



Special DAC Email

August 12, 2019

PRE-QUALITY CONTROL (QC) DATA REVIEW SPREADSHEETS NOW AVAILABLE

The Office of Standards, Assessment and Accountability (OSAA) would like to thank school and district staff for their work with the Pre-Quality Control (QC) Data Review thus far. We appreciate your patience with the technical difficulties in SDRR on Friday. We are glad that most of the issues have been resolved. The data spreadsheets are now available for your continued review. This process allows schools and districts the opportunity to double-check individual student accountability, request non-participations and mark accommodations for Individualized Education Plan (IEP) and English Learner (EL) students before public reporting.

We have had some questions about how to update demographics (such as IEP status, EL status, etc.). To clarify a few of the topics, please see the bulleted list below:

- Changes **must** be made in Infinite Campus (IC) to correct 2018-2019 student data. Lunch, IEP and EL status are all tied to start dates and end dates. SDRR will reflect the students' status at the end of the year, not necessarily at the time of testing. If student information tied to last year's records is changed in IC, it will be picked up overnight in the extract and loaded into SDRR. During Data Review, the extract is not pulling current year data, but from the previous year. If you have any issues with changing 2018-2019 student information in IC or questions about the demographic data, please contact kdedatarequest@education.ky.gov.
- If a student has an approved non-participation already in SDRR, it is not necessary to upload the non-participation form in SDRR. It is only necessary to upload the Medical and Extraordinary Circumstances form for new requests.
- New non-participation forms are available on the [Forms](#) page of the KDE website. The DAC signature is no longer required, but there is a checkbox to ensure the DAC is aware of the request.
- Issues with the Transition Scores section of SDRR have been resolved. Please see the Announcements box on the home page of SDRR for updates.

Individual Student Data (including Test Scores) Now Available

Student data are now available in the Secure Web Site in the Student Data Detail. *Note: Demographic and accountability changes requested during this fall data review are not reflected in these spreadsheets.*

The summary data zip file is named "SD19_xxx_QC DR_2019_DistrictName.zip".

The folder structure is listed below and contains the corresponding spreadsheets.

- 1) Graduation Rates
 - a. Cohort Student Listing District QC Data Review
 - i. Four year
 - ii. Five year

- b. Cohort Student Listing School QC Data Review
 - i. Four year
 - ii. Five year
- 2) Student Listings
 - a. Student Listing District QC Data Review
 - i. Content assess
 - ii. ACCESS
 - b. Student Listing School QC Data Review
 - i. Content assess
 - ii. ACCESS
- 3) Transition Readiness (TR)
 - a. Transition Ready District Data Review
 - b. Transition Ready School Data Review

Spreadsheet Changes from Prior Years

Enhancements to the spreadsheet have been made to reflect the current accountability model.

In the Student Listing spreadsheet under the Content Assess tab, data for growth that include the reading and mathematics prior year and current year performance has been added and growth projection has been removed.

R	S	AC	AD
Reading	Reading	Mathematics	Mathematics
Growth Prior	Growth	Growth Prior	Growth
Year	Current Year	Year	Current
Performance	Performance	Performance	Year
Level	Level	Level	Performance

Transition Readiness spreadsheets now include academic and career dual credit.

Dual Credit	Dual Credit	KYOTE	KYOTE	KYOTE	KYOTE	KYOTE	Alternate	Alternate	Alternate	Industry	CTE End of	Apprenticeship	Career Dual	Exceptional	Career
Academic	Academic	English	Reading	College Ready	College	Calculus	Assessment	Assessment	Assessment	Certificate	Program		Credit	Work	Ready
Mathematics	Humanities			Mathematics	Algebra		Reading	Mathematics (TAR)	Science					Experien	Alternate
/Science							(TAR)		(TAR)						

The Consolidated student group has been removed from all spreadsheets. And, no changes have been made to the Graduation spreadsheets or to the ACCESS tab in the Student Listing.

Accessing The Data Spreadsheets

DACs must download district and school data from the [KDE secure web applications](#) site at Choose Student Data Detail (Excel and PDF) to access the student level data.

The Student Listing, Transition Ready (TR) and Graduation Rate spreadsheets are included in one zip file named “SD19_XXX_QC DR_2019_DistrictName.zip”.

If you are unable to access the KDE secure application site, check with your WAAPOC and/or the KDE Help Desk. The [KDE Help Desk](#) can be reached at (502) 564-2002.

Data Sharing

Individual student data is provided for school and district use. The data is confidential and must be used in a manner consistent with the district’s confidentiality rules and the FERPA expectation that students’ privacy is protected. Individual student data can be used for instructional planning and student supports.

Data Review Deadlines

Only five days are left to request changes to 2018-2019 individual student level data. All tickets need to be submitted by 12 noon, Friday, August 16 and resolution of all open tickets must be completed by Friday, August 16, at 5 p.m. ET. This data review period is the **last opportunity to request changes to individual student level data** before 2018-2019 data are reported publicly. OSAA knows August is a hectic time, but encourages districts to submit data review changes *early* in the data review period. Early submission allows ample time to resolve any problems a school or district might experience before data review closes.

Assistance

Possible systemic issues should be emailed as soon as possible to kdeassessment@education.ky.gov.

For general information and assistance, review the information in the Help button at the top of each internal page and the tools linked in the Announcements box on the home page in SDRR. If these tools don't answer your question, please contact the [Division of Assessment and Accountability Support](#) by phone at 502-564-4394.

The Pre-Quality Control Data Review allows one more chance to change student level data prior to the public data release. A training [video](#) and [PowerPoint](#) have been released to assist districts and schools in this process.

If you are unable to access the KDE secure application site, check with your WAAPOC and/or the KDE Help Desk. The [KDE Help Desk](#) can be reached at (502) 564-2002.

Contact Information

Office of Standards, Assessment and Accountability
Division of Assessment and Accountability Support
(502) 564-4394

[KDE DAC Information](#)