

# TEDS Monthly Notes

CTE Technical Education Database System

February 2021



## “Mardi Gras Mambo”

- The Hawkettes -

We are almost a full year into dealing with COVID-19. Change is hard but not impossible. As a people, we have proven it time and time again. We are now approaching Mardi Gras in New Orleans. The biggest public celebration of the year is not to be missed. Parades, parties and a virtual all out free for all. Along comes COVID-19. No large public outings. No parades with lavish floats. No parties. Did New Orleans cancel Mardi Gras? No. They found a way. Rather than having thousands of people stand in crowds waiting for beads and trinkets, they introduced FLOAT HOUSES. Rather than give up, they adapted. We are faced with the same opportunity. New obstacle = new opportunity. We may not get February 16 off to celebrate, but we can take a moment to revel in innovation. We can have our own little Mardi Gras mambo as we plan and execute our own innovations in this time of challenge. We may not be happy with the obstacles, but, as always, we can get through this... Together. #CTEstrong

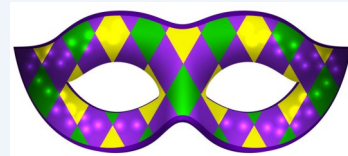
## “Do Whatcha Wanna”

- Rebirth Brass Band -

### EOP and TRACK Testing Update

In the spirit of Mardi Gras, we want to tell you to do whatcha wanna, but that would not be a good idea for any of us. The United States Department of Education (USED) and the state of Kentucky still plan to hold us responsible for accountability. In Kentucky, due to the current status of COVID-19 across the state, statewide assessment dates have been changed. The 2020-2021 CTE EOP Assessment testing window has been pushed back to **March 22 – April 30**. That also means the **CRITICAL DEADLINE** of identifying students as concentrators and having student test tickets generated has been moved to **March 1, 2021**.

**IMPORTANT NOTE and REMINDER:** You cannot do whatcha wanna. During 2020-2021, ONLY seniors and early graduates will be eligible to sit for the CTE EOP Assessment. Assessment results will be released after the testing window closes.



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## “SECOND LINE”

STOP, INC.

### ***TEDS Training***

TEDS training is required every two years and users are required to log in at least once every four months because it is still important that those entering the data understand how and what they are entering. It is also good for our TEDS users to have someone on the second line. CTE Best practices for TEDS access suggests at least two people in every school have full access to TEDS to help ensure the accurate and timely data entry.

Yes, there is some dancing to do when you second line, but it's more fun when you are enjoying the music instead of struggling to catch the beat. We have developed virtual training sessions that have been very successful. The next training date is **February 18, 2021**. Additional dates will be posted on the [TEDS website](#) as they become available. Don't miss the chance to dance to the music. Get on board and get your second line on!

## “BEFORE I LET GO”

FRANKIE BEVERLY AND MAZE

### ***Test Ticket Reports***

As you know, we have moved the testing window for 2020-2021. This means a few other moving parts were adjusted as well. We continue to make adjustments in TEDS but we have encountered a few potential bugs with the test ticket report. We ask that you be patient with us as we complete testing of updates. A new Step-by-Step, How to Review End of Program (EOP) Assessment Status, has been posted to the TEDS Step-by-Step website. Before I let go, here is a temporary fix to ensure you can check your expected test tickets. If you need to run the Student Assessment Summary, select Industry Certificates **OR** EOP Test in the **DATA TO SHOW** section, not both.

## “DON'T MESS WITH MY TOOT TOOT”

ROCKIN SIDNEY

### ***Adding New Pathways and Modification Requests for 2021-2022***

This song is an oldie but a goodie. There have been tons of explanations about what a “toot toot” is, but here is a bit of clarification that explains why it fits here: Toot Toot is a corruption of the French phrase “toute-toute”. Loosely translated, it means “my everything”. So, in this case, your toot toot is your pathways and your kids. You should willingly protect your kids by providing what they need in order to survive. If you notice that they need a new pathway, here is how you do that. Review the instruction on how to [Request to ADD or REMOVE a Pathway](#) and feel confident that you can say with confidence, “I got this and we are going to get through it together. Don't mess with my toot toot!”

# “HURRICANE SEASON”

TROMBONE SHORTY

## ***How Clean Is Your Data?***

Be prepared to board up the windows, nail down whatever might be loose and get everything and everybody ready to get out of its path when (not if) it comes. That is how we prepare for hurricanes in New Orleans. We don't always know how bad it will be, but we do know it is coming. Why? Because it's hurricane season. TEDS automation is a lot like that. We know it is coming. We even know WHEN it is coming. Where we can fall short is lack of preparation. So, as we like to say down on the bayou, let me tell you “once more and again”...

- ◆ When students are enrolled in pathways, the correct credit hours must be posted. Then, they must be updated when anything about the student record changes.
- ◆ When a student earns an industry certification for their chosen pathway, it should be properly entered in TEDS the same school year it is earned.
- ◆ Once a student meets the definition of concentrator, that should be properly noted in IC and imported into TEDS when it happens. Do the same if that status changes back to exploring.

Don't wait for hurricane season to get here. Prepare NOW.

# “BIG CHIEF”

PROFESSOR LONGHAIR

## ***CTE/Employer Connector Tool***

The Kentucky Department of Education (KDE) Office of Career and Technical Education (OCTE) has partnered with the Kentucky Center for Statistics (KYSTATS) to build and launch the new [CTE/Employer Connector Tool](#). It is an interactive data system that allows employers to connect with our CTE programs. The system was requested by our business and industry partners who are interested in finding programs related to the occupations in their geographic areas. In the system we have three pieces of information for each of your pathways. We have included the total active enrollment, the number of 12th graders with 3 or more credits in the pathway, and the total number of students that have 3 or more credits in the pathway. This data will be updated twice a year to keep it current.

We have also been using this system to conduct asset mapping, program viability evaluations and gap analysis reviews with districts. This system allows you to look at a specific zip code to find information about CTE programs located between 10-50 miles from the zip code. We wanted districts and schools to be aware of this tool before our business and industry partners reach out to you. This is a great chance to better connect with your partners. We are also advising you to use this as a part of your Perkins Comprehensive Local Needs Assessment (CLNA) and your CTE program advisory committee meetings. Please feel free to explore the Employer Connector Tool and review the recorded webinar to determine how you and your partners can utilize this resource to its fullest potential. You never know, you may be teaching the next big chief.

# “CARNIVAL TIME”

## ROCKIN’ SIDNEY

### Upcoming Deadlines

A bit of history for those who do not know. The date of Mardi Gras is determined by the date of Easter. Mardi Gras falls 47 days before Easter. Easter is the first Sunday after the Paschal full moon, or ecclesiastical full moon, which is the first full moon on or after March 21. This ensures that we always know when it is Carnival Time, and rest assured, New Orleanians do not miss this deadline! Just like any other anniversary or birthday, we mark it because it is important. TEDS deadlines may not always be a reason to party, but they should be marked the same way. Please make sure you always read these Monthly Notes and then review the [Secondary Schools Timeline](#) on the main [TEDS website](#).

<b>March 1</b>	Deadline to Identify Students as Concentrators for EOP and TRACK Assessments
<b>March 31</b>	2nd Semester Enrollment Data completed in TEDS

# “THEY ALL ASK’D FOR YOU”

## THE METERS

### Contact Us

The first time I did a TEDS training on my own, everyone wanted to know, “What happened to Kiley?” I was pleased to tell them that nothing happened, I was just taking some things off his plate. Then I realized that this is the way it should be. If someone needs help with your area of expertise, can you know for certain that they all ask’d for you? Do they know that you are the one to ask? Well, we at CTE want to be sure you know who to contact for your CTE needs, so here we are. Ask for us.

#### Career Readiness

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TEAM  
KENTUCKY

Learn what precautions you can take with the coronavirus

Call the KY Department for Public Health’s COVID-19 hotline at (800) 722-5725 or visit its [COVID-19 webpage](#).

More information also is available on [KDE’s COVID-19 webpage](#).