



Special SRCC E-Mail

March 26, 2019

The Kentucky Department of Education (KDE) Commissioner's Monday Message to Superintendents on March 25 included the following articles, which are relevant to School Report Card Contacts (SRCCs) and District Assessment Coordinators (DACs).

SCHOOL REPORT CARD FINANCIAL TRANSPARENCY DOMAIN OPENS IN APRIL

The Financial Transparency domain of the Kentucky School Report Card will open for district verification/validation and entry of school-level spending per student data on Monday, April 1. The finance section of the School Report Card opens later than the rest of the domains to allow districts to use audited financial information in the calculations.

Verification/validation and data entry should be complete by **April 30**. WAAPOCs must set up finance officers with a School Report Card district user role to enable them to review and sign off on the finance data. Additional guidance will be provided to finance officers and can be found on the [School Report Card Resources page](#). Prior communication and resources are available on the SRC Resource Page.

Bright Bytes support contacts are [Email BrightBytes Support](#) or call at (877) 433-4036. For general School Report Card questions, [contact KDE by email](#). For calculation-specific questions, contact [Jessi Carlton by email](#) or (502) 564-3930, ext. 2468.

ANNUAL REVIEW AND UPDATE OF SCHOOL FRONT DOOR GEOGRAPHIC COORDINATES

KDE is again requesting your support to ensure that the geographic coordinates for each of Kentucky's public schools and district offices are accurate and up-to-date. This is an annual activity scheduled to coincide with Earth Day on April 22. Coordinates are used in the School Report Card and shared with other agencies for various mapping and geographical information activities.

If there have been any changes – such as adding a new school, or changing a school or district office location – please designate someone to take the following actions by April 22.

1. Verify the coordinates for any new facility/district office or location.
2. If changes are needed, provide to KDE the correct coordinates.

For instructions to verify the coordinates and to obtain coordinates for any new or relocated facilities, please go to the [KDE Front Door Project webpage](#).

Thanks for your help to keep Kentucky's schools on the map! See below for sites where Kentucky's K-12 public schools' data is geographically organized and available for worldwide use:

- [The Commonwealth Map](#)
- [Kentucky Geoportal](#)
- [ArcGIS.com](#)

- [School Report Card](#)
- [Open House Directory](#)

If you have questions regarding the mapping of school/district office coordinates, send them to the [School Data Services shared mailbox](#).

CONTACT INFORMATION

- For SRC structure questions, contact BrightBytes Support:
 - by email at [BrightBytes Support](#)
 - by phone at (877) 433-4036
- For other School Report Card questions and comments, [contact KDE by email](#). We will route your messages to the appropriate data stewards for resolution.