



# Special DAC Email

**August 15, 2019**

The Office of Standards, Assessment and Accountability (OSAA) would like to thank all District Assessment Coordinators (DACs) and Building Assessment Coordinators (BACs) for their hard work and patience in reviewing demographic and accountability data during this fall data review. The Student Data Review and Rosters (SDRR) application will remain open through tomorrow. All tickets need to be submitted by 12 noon, Friday, August 16 and resolution of all open tickets must be completed by Friday, August 16, at 5 p.m. ET.

The Kentucky Department of Education (KDE) recognizes the issue that Infinite Campus (IC) demographic data is not displaying consistently in SDRR. OSAA is hard at work with the Office of Education Technology (OET) to display the data correctly in SDRR and prepare for reporting. KDE is working on display issues for Individualized Education Plans (IEP), English Learners and Alternate Assessment.

**During this data review, there remain two priorities:**

- 1. ensuring 100-day accountability and participation is correct in SDRR, and**
- 2. confirming individual student demographic data are correct in IC.**

Quality Control (QC) Day is designed to identify reporting or programming issues for the accountability system before public release. Any systemic issues with the accuracy of accountability status including the role of demographic data will be resolved prior to public release.

For your convenience, directions and information shared in prior DAC emails are below.

Note that during the data review period in the fall, demographics reflect what is in IC at the end of the 2018-2019 school year and cannot be edited in SDRR. Changes **must** be made in IC to correct 2018-2019 student data. Lunch, IEP and EL status are all tied to start dates and end dates. SDRR will reflect the students' status at the end of the year, not necessarily at the time of testing. If student information tied to last year's records is changed in IC, it will be picked up overnight in the extract and loaded into SDRR. During Data Review, the extract is not pulling current year data, but from the previous year.

Please be aware that there are several reports in IC that will help to ensure data quality. These include the IDEA December 1 Count Extract (which allows users to select the effective date and it does not have to be December 1), the QA SPED error report, the LEP Extract, and the Alternate Assessment Tracking report. These reports all rely on the same checks as the SDRR extract. If you don't see these in your list of reports in IC, please contact your District KSIS administrator to request access. Additional information about these tools is available in the Help button in the SDRR resources section. Schools and districts are strongly encouraged to use these reports to ensure that students are correctly identified in IC.

**Contact Information**

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[KDE DAC Information](#)