



# TEDS Monthly Notes

CTE Technical Education Database System

October 2018

## WATCHing You

- Rodney Atkins -

I used to watch my children playing and wonder, “How did they learn to do that?” At some point, I had to admit, while complaining about one of my kids, how much of a pain it was to “raise myself” and felt the need to apologize to my parents. My first principal once told me, “Be careful what you do. They are watching you”. Over time, I became much more aware that I was setting examples, even when I wasn’t paying attention! Our actions will always speak louder than our words. Langston Hughes reminds us of this in the conclusion of his poem, “Live Your Creed”:

*... the lectures you deliver may be very fine and true  
But I'd rather get my lesson by observing what you do  
For I may misunderstand you and the fine advice you give  
But there's no misunderstanding how you act and how you live.*

The “camera” is always on... are we ready for our close up?

## Someone to WATCH Over Me

- Etta James -

### Perkins and TEDS

“The Strengthening Career and Technical Education for the 21st Century Act, which amended the Carl D. Perkins Career and Technical Education (Perkins IV) Act of 2006, was signed into law on July 31, 2018. The amended Act, now Perkins V ...”

So what does that mean for you? Well, we are still getting that answer clarified. We are working diligently with our federal partners to get a solid handle on what the new version of Perkins will mean for CTE in Kentucky. In the meantime, it is important to remember that we are still under Perkins IV. What that means is, for now, nothing has changed. For example: Although schools may use up to 25% of their Perkins allocation to pay for Technical Skills Assessments (Industry Certifications), Perkins requires the student to be preparatory to be counted in Technical Skill Attainment. So, in order to use Perkins funds for Industry Certifications, students must meet the Perkins requirement of being preparatory. Please pass this bit of information on to all who need to know. It is one thing to

have someone to watch over me. It is something entirely different if they see something they shouldn't.

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## **WATCH the Wind Blow By**

**- Tim McGraw -**

### **The Value of Clean Data**

There are days I would be content just to sit and watch the wind blow by. I would prefer not to see trash blowing in that wind. More specifically, I would prefer we not contribute to the trash that might be in the wind.

One of my former supervisors was very fond of the quote, "It doesn't matter until it matters." We are at a point now where it matters. How clean our data is determines how clean our schools look on paper and in reality. For CTE, we are required to provide specific data for both state and federal reporting and accountability. We depend on TEDS users and those who provide information to them for the fidelity of that data. Here are five things that can help us maintain clean data.

- ◆ When students are enrolled in pathways, the correct credit hours must be posted. They must also be updated when anything about the student record changes. This includes if the student drops class, fails class or transfers out.
- ◆ If a student is active (or inactive) in a pathway, that should be properly identified in TEDS.
- ◆ If a student transfers, drops out or graduates from their home school, it should be properly recorded in TEDS.
- ◆ If a student earns an industry certification, it should be properly recorded in TEDS the same school year it is earned, as soon as possible after it is earned.
- ◆ When a student meets the definition of preparatory, that status should be properly recorded in TEDS - as soon as it happens. The status should also be updated if, for some reason, the student status changes back to exploring (fails, drops, or otherwise no longer eligible to earn the third credit to make them preparatory).

So, let the wind blow. We know we are in good stead because we review and follow all instructions on the [TEDS Step-by-Step](#) web page. For example, as we began our fall enrollments, we reviewed the instructions for how to "**Enter Secondary Student Data in Infinite Campus**" and how to "**Import Infinite Campus Data into TEDS**" found on the [TEDS Step-by-Step](#) website. (<https://education.ky.gov/CTE/teds/Pages/TEDSStepbyStep.aspx>).

### **November TEDS Training**

There will be two TEDS training sessions in November.

They will be held at Franklin Co. CTC, 1106 East Main St., Frankfort, KY 40601

**THESE WILL BE THE LAST TEDS TRAINING SESSIONS BEFORE THE JANUARY 15, 2019  
DEADLINE TO IDENTIFY STUDENTS AS PREPARATORY FOR EOP ASSESSMENTS**

**November 7**

**November 14**

Click the link to Register for a Training Session

<https://www.surveymonkey.com/r/TEDS-Nov2018>

## ***Somebody's WATCHing Me***

**- Rockwell -**

### **Home School Reports are Due November 1**

Each year, thousands of our students attend one of our Area Technology Centers or KCTCS schools. As responsible educators, we want to know that we know where they are when they are where they are. Believe it or not, even with the 20-paces rule in effect, our kids still like knowing "Somebody's watching me". One way we do that for our students is the submission of Home School reports.

A Home School report simply gives each home school/district the ability to validate that they have allowed some of their students to venture to a different building to further their education. Each report is a list created for every ATC and KCTCS school that shows which students have ventured their way. The district is then required to sign off verifying that they did indeed send that group of students their way. This does not cost the district any money, but it does provide peace of mind. One thing we know is, even when we can't see them, somebody's watching over us, too. The last thing we want is for them to see that we are not watching over their kids.

Let your superintendents know that this is coming and it needs to be signed in a timely manner. ATCs and KCTCS schools have to turn their reports in by November 1, 2018.

## ***WATCH Me Play***

**- Wayman Tisdale -**

### **Industry Certificates: What's the Big Deal?**

Industry certificates are one way of validating technical skills attainment for federal Perkins accountability. They should also be one form of evidence that we are equipping our students with valuable skills in preparation for their next steps; be it college, career, additional training or entry into the workforce.

Changes in state accountability, supported by Senate Bill 1 of 2017, requires us to change the process we use for posting industry certifications in TEDS. In short, we need to ensure that we are entering industry certificates when they are earned (while you watch me play). If you wait until next season, something may change, and while you might still be able to give me credit for what I did, it may no longer be enough (because a valid industry certification may have changed). Keep these things in mind as you enter industry certificates this year:

- ◆ All industry certification assessments must be entered in TEDS, pass or fail, with the date it was taken
- ◆ All industry certification assessments must be entered in TEDS when the score is received. Certifications cannot be entered if they are no longer valid. **Do not hold on to scores.**
- ◆ Stacked certificates (industry certificates that requires multiple assessments) are awarded automatically once all components have been entered

If you are responsible for TEDS data but you are not the one watching them "play" (the instructors giving the assessments), make sure to stay in touch with the "watchers" so that you are entering industry certification data as soon as it is available.

## **WATCH Your Step**

**- Anita Baker -**

### **Upcoming Deadlines**

There is always something around the corner. Always a “what’s next”; and most definitely a tomorrow that never really gets here. We never really know everything that is coming our way. There are no crystal balls or fortune tellers, but we can provide you some opportunities to watch your step. Make sure to frequent the **TEDS Timelines & Checklists** on the **TEDS website** (<https://education.ky.gov/CTE/teds/Pages/default.aspx>) for your next glimpse into the future.

<b>November 1</b>	<i>Locally Operated Centers need to have all fall data in TEDS ATC Home School Report due</i>
<b>November 15</b>	<i>1st Semester/Trimester Enrollment Data completed in TEDS Begin entering Follow up data for 2017-2018 graduate completers</i>
<b>December</b>	<i>Suggested Time for Student Data Cleanup (ALL Students) - Verify enrollment status, pathway credits and student objectives (in preparation for CTE End-of-Program and TRACK)</i>
<b>January 15, 2019</b>	<i>Deadline for identifying students as preparatory for CTE End-of-Program and TRACK</i>

## **Someone WATCHing Over You**

**- Yolanda Adams -**

### **Contact Us**

Okay, so maybe not really someone watching over you, but more like someone who’s got your back. We have so many things going on that we occasionally need to verify that we are “doing it right”. Sometimes it may simply be a long overdue brain cramp or today’s “last straw”. We’re not watching, but we are waiting. If you need help with making this all make sense and ensuring we are helping our kids in the best way possible, give us a call. We will help all we can because, while they may not be watching over us, our students ARE watching...

<b>OCTE website</b> <a href="https://education.ky.gov/CTE/Pages/default.aspx">https://education.ky.gov/CTE/Pages/default.aspx</a>	<b>Phone</b> (502) 564-4286
<b>Career Readiness</b> <b>Kiley Whitaker</b> <a href="mailto:kiley.whitaker@education.ky.gov">kiley.whitaker@education.ky.gov</a>	<b>Perkins</b> <b>Karla Tipton</b> <a href="mailto:karla.tipton@education.ky.gov">karla.tipton@education.ky.gov</a>
<b>Infinite Campus</b> <b>Tanya Fluke</b> <a href="mailto:tanya.fluke@education.ky.gov">tanya.fluke@education.ky.gov</a>	<b>TEDS</b> <b>Claude Christian</b> <a href="mailto:claudio.christian@education.ky.gov">claudio.christian@education.ky.gov</a>