



Special DAC Email

September 26, 2019

EMBARGOED DATA TIMELINE

On **Friday, September 27 at 8 a.m. ET**, the assessment and accountability data for 2019 public release will be available to districts and schools online and in the [Secure Web Application](#). District Assessment Coordinators (DACs), principals and superintendents will receive an email from the Kentucky Department of Education (kyde@public.govdelivery.com) with three URLs and password(s) to access. These credentials will provide access to 1) the School Report Card Landing Page, 2) the Proficiency Dashboard, and 3) Research Data (files via SharePoint). Note: Although the format, layout and display of the data may look different, the information presented in these URLs is the same data included the summary files shared with DACs within the Secure Web application. Links to a news release, briefing packet with state highlights and accountability summary of all schools, district and state will be included in the email.

In addition to viewing embargoed data online, DACs (and others with similar rights in the system) will be able to access updated spreadsheets through the [Secure Web Application](#). When in the [Secure Web Application](#), select the Student Data Detail (Excel and PDF) for the updated zip files with spreadsheets.

Updated Summary Spreadsheets within ZIP File

Updated summary spreadsheets will be available in the [Secure Web Application](#) in one zipped file. DACs will receive updated spreadsheets from Quality Control (QC) Day Two with data for each indicator, indicator ratings of very high to very low, a one to five-star rating, overall accountability scores and federal classifications. These school and district files include Accountable NAPD (by level and by grade), Assessed NAPD (by level and by grade), Cohort, Student Listings, Summary, TR [Transition Readiness] Student Listing, Summary Changes and Calculator (district only).

Additional columns have been added to the Gap Tab in the Summary spreadsheet. Columns to show data used to determine statistical significance in the Achievement Gap calculation include the standard deviation and a Cohen's d measure.

Also, within the zipped file, a 2018-2019 Public Data Release PowerPoint template is included. The PowerPoint template is a customizable resource for presentations to Boards of Education, School-Based Decision Making (SBDM) Councils or public meetings. The template contains a collection of possible slides for use; it is not suggested that all the slides be used in any single presentation. School leaders may add school or district level data to the presentation. Additional slides may be added, or slides may be deleted from the template since all slides will not be relevant for all districts.

Data to Media

On **Friday, September 27 at 10 a.m. ET**, working media and district communications staff will receive an email from the Kentucky Department of Education (kyde@public.govdelivery.com) with links and secure password(s) to the **same** URLs that DACs, principals and superintendents received earlier in the day. Media will access 1) the School Report Card Landing Page, 2) the Proficiency Dashboard, and 3) Research Data. Links to a news release, briefing packet with state highlights and accountability summary of all schools, district and state will be included in the email to media and district communication staff.

Public Release

On **Tuesday, October 1 at 12:01 a.m. ET**, all assessment and accountability data will be made public. Kentucky's School Report Card suite includes, [School Report Card Main Landing Page](#), [Proficiency Dashboard](#) and [Research Data](#).

Nondisclosure of Embargoed Data

During an embargo, district and school staff may discuss the data results with teachers, local board members or School Based Decision Making (SBDM) council members; however, data cannot be shared in public meetings or by the media. District and school leadership may talk with media who agree to abide by the embargo. During any discussion with staff, please emphasize the data are embargoed. The Office of Standards, Assessment and Accountability (OSAA) recommends DACs and principals ask colleagues discussing the data to read and sign an [Embargoed Data Nondisclosure Agreement](#) to emphasize the embargo. DACs should keep signed forms on file at the district office for one year.

DACs, principals and superintendents will receive the credentials (i.e., URLs and password) by email by 8 a.m. ET. Working media will have access to the data at 10 a.m. ET. These data are *embargoed* until **Tuesday, October 1 at 12:01 a.m. ET**, the public School Report Card (SRC) will open later that morning.

Resources for Public Reporting

To support schools and district leaders during this 2018-2019 accountability data release, OSAA has created public release resources. The purpose of these resources is to support education leaders to communicate to parents, community members and various shareholders school and district performance. To assist with preparation and communication, the three resources include:

- [How to Prepare for Public Release](#) - includes information and links to webinars on how to understand the reported components (Proficiency, Separate Academic, Growth, Graduation, and Transition Readiness), where to access data (Student Data Review and Rosters (SDRR), PearsonAccess^{next} and the Secure Web Application) and resources that can be used to communicate and understand your data.
- [Accountability Comparison Document](#) - includes details on the components of the accountability system and how the 2018-2019 reported results are comparable to the results reported for 2017-2018.
- *Achievement Gap* - (coming soon) includes how achievement gaps are determined through statistical and practical difference and information on how to calculate.

Data Review after Public Release

A Special DAC Email will be sent next Tuesday, October 1 when the embargo is lifted on instructions for completing the 10-day Data Review that occurs after Public Release.

Questions and Support

For questions on the assessment and accountability system, contact the Office of Standards, Assessment and Accountability at dacinfo@education.ky.gov.

- Email [BrightBytes support](#) with system questions for the SRC landing page.
- Email [KDE Data Services](#) with general questions.

Contact Information

Office of Standards, Assessment and Accountability

Division of Assessment and Accountability Support

(502) 564-4394

[KDE DAC Information](#)