From: Sent: To: Cc:	Christian, Claude - Division of Technical Schools and Continuous Improvement Wednesday, May 22, 2024 3:17 PM Christian Claude - Division of Technical Schools and Continuous Improvement',
Subject:	May 2024 - IMPORTANT UPDATE
Importance:	High

Christian, Claude - Division of Technical Schools and Continuous Improvement

There has been a change in data matching in TEDS. While IC does not require an SSN, it is the only common connection for postsecondary institutions (both in-state and out-of-state) to make a connection between student and data. To assist with this connection, TEDS is now checking both the SSN and the SSID. This new check helps ensure that students do not risk losing KEES funds or any other potential scholarships. If either the SSID and/or SSN do not match what is already in TEDS or exists in TEDS connected to a different name, you will get the following message:

Error : The specified SSID and SSN combination does not match the SSID and SSN stored on the existing TEDS student Demographic record

If you see this error, it is most likely that the student does not have the correct SSN in IC. Please do the following:

- 1. DO NOT USE IC TO CHECK FOR ACCURACY.
- 2. <u>To verify the SSN</u>, it is best to use a <u>copy of the SSN card</u> to verify the correct number was entered in IC.
- 3. If it is verified, and there is still an error on import, contact Claude Christian.
- 4. If an error is discovered, correct in IC, then create new export files from IC and import into TEDS.

Please be patient as we work to ensure accurate student data and preserve their opportunities to claim scholarship funds.

Claude W. Christian (he/him) **TEDS Coordinator** Division of Technical Schools and Federal Programs

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