

TEDS Monthly Notes

CTE Technical Education Database System

February 2025



“I'm So Happy I Can't Stop Crying”

- Sting -

It's a new year, and we're already approaching the end of the school year. These are the last few months during which we can still make a positive impact on our kids. Some have shown great improvement, others seem stagnant, and some are still figuring it out. Regardless of their current status, we all want to see them move forward.

It's our responsibility — and our privilege — to prepare them for what's next. Our goal by the end of each year should be to see them progressing with new knowledge, skills, and confidence. Even if we may be too stoic to show it, it's always nice to think, *“I'm so happy I can't stop crying.”*

Above all, we can rest easy knowing that our world will eventually be in good hands. Promise. No tears.

“Stop Me If You Think You've Heard This One Before”

- The Smiths -

TEDS Training

We've passed the testing window deadline, so we can finally breathe—well, not exactly. There's still work to be done, and we need access to TEDS to get it done. Stop me if you think you've heard this before, but let's make sure we'll have access when we need it.

Have you checked your training date lately? Remember, you must complete training every two years. Log into TEDS and check the upper right-hand corner to see your last training date. Are you getting close to the deadline? Upcoming training dates are posted on the TEDS website every Monday following the currently posted session.

Also, keep in mind the Best Practice for TEDS access: At least two people in every school should have full access to TEDS. If no one is able to enter data, the school or district could potentially lose future funding.

“Don't Stop the Music”

- Rihanna -

EOP and TRACK Test Tickets

From November to February 10 test ticket records were updated daily providing the opportunity to verify the accuracy of that data. We hope it was not a neglected opportunity. Here are some important things to know about EOP and TRACK test tickets:

The window for verifying students eligible for EOP and TRACK test tickets has closed. Remember, you still must verify that you received all test tickets. The test ticket report will no longer update.

Data entry is the responsibility of the staff at each school. If the student is unable to take an EOP assessment due to inaccurate data entry, don't stop the music. If those students are not seniors and they take a course next year (the 2025-2026 school year), their data can be updated at that time, and they would then be eligible to take an EOP assessment in the spring of 2026. If they are seniors, they are eligible to take an industry certification assessment.

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“Won’t Stop”

- One Republic -

Important Process Update for 4-course Sequence

The CTE Program of Studies provides a guideline for the required courses for each pathway. It is to be used similarly to a college course catalog. Schools are required to provide the opportunity for a student to become a concentrator and, ultimately, a completer.

Perkins V requires that each pathway offer a sequence of four or more non-duplicated earned technical credits to be considered a pathway. Schools have been asked to provide a basic 4-course sequence in TEDS to ensure they are offering valid pathways. Moving forward, individual schools will be allowed, within guidelines, to go your own way. HOWEVER, the requirements won't stop. To ensure clean and accurate data, each school must do the following:

- Ensure they are offering appropriate courses in accordance with the current year Program of Studies.
- Ensure courses offered will allow a student to complete the pathway based on the best practice courses listed for each pathway in the Program of Studies, meaning
 - ◇ If a listing shows “and”, both courses must be taken.
 - ◇ If a listing shows “or”, only one course may be counted toward concentrator status, completer status or for postsecondary readiness at both state and federal (Perkins) levels.
- Follow the Co-op regulations as noted in 705 KAR 4:041, Work-based learning program standards, which states A student must fit one of these categories:
 - ◇ Be enrolled in a course included within the student’s chosen career pathway within the same academic year,
 - ◇ Be a completer in the career pathway they are co-oping in by the end of their junior year; or
 - ◇ Be enrolled in an approved pre-apprenticeship program.
- Note that Co-op and/or dual credit cannot be the only 4th course option available to students as all are not able to engage in co-op or dual credit.
- Students may only be enrolled in TEDS for pathways that are offered at the school they are enrolled in.
 - ◇ If the courses are taken at an ATC, the ATC is responsible for TEDS enrollment and data upkeep
 - ◇ If the courses are taken at a KCTCS campus, the KCTS campus is responsible for TEDS enrollment and data upkeep

With these changes, it is important to note that all schools will be responsible for providing proof of offered courses on demand and during any monitoring process which should include the enrollment years of any student record under review.

Click the graphic to see information about the 2025 NACTEI Conference.



nactei
National Association for Career & Technical Education

Save the Date
"CTE: Where Legends Are Born"

44th ANNUAL NATIONAL PERKINS LEADERSHIP CONFERENCE
May 5 - 8, 2025
The Westin La Paloma Resort and Spa
3800 East Sunrise drive
Tucson, Arizona

Receive policy and legislative updates from national and state CTE leaders, contribute to national work group discussions, and discover "best practices" in CTE.

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“Don’t Stop Believin’”

- Journey -

How Clean Is Your Data?

The end of the year is coming. Is your data in order? You know you can be on top of your data. Things might get a little tight, but don't stop believin'. You've got this! Verify your data before it's too late. As you work, consider these points:

- When you enroll students in pathways,
 - ◊ The student should know they are in that pathway (no surprises)
 - ◊ The correct credit hours must be posted. Then, **credit hours must be updated whenever they change on the official transcript** (e.g., end of semester/trimester).
- When a student earns an industry certification for their chosen pathway, it should be properly entered in TEDS **as soon as the information is received from the instructor** and in the same school year it is earned.
- Once a student meets the definition of concentrator, that should be properly noted in IC and **imported** into TEDS when it happens.
- NO DATA HOSTAGES. Clean data is happy data.

“Can’t Stop This Thing We Started”

- Bryan Adams -

Upcoming Deadlines

Deadlines are inevitable. As much as we may want to, we can't stop this thing we started. We can only stay ahead of it. Don't let it catch you. Review your [TEDS Secondary Schools Timeline](#) to prepare for the thing that is coming next.

DATE	ACTIVITY
February 1	Deadline for students to be marked Concentrator for EOP and TRACK Window opens for all pathway additions and modifications for 2025-2026
March 31	2nd Semester Enrollment Data completed in TEDS

“Stop”

- Spice Girls -

Contact Us

You have trained... You have studied... You have learned... And you still can't figure it out. Stop, drop and roll... up to your desk and give us a call. You still need answers, and we have them. We are here to help you. Don't let questions stop you.

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