



Special SRCC and DAC E-Mail

October 29, 2018

Please distribute this information to all principals in your district.

Final Reminder: School Profile Reports should be completed by October 31, 2018.

New items to be aware of:

- *Data was refreshed on October 24 and will be refreshed again this week (October 31) to reflect changes made in Infinite Campus (IC) last week.*
- *Elementary school reports will NOT include world language or career studies courses. Indicate if program is offered even though courses will not display.*
- *Schools do NOT need to post the School Profile Report to their webpages; BrightBytes will create accessible version to be included in the School Report Card without the school having to post.*

The [user guide](#) is available to provide details on how to complete the School Profile Report. Prior communications and resources are available on the [School Report Card Resource website](#). The [Q&A document](#) continues to be updated and is available on the School Report Card Resource website.

See [KRS 158.6453 \(20\)](#) for more details on School Profile Report requirements.

School Report Card Collection Item Contacts:

Bright Bytes support contacts are:

Email [BrightBytes Support](#)

Call BrightBytes Support at (877) 433-4036

Education Opportunities/ General Education Coursework (School Profile Report) – [Contact KDE by email](#).

User Access – district WAAPOCs should direct questions regarding user account set up to the [KETS Support Desk](#).

IMPORTANT DATES

October 31: School Profile Report should be complete with signatures

Mid-November: SRC district review and approval period opens

November 30: SRC Collector items (Community, Safety Precautionary Measures and Technology) must be complete

December 1: School Profile Report should be posted to school website

Mid-December: SRC opens for media/public release