACs) the opportunity to review the students accountable to the district/school. When checking for changes made in Infinite Campus (IC), please note the Data Last Updated date in red in the Cohort section of SDRR. These reports are for information only. Submission of change requests will be available after the end of the current school year (July 31). It is a good time to review and filter for students accountable to the district/school with On Time status of No, and Non Participation set to Participated.

For assistance, click on the "I NEED HELP" button in SDRR and choose Cohort. If you do not find the answer there, contact David Curd via e-mail or phone (502) 564-9853 ext. 4744.

Contact Information
Office of Standards, Assessment and Accountability
Division of Assessment and Accountability Support
(502) 564-4394
KDE DAC Information