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Things to Know as a New Perkins Coordinator

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Purposes of The Perkins Act


- ▶ Develop challenging standards for high wage, high skill, in-demand occupations
- ▶ Integrate challenging academic and technical instruction with a link to postsecondary
- ▶ Improve CTE
- ▶ Conduct and disseminate information around best practices
- ▶ Provide technical assistance that promotes leadership and improves the quality of CTE teachers, administrators and counselors
- ▶ Support partnerships
- ▶ Keep the US competitive in global economy
- ▶ Increase employment opportunities to the under-employed or the unemployed

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Funding for the Perkins Act


- ▶ Kentucky receives approximately \$19 million of Perkins funds each year.
- ▶ Funds are broken out as follows:
 - 5% is for administration of the grant
 - 10% is for state leadership
 - 85% is for eligible recipients



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- Secondary/postsecondary split is 57% secondary and 43% postsecondary based on the Perkins State Plan approved in 2020.




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Funding Allocation (Secondary)

- ▶ Secondary
 - Funds are allocated to the counties by a formula that is outlined in the Perkins law.
 - 30% is determined by the number of students ages 5 to 17 being served by the district /total number of students ages 5 to 17 in the state.
 - 70% is determined by the number of students below the poverty level that live in the district/the total number of students below the poverty level in the state.



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- If a district sends students to an area technology center (ATC) or a KCTCS Institution then the percentage is determined and the county allocation is split between the local district and the ATC or KCTCS .

Postsecondary

- Funds are based on the number of associated degree students receiving PELL grants.

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Required and Permissible Uses of Perkins Funds

- Basic Grant funds no longer have a list of required uses of funds. Activities have permissible uses of funds. Funds must be aligned to the outcomes in the Comprehensive Local Needs Assessment and meet the state definition of Size, Scope and Quality.
- Funds may be used as low as the 5th grade for career exploration.

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State Definition of Size, Scope and Quality

- ▶ **Size:** To identify size, the KDE definition is one (1) complete program of study in the program area offered in the school. If a school has more than one program area, then each area will need at least one (1) complete program of study. The program of study will be aligned to the academic needs and the multiple entry and exit points to allow for continuing education.
- ▶ **Scope:** The programs of study lead to industry-recognized certifications, articulated college credit and will link to dual credit opportunities for students and/or work-based learning. Dual credit may be in the academic or technical courses of the POS. Work-based learning should include areas outlined in Kentucky's Work-Based Learning Manual.

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State Definition of Size, Scope and Quality


► **Quality:** Programs of study shall meet the following indicators:

Secondary

- Be of sufficient size, which offer a sequence of four or more earned technical credits;
- Have a postsecondary connection through dual enrollment, dual credit, current agreement for a program of study or current local articulation agreement approved by the lead administrators of KDE and postsecondary institutions, or leads to KDE-approved industry recognized certifications;
- Have an active advisory panel;
- Have a certified and appropriately endorsed teacher;
- Have a co-curricular career and technical student organization (CTSO) that provides students the opportunity to engage in leadership development activities (beginning in the 2021-22 academic year); and;
- Be supported by current labor market data;

Postsecondary

- Lead to a postsecondary credential(s) that is industry recognized and supported by current labor market data and/or local needs assessment;
- Include career pathway progressions from secondary to postsecondary to employment or transfer; and
- Have an active advisory panel




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Approvable and Non-Approvable Expenses For 2020-21

Approvable Expenses

- Instructional/curriculum materials for teacher use
- Resource materials for student and or teacher use (no textbooks or classroom sets)
- Professional development activities for teachers (Travel expenses and registration may be paid for PD.)



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- Advisor expenses for attending regional, state and national student organization meetings
- Pay substitute teacher salary when the teacher is out for a Perkins approved activity.
- Purchase technology to be used in the classroom as a new teaching tool
- Purchase state of the art equipment or software required by a change in curriculum, teaching strategies, or technological advances in the career field
- Address specific educational barriers students are facing in technical education programs (Ex: support materials, curriculum modifications, equipment modifications, and large print materials that might be needed for a visually impaired student)


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- Instructional field trips for students (For a class or program, CTSO will not qualify.) Reimbursable expenses include bus cost, and bus driver salary
- Stipends for teachers to attend required activities on non-workdays
- Honorarium/fee for consultants/speakers to provide training in CTE related areas
- Items required for the program up to 10% for secondary and 5% postsecondary of the total allocation.
- Grant administration expenses up to a maximum of 5% of the total allocation

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Non-Approvable Expenses For 2020-21

- ▶ Consumable materials of any kind
- ▶ Furniture purchases (desk, chairs, file cabinets, shelving units, tool chest, etc.)
- ▶ Building modifications
- ▶ Textbooks, Periodicals, & Newspapers
- ▶ Student expenses relating to student organizations



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- Fund usage to supplant federal or state funds
 - Maintenance or repair of equipment
 - Expenses for non-instructional activities such as travel expenses for social events
 - Copiers
 - Hand Tools, Small Appliances, Small Power Tools (Unless they are part of the Maintenance of Program.)
 - Dues/Membership for professional organization
 - Materials to be used for fundraisers.

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FUNDING LIMITS and REQUIREMENTS

- ▶ Funding can be used for no longer than three years for reoccurring expenditures (such as career coaches). After three years, the funding request would be looked upon as program maintenance rather than program improvement, expansion or development.
- ▶ Career and Technical Education Programs must have sufficient local and state funds to enable them to operate without federal Perkins funds. (Perkins funds are to be used to supplement, upgrade and improve Career and Technical Education programs and not simply to maintain the program at its current level.)




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Questions to Determine if Expenses are Allowable with Perkins Funds

- ▶ Is the item consumable? – NO
- ▶ Is the item required to teach the course or the program? – NO (May be allowable in the 10% in Maintenance of Program category in the budget)
- ▶ Will the item change instruction; how or what is taught? – YES

If you can answer these questions like the above responses, then the item is more than likely allowable with Perkins Funds.




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Perkins Performance Indicators for 2020-21

- ▶ Secondary Indicators
 - Graduation Rate
 - Academic achievement in Reading, Math and Science
 - Follow-up on previous years graduates that continued to postsecondary education, employment, the military, or volunteer services such as the Peace Corps.
 - CTE concentrators in a non-traditional field
 - Students receiving a postsecondary credential




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Postsecondary Performance Indicators

- ▶ The percentage of CTE concentrators who, during the second quarter after program completion, remain enrolled in postsecondary education, are in advanced training, military service, or a service program that receives assistance under Title I of the National and Community Service Act of 1990 (42 U.S.C. 12511 et seq.), are volunteers as described in section 5(a) of the Peace Corps Act (22 U.S.C. 2504(a)), or are placed or retained in employment.
- ▶ The percentage of CTE concentrators who receive a recognized postsecondary credential during participation in or within 1 year of program completion.
- ▶ The percentage of CTE concentrators in career and technical education programs and programs of study that lead to non-traditional fields.



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Perkins Local Application

- ▶ Local applications are completed once a year. In the GMAP system.
- ▶ There will training in late fall or early winter before the applications open on March 1, 2021.



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Advisory Committees

- ▶ Advisory Committees must have the following representatives:
 - Student
 - Parent
 - Teacher
 - Administrator
 - Business and Industry
- ▶ Best practice would be to have 50% Business and Industry representatives
- ▶ Committees must meet twice a year.
- ▶ Maintain minutes and attendee list



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What is a Perkins Program of Study



- ▶ A program of study must incorporate challenging academic standards with relevant CTE content in coordination with a non-duplicative progression of courses that align to secondary to postsecondary education. They must have multiple entry and exit points, provide opportunities for dual credit and work based learning.
- ▶ A programs of study must lead to an industry-recognized credential, certification, or an associate or baccalaureate degree.

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State or Locally Created Programs of Study



- ▶ The state created POS are on the KDE website at the link below.
https://education.ky.gov/CTE/ctepa/Documents/Sec-Postsec_PathAlign.pdf
- ▶ Locally created POS must have secondary and postsecondary courses listed, as well as be signed by the secondary and postsecondary partners. (A template is on the local application in GMAP.)

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Timelines

- ▶ **July 1st** – Perkins funds become available to those with an approved application
- ▶ **January 1st** – Revisions to the Local Needs Assessments are due to OCTEST
- ▶ **March 1st** – Local Perkins Applications opens in GMAP.
- ▶ **March 1st** – 75% of Perkins funds should be expended or encumbered
- ▶ **April 30th** - last day to amend your Perkins budget
- ▶ **May 1st** - Local Application for Perkins Due Waiver Letters Due (if applicable)



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CTE Contacts

- ▶ Contact your Web App Administrator Point of Contact (WAAPOC) to ask them to update the Career and Technical Education – TEDS Coordinator, CTE Coordinator, and CTE Primary Point of Contact roles in the People Role Manager System.



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Questions



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