



TEDS Monthly Notes

CTE Technical Education Database System January 2020

Every Breath You TAKE

- Sting & The Police -

Inhale. Exhale. Inhale. Exhale. Repeat. It was a lot easier during the holidays (sort of). There was a different kind of stress involved there. You wanted everyone to have a good time. You wanted them to enjoy their presents and you hoped you would enjoy yours. Sometimes your present was simply a chance to slow down and relax. It was fun and we usually have fond memories. Now that we are back in school, the same rules should apply. I want my kids to have a good time. I want them to enjoy what they get out of being in my class/pathway/school. I want enjoyment out of what I do. In previous memos I have mentioned that what we do today echoes in eternity. As we start the new year, think about the breaths you take. When you exhale, are you helping your kids improve? Are you helping your colleagues improve? Are you helping yourself improve? Our true end goal is to create happy productive adults. We can't always make them happy, but we can do our best to make the best use of our breath and not hinder their happiness. Help them see the good. It pays off. Breathe happiness into your day!

TAKE It To The Limit

- Eagles -

TEDS Training

TEDS training is required every two years and users are required to log in at least once every four months. Some of you literally take it to the limit when it comes to access. Just remember there are no do-overs or special circumstances that will allow you to bypass this important process. There are two training sessions in January in Frankfort. **January 16, 2020** and **January 23, 2020**. Yes, there will be other dates throughout the year. No, they are not scheduled yet.

As always, any dates that are posted are first come, first served. Training dates are posted on the [TEDS Website](#) and on the [KDE Professional Learning Bulletin Board](#).

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They Can't TAKE That Away from Me

- Ella Fitzgerald -

Yes, Industry Certifications Are Available

Yes, you can once again enter industry certifications in TEDS. The list of industry certifications has been cleaned up and the new version is now live. Wait, there's more! As always, once an industry certificate is awarded, students can feel safe that they can't take that away from me, BUT it will be a little while longer before you can run a report to show them. We are still cleaning up the Student Assessment Summary, so the industry certificates awarded in 2019-2020 will not show on the report yet.

The instructions for entering industry certifications have been updated. The process is familiar but different. Make sure you get the new version of the instructions on the [TEDS Step-by-Step website](#).

Here are a few things to keep in mind:

1. An industry certification must be valid the year it is taken, and the results must be entered in TEDS the year it is taken.
2. Once an industry certification is earned, it will always count for the student toward transition status.

Although you can't take them away, industry certifications, like any other license, are valid for a specific length of time. If earned early in the students' career, the actual value of the certificate as a license may expire before the student graduates. Don't shortchange your kids. Make sure they are earning their certificates when they are most useful... to them.

What It TAKES

- Aerosmith -

Exceptional Work Experience Deadlines

Students have the option of completing Exceptional Work Experience as a way of showing themselves transition ready. In order to use this option, a students' record must be marked as Exceptional Work Experience before the **deadline of February 2, 2020**.

To mark this for students, it must be done in TEDS with the following steps:

1. Click Schoolwide Enrollment
2. Select the Demographics link for the appropriate student
3. Check the box for Pursuing Exceptional Work Experience
4. Click SAVE

This option will only be available until **February 2, 2020**. After that date, you will not be able to identify a student as pursuing exceptional work experience.

If you have questions concerning the use of Exceptional Work Experience, please refer to the [KDE-Approved Exceptional Work Experience Guidance](#) and [KDE Exceptional Work Experience Form Instructions](#).

TAKE Your Time (Do It Right)

- S.O.S. Band -

EOP Test Tickets

Beginning this year, you have been granted an additional two weeks to review and verify your EOP test tickets. This extra time provides an excellent opportunity for you to take your time. It is very easy, but you must be certain that you do it right. Step one is to identify your EOP Coordinator. Step two is to run the EOP Test Ticket Report. This will show you which students have generated EOP test tickets. Compare notes with your EOP Test Coordinator to ensure you have the same information.

These records update nightly. To generate a test ticket, the student must be a concentrator (have at least two credits on their transcript) and have never passed that EOP. If you do not see a test ticket you expect to see, make sure to run the student assessment summary report to see if the student has already passed that EOP. If you have questions concerning EOP, please contact Sherri Craig at Sherri.Craig@education.ky.gov.

Lastly, keep in touch with your school's EOP Coordinator. You have a little extra time so you can take your time (do it right). Just don't waste the opportunity.

TAKE Control

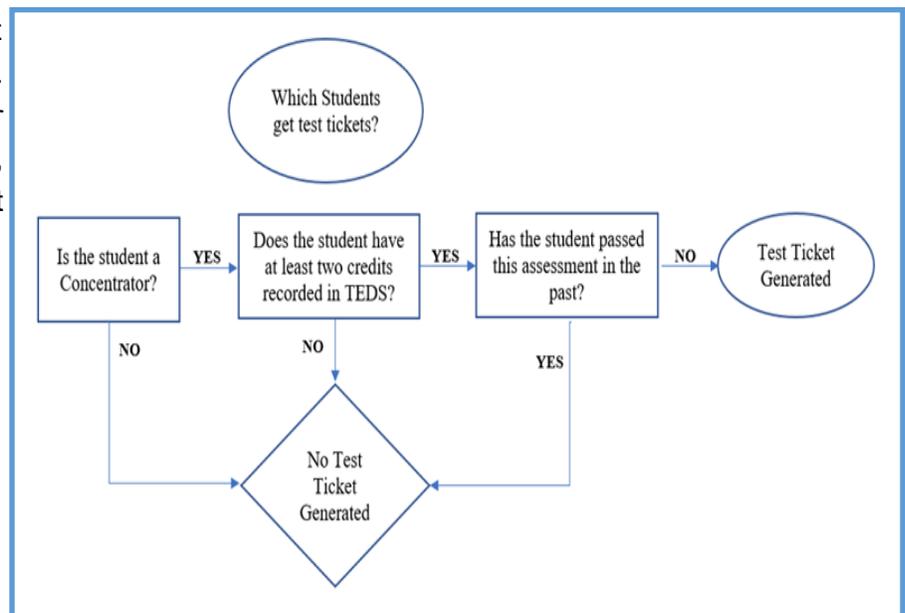
- Bobby Brown -

Important Notice About EOP Test Tickets

Are you sure that your student should get an EOP test ticket? Here is an easy flowchart that will help you decide.

What is important here is that you take control before it is too late. Run a class list report for your school with the following: of course, your school name and the current school year. Then

- Student Status: ALL Students
- Data to Show
 - Student Full Name
 - Credit Hours
 - Pathway
 - Student Objective
- Report Format: CSV



Review the records to make sure they are accurate. If not, fix it in IC and do a new import. Don't wait. Take control.

It TAKES Two

- Rob Base & DJ E-Z Rock -

EOP Testing: “Eligible” vs. “Must”

In this case, the two it takes are two thoughts. The first is, “Will taking the test now benefit the STUDENT.” We implore you to consider this as we enter the testing season. By definition, a concentrator is any student that has completed two (2) courses in a single program of study (career pathway). In Kentucky, a course is defined as one (1) credit on the student’s official transcript.

There is a difference between “eligible” and “must”. For a student to be eligible to take an EOP, they must be identified as a concentrator in TEDS before the deadline of February 1. Being eligible does not constitute a must.

Any student identified as concentrator in a pathway where a CTE EOP assessment is available may test as an option to meet Career Readiness and earn articulated credit.

The second thought involves remembering that the EOP is an end of program assessment. Rushing a student to take the assessment before they are ready is likely to discourage further attempts. Not to mention that there is no regulation that states a student must take the test again if they fail. The only “must” situation is this: Any SENIOR concentrator must test in a CTE EOP assessment (when available) IF the student has not previously tested in a CTE EOP assessment and is not planning to take an industry certification.

So, remember that it takes two. Two to tango, two hands to clap and two to make a thing go right. Consider both of these issues as you schedule your students to take EOP assessments.

TAKE Five

- Dave Brubeck -

The “No Pathway” Pathway

If a student makes it all the way through four years and is still unsure about a pathway, you’ve got some work to do (PRO TIP: Don’t wait until the last minute/year/second, etc. to figure that one out). One option available is the use of the “No Pathway” pathway. Before you jump on the band wagon, I must caution you to take five and consider what “no pathway” carries with it. There are important rules for using a pathway that is not a pathway. If you use this pathway:

- ◆ The student must be entered on the TEDS tab in Infinite Campus in the pathway with **zero credits** and **zero attend hours**. Import to TEDS through the normal import process.
- ◆ **Industry Certifications earned through this process do not count in Perkins accountability**
- ◆ **Enrollments in No Pathway (99.9999.00) do not count towards Perkins funding**
- ◆ **Attend hours do not count towards state CTE funding**
- ◆ **Perkins funds cannot be used to fund the industry certifications**

REMEMBER: If the student is going to take an industry certification assessment, and the school intends to use it for state accountability, the student must be enrolled in a valid pathway through Infinite Campus and the results must be entered in TEDS.

How Long Will It TAKE

- The Tractors -

Upcoming Deadlines

As advertised in TEDS training, there are a couple times in the year when TEDS can run you crazy. As you sit there wondering how long will it take, you can get a quick head's up. The [Secondary Schools Timeline](#) on the main [TEDS website](#) will help to get you ahead of the game. It might not make it shorter, but at least you'll be prepared.

February 1	Deadline for students to be marked Concentrator for EOP and TRACK
February 2	Exceptional Work Experience option locks in TEDS

TAKE A Chance On Me

- ABBA -

Contact Us

I am a self-avowed tech nerd. I admittedly can spend hours with a computer and be perfectly OK with it (unless LSU is playing, of course). I promise though, if you need to figure out how to do something related to CTE, TEDS, Perkins or transition readiness, fear not. Take a chance on me. We are here for you and we promise it's worth the chance.

OCTEST website https://education.ky.gov/CTE/Pages/default.aspx	Phone (502) 564-4286
Career Readiness Scott U'Sellis scott.usellis@education.ky.gov	Perkins Karla Tipton karla.tipton@education.ky.gov
Infinite Campus Tanya Fluke tanya.fluke@education.ky.gov	TEDS Claude Christian claude.christian@education.ky.gov



July 26-29, 2020

Save the Date!

For Kentucky's Most Comprehensive Career and Technical Education (CTE) Professional Development Conference

"I think this was the best so far in my 23 years of teaching. I came back ready and refreshed for school to begin."

Registration will be available Feb. 1, 2020, at www.kacteonline.org.



Save the Date
CTE: MUSIC TO OUR EARS

40TH ANNUAL NATIONAL PERKINS LEADERSHIP CONFERENCE
MAY 11 - 14, 2020

Gaylord Opryland Resort & Convention Center
Nashville, Tennessee

Receive policy and legislative updates from national and state CTE leaders, contribute to national work group discussions, and discover "best practices" in CTE.

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