



Special DAC Email

September 11, 2019

QUALITY CONTROL (QC) DAY ONE

The Office of Standards, Assessment and Accountability (OSAA), along with District Assessment Coordinators (DACs), will conduct a QC Day One today. The purpose of the QC Day One is to identify systemic issues in accountability data prior to any public release. During QC Day One, DACs will receive data for indicator scores for Proficiency, Growth (EL/MS), Separate Academic (EL/MS/HS), Transition Readiness (HS), and Graduation (HS); student listings; graduation cohort data; transition readiness data; performance levels (NAPD) (assessed, assessed by grade, accountable, accountable by grade); accountability summary (including indicator scores, NOT star rating, overall scores or very high to very low). Data is being reviewed for systemic issues, and if issues are found, it could change an individual school's classification.

Secure Web Application is **NOW OPEN** and listings in SDRR are available for your reference.

QC Day One Timeline (September 11)

9 a.m. – 5 p.m. ET

- DACs review Summary Files and Spreadsheets from the [Secure Web App](#) under Student Data Detail. If districts have difficulty accessing the secure web portal or the Student Data Review and Rosters (SDRR) application, please contact your district [WAAPOC](#), who may contact the KETS Service Desk if needed for support. SDRR is for downloading your student listing and ticket listing from Data Review only.
- DACs complete checklist of activities to analyze data.
- Each district has been assigned a staff member in OSAA for support.
- At completion of analysis, DACs sign off that data review was completed.

1:30 p.m. ET – [Live Webcast](#) with Jennifer Stafford recapping what was found during the morning QC. This will be a short session.

Materials Needed

- [Online QC Day One Checklist](#). Complete checklist to signal that the data has been evaluated. Password: **QCDAY**
- [Online Data Discrepancy Day One Report Form](#). Submitted for systemic issues, not individual student changes. Password: **QCDAY**
District staff should submit one form for each issue. DACs can submit as many forms as needed. After

staff research the issues submitted, DACs will be emailed a response from the [KDE Assessment](#) general mailbox.

- [Nondisclosure Preliminary Data QC Form](#) – DACs must email completed form to [KDE DAC Information](#) prior to reviewing data. OSAA expects schools and districts not to share the preliminary data beyond the leadership level during the QC process. Anyone viewing the data must complete the Nondisclosure Preliminary QC Data Form. DACs should keep on file whom they share the preliminary data with in their district.

Contacting OSAA

OSAA staff will be available via Skype (instant message), email and phone. For efficiency, please contact the consultant assigned to your district below.

Districts - (502) 564-2256	OSAA Staff
Adair - Boone	Eric Gray
Bourbon- Carroll	Mike Henderson
Carter - Dawson Springs Ind.	Robert Davis
Dayton Ind. - Fulton County	David Curd

Districts - (502) 564-4394	OSAA Staff
Fulton Ind. - Hart	Pam Powers
Hazard Ind. - Knox	Jason Howard
LaRue - Marshall	Chris Williams
Martin - Muhlenberg	Joy Barr

Districts - (502) 564-2106	OSAA Staff
Murray Ind. - Pikeville Ind.	Jenni Larkins
Pineville Ind. - Taylor	Kevin O’Hair
Todd - Woodford	Shara Savage

At 2:30 p.m. ET on September 10, OSAA hosted a live pre QC Day webinar. The recording is available for districts on the [KDE Media Portal](#), while the [PowerPoint](#) is available on the [Assessment and Accountability Resources](#) page. OSAA staff discussed the steps associated with QC and detail on the data. Corrections were made to slides 10, 17, and 49 of the ppt. after the webcast.

OSAA appreciates the collaboration with DACs on this critical next step in the quality assurance process.

Contact Information

Office of Standards, Assessment and Accountability
Division of Assessment and Accountability Support
(502) 564-4394

[KDE DAC Information](#)