



Monday DAC Email

November 4, 2019

QUESTION OF THE WEEK

Q: Is Kentucky ready for on-line testing?

A: Yes, we have the technology. We have the infrastructure. We are ready. Listen to our Associate Commissioner Rhonda Sims and Associate Commissioner David Couch in this [KDE Motivational Video](#).

As you begin training teachers for online training, District Assessment Coordinators (DACs) are encouraged to use the video to reassure teachers and staff that we are ready for online testing. In the near future, additional trainings and resources will be released to assist with training of teachers and staff.

[Assessment Calendar](#)

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Important Dates

Oct. 2-Nov. 15:	EOC Exam Ordering Window
Nov. 4:	SRD Opens for Alternate K-PREP Score Entry
Nov. 4:	ACT PearsonAccess ^{next} and TAA Opens
Nov. 4- Dec. 13:	Alternate K-PREP Testing Window 1
Nov. 5:	Election Day (KDE Offices Open)
Nov. 11:	Veteran's Day Holiday (KDE Offices Closed)
Nov. 14:	Monthly DAC Webcast
Nov. 18:	ACT Face-to-Face Training in Lexington
Week of Nov. 18:	ACCESS for ELLs Writing Bias, Sensitivity and Content Review (Online)
Nov. 19:	Online Field Test Administration Training (3 p.m. ET) Link coming soon.
Nov. 20:	ACT Face-to-Face Training in Bowling Green

KENTUCKY STALLS ON NAEP PROGRESS IN FOURTH- AND EIGHTH-GRADE MATHEMATICS; SHOWS DECLINES IN READING

In a Kentucky Department of Education (KDE) media release issued October 30, according to [National Assessment of Educational Progress \(NAEP\) scores](#), Kentucky schools have failed to make progress in the critical areas of 4th-and 8th-grade reading and mathematics for a decade ([see chart](#)). The

Applications

[SDRR](#)

[Secure Web App](#)

[SRD](#)

PearsonAccess^{next}

- [ACT](#)

assessment, which is given every two years to a sample of elementary and middle school students throughout the country, was administered in the spring of 2019 to 6,300 students in 318 Kentucky schools.

Important Note: NAEP scores are not reported in Kentucky districts, schools or students except for Jefferson County, which is one of 27 trial urban district assessment participants. District level scores must be obtained directly from the district.

ACT PEARSONACCESS^{next} AND TAA OPENING

ACT Test Coordinators (TCs) will receive an email today, Nov. 4, from statetesting@operations.act.org announcing the opening of PearsonAccess^{next} and the Test Accessibility and Accommodations (TAA) System. District Assessment Coordinators (DACs) will be copied on the email. The e-mail message includes directions for accessing the systems and completing required tasks within the systems. It also includes links to system user guides with more detailed information.

Manage Participation:

After logging in to the system, TCs will be able to submit participation information which must be confirmed by Nov. 29. For more information please see the new training tutorial available at your [Kentucky State Testing ACT webpage](#).

Test Accessibility and Accommodations (TAA):

TCs will use the TAA system to request ACT-authorized accommodations and manage the status of those requests. The deadline to request ACT-authorized accommodations is Jan. 24, 2020. Additional resources can be found at www.act.org/stateanddistrict/kentucky.

Manage Contacts:

If School TCs have changed since spring 2019 testing, DACs should forward the ACT email to the current Test Coordinator and then make the change to TC contact information in PAN. Directions for changing TCs can be found in the [PAN User Guide for ACT](#) or the [Managing Contacts Training Tutorial](#). New DACs that do not have an account in [PearsonAccess^{next}](#) for ACT should e-mail [Shara Savage](#) or call 502-564-4395

ACT November Dates

- Nov. 4: ACT PANext and TAA open for the spring 2020 cycle.
- Nov. 18: ACT Lexington in Person Training Session.
- Nov. 20: ACT Bowling Green in Person Training Session.
- Nov. 29: ACT Manage Participation Deadline.

CTE SCORES IN INFINITE CAMPUS (IC)

The Kentucky Department of Education (KDE) strives to publish student results data in Infinite Campus as it becomes available. In this spirit, 2018-2019 Career and Technical Education (CTE) Assessments for

- [K-PREP](#)

@KDE

[ACCESS for ELLs](#)

[ACT](#)

[Alternate K-PREP](#)

[K-PREP](#)

[Kindergarten Screener](#)

[DAC E-Mails](#)

[School Report Card](#)

[Open House](#)

Helpful Links

[ACT](#)

[Admin Code Training](#)

[Registration](#)

[KAAC](#)

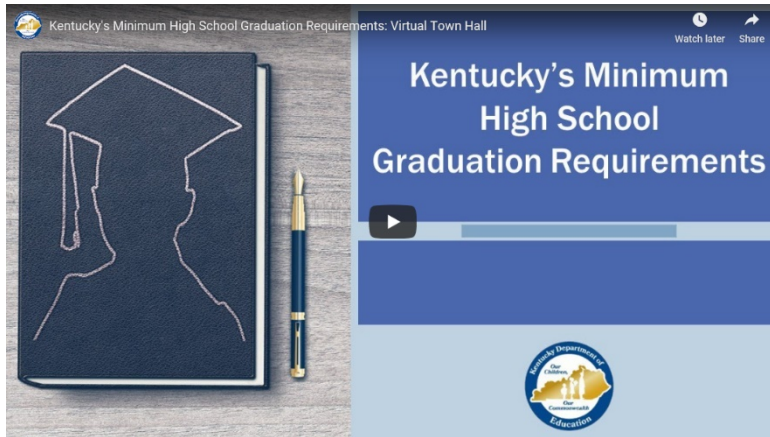
[NAEP](#)

[Pearson](#)

Apprenticeship, End of Program, Exceptional Work Experience, and Valid Industry Certification have been imported into the State Edition of Campus. KDE will publish these scores to all districts beginning on Tuesday Nov. 5.

Please email [Tania Arnett](mailto:Tania.Arnett) with any questions on this matter.

FEEDBACK NEEDED ON READING AND MATHEMATICS BASIC COMPETENCY REQUIREMENTS FOR HIGH SCHOOL GRADUATION



Watch this informational video and email your feedback.

The Kentucky Department of Education (KDE) is seeking public feedback on [reading and math basic competency requirements for the state's new minimum high school graduation requirements](#), per [Senate Bill 175](#) (2019).

You can watch the [video linked above](#) and submit any feedback to kdecommunications@education.ky.gov by Nov. 8. Visit the [KDE website](#) for more information about the minimum high school graduation requirements.

DAC Spotlight

Letcher County Public Schools is situated in far eastern Kentucky, bordering Virginia, nestled between Harlan and Pike Counties. In a mountainous terrain with colorful, fall foliage, Letcher County has experienced a decline in population and job opportunities with the loss of mining as the primary industry. Letcher County Schools is now the largest employer in the county with ten schools: one central high school, one alternative school, three middle schools, two K-8 schools, and three elementary schools to educate the 2,985 students in the district. With the goal of preparing students for the future, the school district has adopted the slogan “Learners Today; Leaders Tomorrow” to exemplify the efforts to build future leaders for Letcher County. Through a variety of strategically planned programs and activities, Letcher County students are provided opportunities to practice leadership skills as they engage in thought-provoking, relevant, cutting-edge initiatives designed to connect them with their environment, their community, and ultimately, to create successful citizens equipped to lead and prosper.



[Jackie Collins](#)
Letcher County

As students encounter the content in their courses, they are also experiencing structured opportunities to gain enthusiasm about leadership in the school and community. Leadership qualities such as accountability, critical problem-solving, courage, perseverance and dedication, responsibility, accepting criticism, positivity, decision-making, risk-taking, and community consciousness are strategically embedded into curricular explorations. Through social and emotional learning, teachers encourage students to look at their own habits and behaviors in relation to “becoming a leader” and guide students in setting short- and long-term goals for themselves, their families, and communities. Furthermore, all students are benefitting from having all school faculty trained in trauma-informed care practices.

Regardless of their age, grade, or degree of involvement in school activities, all students have the capability of becoming leaders. At Arlie Boggs Elementary, Letcher Middle and Martha Jane Potter Elementary, students are heavily involved in an entrepreneurial program where students research their own ideas to explore, create and experience the process of developing a product or service for profit, which they promote within the community. Teacher-guided but student-led, it involves students planning, producing, advertising, promoting, and finally, selling their goods or service to consumers. This cross-curricular experience allows students to exercise creativity, innovation and ingenuity while they collaborate with educators to fulfill a need in the community, thus preparing students for post-graduation experiences in the workforce. In cooperation with the Letcher County Extension Office, both gifted/talented students and children in structured learning classroom units are currently engaged in a winter garden project where students are using a greenhouse/high tunnel to plant seeds, sprout their own plants, and will eventually sell and consume the foods grown. Growing their own food provides students the opportunity to participate in the Letcher County Farmer’s Market and other Grow Appalachia initiatives while teaching a life-long skill of raising their own food and earning an income from selling their own produce and related products.

Letcher County Central High School offers a multitude of opportunities for students to engage in leadership initiatives. The LCCHS structured learning classroom has participated in a “Reverse Transition Fair” for several years now where students host visitors at the school in a reverse job fair. Students are coached by GEAR Up staff and the Job Coach as they prepare a resume, practice being interviewed by prospective employers, and gain real-life experiences to prepare them to enter the workforce. Another popular activity teaching leadership and impacting the community has been the development of student-produced documentaries. Students choose topics to explore and produce films relevant to the area, and last year one group won awards at state STLP competition for an anti-bullying campaign production.

As Letcher County Schools prepare its student leaders for the 21st century workplace, students are busy about the task of learning to lead. Letcher County has a student representative on the local Board of Education. Students are using and teaching others about drones and cutting-edge technology; students serve alongside teachers as mentors and peer coaches; they lead clubs, teams and student governments. They are engaged in grant writing,

service projects, and leadership conferences, and they are assuming the responsibility for the success of our schools, communities and our county. Letcher County Schools: Learners Today; Leaders Tomorrow.

Disclaimer: Any views or opinions presented in the article are solely those of the author and do not necessarily represent those of the Kentucky Department of Education (KDE).

Previous Topics

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CAVEON TEST SECURITY TO HELP ENSURE INTEGRITY OF KENTUCKY'S STATE ASSESSMENT SYSTEM

To help ensure the integrity of Kentucky's state assessment system, the Kentucky Department of Education (KDE) has contracted with Caveon Test Security to provide a set of comprehensive professional assessment services. Caveon is a nationally recognized leader in K-12 education assessment services that has provided test security assistance to 25 state education agencies and more than 30 local education agencies. KDE is partnering with Caveon to perform a comprehensive statistical analysis of state assessment data, conduct investigations of schools where there are concerns about the integrity of testing, implement an improved system to report allegations of inappropriate testing practices, and conduct real-time monitoring of the administration of state exams in some locations. A letter is being sent this week to District Assessment Coordinators (DACs) that will provide more details and will also discuss opportunities for DACs to provide feedback on some changes to training materials and the new system to report allegations of inappropriate testing practices. KDE is excited about this partnership to help ensure the integrity of the state assessment programs.

Note: this information was also included in the Superintendent Monday Message on Oct. 28.

ACT TEST ADMINISTRATION TRAINING (UPDATED WITH REGISTRATION LINKS)

District Assessment Coordinators (DACs) should share the following information with high school principals and ACT school test coordinators. ACT school test coordinators or district and school administrators that are assisting with ACT test administration should plan to attend one of the annual face-to-face ACT Test Administration Trainings.

ACT school test coordinators or district and school administrators that are assisting with ACT test administration should plan to attend one of the annual face-to-face ACT Test Administration Trainings.

The training sessions will be:

Nov. 18 at Embassy Suites by Hilton Lexington/UK Coldstream
Address: 1801 Newtown Pike, Lexington.
Sign in: 8-8:30 a.m. ET

Training content: 8:30-12 noon ET

[Register for the Lexington Training Session](#)

Nov. 20 at Holiday Inn University Plaza in Bowling Green

Address: 1021 Wilkinson Trace, Bowling Green.

Sign in: 8-8:30 a.m. CT

Training content: 8:30-12 noon CT

[Register for the Bowling Green Training Session](#)

The half-day training is an opportunity to learn how to successfully administer the ACT in the spring of 2020. Representatives from ACT and KDE will be present to provide information and answer questions regarding all aspects of the ACT test administration.

Topics will include:

- KDE policies
- Key dates
- Important pre-test tasks
- Events surrounding test day
- Post-test responsibilities
- Testing with accommodations

If you have any questions please email [Shara Savage](#) or [ACT](#).

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ACCESS FOR ELLS WRITING BIAS, SENSITIVITY AND CONTENT (BSC) REVIEW

The World-Class Design and Assessment (WIDA) team is looking for educators to participate in the Bias, Sensitivity and Content (BSC) Review of the new ACCESS for ELLs Writing test content. The purpose of this review is to ensure that test item content is grade-level appropriate and factually accurate, as well as free of material that might favor any subgroup of students over another on the basis of gender, race or ethnicity, home language, religion, culture, region, or socio-economic status. This review also helps ensure that test items are free of material that might be upsetting to students. These reviews are conducted during online meetings the **week of November 18**, so no travel is necessary to participate.

WIDA is asking educators interested in participating to complete a [short survey](#).

CUSTOMER SERVICE HOURS FOR WIDA AND DRC

The WIDA Client Services Center will hold extended hours starting in November.

- Monday – Thursday 7 a.m. to 6 p.m. CT
- Friday 7 a.m. to 5 p.m. CT

Data Recognition Corporation (DRC) Customer Service is open year round Monday–Friday 7 a.m. to 6 p.m. CT

ALTERNATE K-PREP TESTING WINDOW 1 ADMINISTRATION TO BEGIN

The first Alternate K-PREP testing window to administer Attainment Tasks (AT) will begin Monday, Nov. 4. This will be the first of two windows set to assess content standards for reading, mathematics, science, social studies and writing. **No tasks may be administered before Monday, Nov. 4.**

Instruction may continue into the testing window as long as the content provided is not derived from the actual Attainment Tasks being administered. Once the task administration begins, all instruction for that standard should cease until after the task administration has been completed. The first testing window will end Dec. 13.

STUDENT REGISTRATION DATABASE (SRD) OPENS FOR SCORE ENTRY NOVEMBER 4

Teachers who have received activation for the SRD opening Nov. 4 will be able to access the system for score entry. No teachers will have access to the SRD before Nov. 4. Anyone denied access to the SRD on or after Nov. 4 should contact their DAC, DoSE or District Alternate Assessment representative to request activation into the system. Activation to enter scores must be completed at the district level.

INFINITE CAMPUS DATA QUALITY - DAC ACTION REQUIRED

The Office of Standards, Assessment and Accountability (OSAA) will be extracting student data soon to provide to testing vendors, and for the Student Data Review and Rosters (SDRR) application for ACCESS/Alternate ACCESS, dropout, and the ACT. Accurate data are essential to successful assessment and accountability reporting. Entering and maintaining accurate and up-to-date student demographic data within Infinite Campus (IC) will reduce errors and the amount of time for school and district staff to review data.

Specific demographic data including identification of student race/ethnicity, IEP status, English Learner status, and participation in the Alternate Assessment Program are especially important. These data are pulled from IC multiple times throughout the year.

Please be aware that there are several reports in IC that will help ensure data quality. These include the Alternate Assessment Tracking report, the QA SPED error report, the Dropout Report, the English Learners Extract, and the IDEA Dec 1 Count Extract (which allows users to select the effective date and it does not have to be December 1). These reports all rely on the same checks as the extract that KDE uses to pull information from IC.

DACs should have access to each of these reports (see below). If the reports are not available to DACs within IC, please contact the District KSIS administrator to request access. Detailed information about these and

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additional IC reports to ensure data quality is available in the Help button within SDRR, and is linked from the home page of that document.

OSAA strongly encourage schools and districts to run these reports routinely and make any necessary changes to ensure that students are correctly identified, so that they will be correct in the IC extracts.

▼ KY State Reporting

▼ KDE Reports

A_Advanced_Coursework

A_Gifted and Talented – Opportunity and Access

A_Transition_Readiness_HighSchool

Adv Courses and Exams

Advanced Placement

Alternate Assessment Results

Alternate Assessment Tracking

Benchmark Report

QA Homeless
QA Migrant
QA Military Connected
QA Preschool
QA SPED
QA Student Counts
Read To Achieve
Restraint or Seclusion Error Report
SAT Assessment
SEEK At Risk ADM
SPED Exit Detail Report
SPED IEP vs Enrollment
Transient Population
W22 Withdrawn Students

Dropout Report

English Learners Extract

Extended School Services Report

FRYSC Group Program Report

FRYSC State Report

IDEA Dec 1 Count Extract

ILP Files

KEES Report

LEAD Extract

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Contact Information

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Division of Assessment and Accountability Support
(502) 564-4394

[KDE DAC Information](#)