



Special DAC E-Mail

March 22, 2019

RESOURCES FOR GRADES 10 AND 11 TESTING

To assist with the spring high school Grades 10 and 11 (not the ACT) online test administrations, Pearson and the Division of Assessment and Accountability Support (DAAS) have created easy to follow directions.

CREATING TEST SESSIONS GUIDE

The *Creating Test Sessions Guide* provides specific, detailed instructions for completing the series of steps required in PearsonAccess^{next} for creating test sessions, printing student tickets, preparing test sessions, and starting tests. Additionally, the *Creating Test Sessions Guide* includes directions for pre-caching by test or test session. Not all districts are required to pre-cache. Please check with the District Technology Coordinator on the need to pre-cache. Note: The last two pages include Important Dates for test administration for Grade 10 and Grade 11. These dates indicate when the activity can **begin** in the system. The dates are not deadlines.

The [Creating Test Sessions Guide](#) is located on the [K-PREP](#) webpage of the KDE website.

ADDITIONAL INFORMATION FOR TEST PROCTORS

The [TestNAV8 Additional Information for Test Proctor](#) document provides instructions for test proctors. The directions include how to start test sessions using TestNAV 8 on a Chromebook and iPad. There is a different start up process for Windows and Mac OS.

OFFICE OF STANDARDS, ASSESSMENT AND ACCOUNTABILITY (OSAA) VACANCIES POSTED

The Division of Assessment and Accountability Support (DAAS) and the Division of Accountability Data and Analysis (DADA) have vacancies in the OSAA. DAAS has an opening for an Education Administration Program Consultant II ([31089569](#)) and DADA has an opening for a Systems Consultant IT ([31088634](#)). The application postings are open through March 29. The posting lists the job descriptions and duties for anyone interested in working with the state's assessment and accountability systems. The positions are both located in Frankfort.

Please share this information with your colleagues who may be interested in this position. We look forward to filling these positions quickly.

KENTUCKY ASSOCIATION FOR ASSESSMENT COORDINATORS (KAAC) ACCEPTING PROPOSALS FOR WORKSHOP ([LINK CHANGE](#))

It's time to submit a proposal to present a workshop at this year's Scott Trimble Workshop on Assessment and Instruction, October 28-29, at the Galt House Inn and Suites in Louisville. This year's theme is "Building Bridges."

Is your school successfully closing achievement gaps? Is your school shifting the science focus? Does your school have innovative ways to address novice reduction? Can you share your successful formative assessment strategies or effective feedback?

Successful proposals will share practices to prepare students for college and career success. Share your impressive results with educators across the Commonwealth and receive one free registration to the Scott Trimble Workshop on Assessment and Instruction!

Deadline for [proposal submission](#) is close of business May 30. You will receive notification of acceptance in early August.

Contact Information

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[KDE DAC Information](#)