



TEDS Monthly Notes

CTE Technical Education Database System

September 2019

Here in the **REAL** World

- Alan Jackson -

Every summer we dream of disappearing into a fantasy world of sleeping in, staying up late and having no deadlines. In fact, many of us trade one reality for another with part time jobs, home improvements and other “fun” stuff. What we need, is to be able to escape from time to time. We need to clock out for a minute. Why? Because school is back in session and we have serious work to do. We are responsible for the future of our world. Literally. If we don’t teach history, we repeat it (often just the bad parts). If we don’t teach our children “how” to think, they will become machines incapable of handling change. That is a lot to shoulder, but here, in the real world, it is what we have chosen to do. Daily, we must face this reality. Daily, we must not flinch. Daily, we must be real for our students. Yes, they know fake when they see it (at least in adults). So, as we begin another year, I welcome everyone to a new year of “real”. Real work, real stress and most importantly, real satisfaction, when we know we have done the best we can for our students.

Nickelodeon TV once suggested that everyone eschew virtual reality in favor of actual reality. It is time. Are you ready? Let’s do this! CTE is here to help!

*Reality is merely an illusion,
albeit a very persistent one*

- Albert Einstein

This Must Be for REAL

- Euge Groove -

Stepped Up Step-by-Step

No more speculation or supposition. No more “what if”. Perkins V is in effect. We have a lot of work to do to update the rule changes and definitions. Let me be the first to say this must be for real. TEDS is currently locked and will be for the month of September as we make necessary updates and changes. During this time, we will be revising the instructions on our [TEDS Step-by-Step website](#). Updated instructions will be posted on the website through the months of October and November. Please be sure to check back for changes.

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REAL Love

- Jodi Watley -

The Need for Clean Data – Automation, Part One

Welcome back! Hopefully summer was a great break from the real work of school. But we're back and there is much work to be done to get off on the right foot. We have addressed most of what is required for the new Perkins V legislation as well as our own state accountability system. First things first, we wanted to show everybody some real love. We made sure no one would have to worry about retrofitting data. Current data in TEDS will be converted to meet the new definitions of Perkins. That means:

All student records in TEDS that show the student with 2 or more credits will automatically be switched to Concentrator status!

You do not have to make any changes in Infinite Campus. You will only need to update records for students being enrolled in a class in the pathway for 2019-2020. You're welcome!

Ain't Nothing Like the REAL Thing

- Tammi Terrell -

The Need for Clean Data – Automation, Part Deux

With automation comes clarity. Computers are designed to do what they are told and to work with what you give them. That means automated processes will work best with, you guessed it – clean data. Remember, there ain't nothing like the real thing! Now, more than ever, we must make sure our data is clean. Clean data means accurate reports. Clean data ensures your school is properly represented in both state and federal accountability measures.

Beginning with the students who graduated in May 2019, OCTEST is automating the following reports for all secondary schools:

- * Follow-Up for Secondary Students
- * Terminations
- * Federal Indicators

To get these things ready, TEDS will be locked the entire month of September. You can still begin enrollments in Infinite Campus in preparation for creating your export files for TEDS. As you do, keep these things in mind:

- ◇ When students are enrolled in pathways, the correct credit hours must be posted. Then, they must be updated when anything about the student record changes. This includes if the student drops a class, fails a class or transfers out.
- ◇ DO NOT terminate student records
- ◇ When a student earns an industry certification for their chosen pathway, it should be properly entered in TEDS the same school year it is earned.
- ◇ Once a student meets the definition of a concentrator, that should be properly noted in IC and imported into TEDS. Do the same if that status changes back to exploring.
- ◇ The [TEDS vs. IC Data Cheat Sheet](#) is your friend

Keep'n It **REAL**

- Shaggy -

The “No Pathway” Pathway

If we provide career guidance to our students, we will have more points than we know what to do with. Yes, you read correctly. After all, I'm just keep'n it real. Occasionally, other options have to be considered. To ensure that those options can be acknowledged, there is a pathway called “No Pathway”. Remember, this pathway is not intended to be a “fall back” or last-minute option. It is intended for students who earn an industry certification and are not in and don't intend to be in a pathway or are only being tracked for exceptional work experience. If your school chooses to use this option, please be aware of what the use of this “pathway” carries with it. There are important rules for using a pathway that is not a pathway.

If you use the pathway called “No Pathway” (CIP code 99.9999.00):

- ◇ The student must be entered using the TEDS tab in Infinite Campus in the pathway with zero credits and zero attend hours. The student would then be imported to TEDS through the normal import process.
- ◇ Once the student is showing in the pathway titled “No Pathway” in TEDS, you can follow the normal process for entering industry certifications or exceptional work experience information for the student in TEDS.
- ◇ **Industry Certifications earned through this process do not count in Perkins accountability.**
- ◇ **Enrollments in “No Pathway” (99.9999.00) do not count towards Perkins funding.**
- ◇ **Attend hours entered do not count towards state CTE funding.**
- ◇ **Perkins funds cannot be used to fund the industry certifications.**

Please note that this pathway follows all of the same rules of enrollment. If a student is not enrolled in a pathway during the school year, but an industry certification is given and no score is entered in TEDS, you cannot add pathway enrollments once Infinite Campus has closed for the year.

Until the **REAL** Thing Comes Along

- Billie Holiday -

Phasing Out Pathways

The first set of phased out pathways are gone. We hope that everyone heeded the months of reminders and added new pathways to replace those that were phased out. New pathways are not automatically added. Each school will have to make its own decisions and requests to add new pathways. If you have students that were in phased out pathways that have returned this year, you will need to enroll them in the new pathway you requested before the September 1, 2019 deadline. If you did not complete this important update to your TEDS, remember that the pathways were phased out, not the students. Until you can get the new pathways added for 2020-2021 (until the real thing comes along), you can still have students in the classes that are valid for the pathway.

To see which pathways were or will be phased out and when, review the [Pathway Phase-out Guidance](#).

What if We Were **REAL**

- Mandisa -

What is a Complete Pathway?

There are a few important things to note in law and regulation concerning pathways. Perkins V requires that all students listed as a concentrator be counted in accountability numbers and requires that a pathway have four valid courses in order to be considered a complete pathway. [Kentucky Regulation 704 KAR 3:305](#) on minimum requirements for high school graduation indicates that one potential graduation qualifier is to “complete four (4) credits from valid courses within a single Kentucky Department of Education approved career pathway”. The [Career and Technical Education Program of Studies for High School](#) identifies a series of courses deemed by our business and industry partners, postsecondary partners and curriculum staff here at KDE to best prepare our students for their next steps. No pathway has fewer than four courses offered. In short, every indicator suggests that a complete pathway is one with at least four complete and valid courses. With this knowledge, it is important to ask the question, “What if we were real?” Real in what we offered our students... Real in providing valuable opportunities for all students... Real when we ask our students, “What will you be Kentucky?”

This Must Be For **REAL**

- Euge Groove -

ROTC Certificates are **BACK!**

We have had a great deal of angst trying to get a handle on the changes for ROTC certificates. On more than one occasion, we have reached the point of, “This must be for real”, only to find another change has occurred. Well, now it is really real. ROCT 3- and 4-year certificates are now valid for the pathway and count for state accountability. **Any student**, beginning with the 2019-2020 school year that has either a 3- or 4-year ROTC certificate, will be counted for accountability. The student must have a TEDS record, and the certificate must be entered in TEDS with the actual date it was earned.

Got to Be **REAL**

- Cheryl Lynn -

Valid Industry Certifications

Each year, in association with the Kentucky Workforce Innovation Board, we publish a list of [Valid Industry Certifications](#). From year to year, some of these certifications may change based on industry needs, updated information, etc. It is important to pay attention to what is valid for the pathway when the students take these assessments. What is most important is to recognize that the certification has got to be real in the year it is taken, and it must be entered in TEDS the year it is taken. Once earned, always owned. The student owns the certificate as soon as they earn it. The school can only claim credit for what the student earned if it is entered in TEDS when it should be. It is the difference between a check and cold hard cash. The industry cert represents what the student has done. Until the school turns it in to the proper authority, it is just a piece of paper. Just remember, no data hostages. The one who earned the certificate (signs the check) cannot be held at fault and denied its value because the recipient did not cash it in.

REAL

- The Tommies -

Out With the Old, In with the New – TEDS Glossary Updates

Anybody remember the movie, “The Matrix?” When Morpheus welcomed Neo to the “real?” Well, welcome to the real. Perkins V is here and the new “real” has arrived with it. Several definitions involving Perkins V and accountability have changed significantly. The TEDS Glossary has been updated with all new terms and definitions. Preparatory is now a “fake word”. Let me introduce you to some of the real.

The real big change everyone is talking about is being a concentrator. For example, a secondary student is considered a concentrator once they have completed 2 courses in a single program of study (career pathway). Remember:

- ⇒ in Kentucky, a course is defined as 1 credit on the student’s official transcript.
- ⇒ All Concentrator students count in the Perkins denominator for accountability.

What do I have to do to ensure all my students are now concentrator instead of preparatory? NOTHING. All students who are in TEDS and have at least two credits will automatically be changed to Concentrator. No changes are necessary in Infinite Campus, unless the student is enrolled in a class in the pathway for the current year. If so, complete a regular enrollment on the TEDS tab and import into TEDS. Don’t get lost in a fantasy or in the past. Make sure to take close note of this change.

The REAL Thing

- The Brothers Johnson -

TEDS Training

We are responsible for maintaining accurate, clean data for our CTE students. To do that, you have to understand how TEDS works. Many people have seen the TEDS tab in Infinite Campus and feel they “know” TEDS. Remember, the TEDS tab in Infinite Campus is NOT the real thing. It is a staging location for the data that must be imported into TEDS. With all of the changes to Perkins, it is important that you take the time to learn about the real thing. Already been to TEDS training? Check your last training date. If you’re close to two years, register for a training session. New to TEDS? Keep watching. October training dates will be posted soon.

As always, once posted, they will be first come, first served. Training dates will be posted on the [TEDS Website](#), on the [KDE Professional Learning Bulletin Board](#) and in these Monthly Memos.

**THE TEDS APPLICATION
IS CLOSED FOR DATA
ENTRY AND
WILL REMAIN CLOSED
FOR THE MONTH OF
SEPTEMBER**

**** DURING THIS TIME TEDS
USERS WILL STILL BE ABLE TO
RUN REPORTS ****

REAL Good Man

- Tim McGraw -

Upcoming Deadlines

“If you’re fifteen minutes early, you’re on time. If you’re on time, you’re late.”

“If you’re not first, you’re last.”

“The early bird gets the worm.”

It takes a real good man (or woman) to live up to these ideas on time and place. One way to get on top of that task is to follow a schedule. After all, how can be on time if you don’t where you’re going or when you need to get there? Things have changed a little bit this year, so there is less to do, but what is left is as critical as the deadlines. Don’t miss checking the timeline on the main [TEDS website](#). Here is just a clip of what you will need to do as you work on being “real good”.

October	TEDS will open for 2019-2020
November 1	Locally Operated Centers need to have all fall data in TEDS and reports submitted ATC Home School Report due
November 15	All 1st Semester Enrollment data completed in TEDS
December - January	Suggested Time for Student Data Cleanup (ALL Students) ⇒ Verify enrollment status, pathway credits and student objectives (in preparation for EOP and TRACK assessments)
February 1	Deadline for students to be marked Preparatory for EOP and TRACK

For REAL Tho’

- LeVert -

Contact Us

There is a great deal of new information in this memo and lots of changes in the Perkins law that affect what we do in CTE and you are now responsible for knowing all of it. Right now. We understand that that is a pretty tall order and we want to help. With all of this new stuff, it is going to be easier to address a question than fix a problem. I mean you could take the Tommy Callahan approach to viewing T-bones... For real, tho’, we are here to help. We have been asking all the hard questions and working to make the transitions easier for you. Our goal is to have the best answers and directions possible, so you can be more efficient as you work. Just give us a call or send an email.

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