

**State Advisory Council For Exceptional Children (SACEC)  
Crowne Plaza Louisville Airport Expo Center, Louisville,  
KY February 19-20, 2020**

**Agenda**

**Wednesday, February 19, 2020**

**10:30 a.m. E.T. General Business Session I**

- I. Call to Order, Leisa Hutchinson, Chair
- II. Introduction/Roll Call/Members Present
  - Ravonne Simms
  - Barry Lee
  - Amber Barnes
  - Leisa Hutchinson
  - Gretta Hylton
  - Jessica Dunieas
  - Anita Dowd
  - Brandi Hltzelberger
  - Eric Umstead
  - Melissa Knight
  - Kim Chevalier
  - Joe McCowan
  - Amber Pieper
- III. Approval of Minutes
  - Kim Chevalier first motion
  - Eric Umstead second
  - Approved
- IV. SACEC Annual Report Approval
  - Kim Chevalier first motion to approve
  - Eric Umstead second
  - Approved

Thanks to Barry for working on the Annual report!

V. Officers to be Slated by the Election Committee

Brandi Hltzelberger has taken role as secretary

VI. By-laws review and adjustment

Recommendation to revise bylaws. Article 2 on duties CFR 300-164(C)(4)-Waiver of on non-supplant requirement state must consult with the Advisory Council regarding provisions of FAPE.

Will revisit next meeting for vote.

VII. April Pieper Parent and Family engagement supports

KDE support that is provided. Why is it important? Research shows that strong relationships with families, communities and schools show more success. KDE provides a School Report and is making it more parent friendly about each school and district. Includes demographics, testing performance, safety, and parent involvement. Public website used guide includes a parent involve section to ask questions. Standards family guide. Addresses what is to be learned and what resources should be used. Title I part A. Policy checklist at district level, school level. How to improve resources. English learners and the importance of communication and learning opportunities. Translations and interpretation guidelines. Early childhood and preschool guidelines. Birth to 5 guidelines and resources.

OSEEL: Community Partnerships

ARC of KY advocates for rights of citizens with disabilities

Ky Autism Training center supports and websites for families with autism

Ky spin workshops and training for advocacy and resources with disabilities

Ky works youth and adults helps to provide job opportunities and transition to jobs. Provide meaningful employment

Human development institute HDI promotes inclusion throughout the entire lifespan webpage has lots of resources. Prenatal, early childhood, education, employment, health, recreation, transportation and transition

Ky collaborative for families and schools build and sustain engagement and support and resources for families, schools and communities. OSEEL consultants on a variety of subcommittees.

Partnership for Gifted Talented

KAGe conferences group of parents, teachers and administrators.

WKU The center for Gifted training and parent seminars. Travel abroad opportunities. Twice exceptional seminars. Summer camp for academically talented Middle School students.

The summer program for verbally and mathematically precocious youth

Direct Support to parents and Families

Ky Alternate Assessment Parent Guide

Transition for Parents

Supports for english learners families

Feel Free to contact KDE with any questions

Conference in Louisville Young Women Lead. Supporting Women in leadership. March 4. It's free. High School Girls leadership opportunity

How well are parents accessing resources. KDE can track website.

Terminology, Special ed language. Parent rights.

Engaging parents in design. Keep information updated. Is there an app that can be created for parent resources. Should a committee be formed to make recommendations to give feedback.

11:30 Recess for lunch

1:51 p.m. e.t. Call to order Leisa Hutchinson

VII. Parent and Family engagement (early childhood/Preschool), Bill and Cathy , Consultant, School readiness Branch, DIIP/OSEEL

To improve outcomes with families with preschoolers with disabilities.

Took poll on phones

What do preschool programs look like

School districts must provide, state funded preschool, special education and related services.

State funded preschool

Income eligible children 4 yr olds.

3&4 yr. Olds w/ IEP

Min. 10 hrs. Week

IECE certified teachers max 20 children 1:10 ratio

Developmental and health screenings

Developmental and appropriate practices and instruction

Variations in Services

District may serve over income by tuition or use of local fund

My contact with Headstart .

Special ed. Services and Related services are provided in a variation in services some might be provided in a classroom, home childcare or headstart.

Head Start

Income eligible 3&4, 10 % of enrollment must be children with disabilities.

Comprehensive learning, Early learning, health family well-being. Do not have to have an IECE certified teacher. Head State is not a KDE program they do not have oversight, it's a federal program.

CCAP Child Care Assistance Program

Provide access to quality child care to enable parent to work to further their education and training or participate in ky temporary assistance

Preschool transition chart

First steps to preschool to kindergarten

Meeting is set up No less than 90 days before 3rd birthday set up by first steps staff

Purpose is to see if child is eligible, First steps, family school LEA all attend

Important to help family understand process of referral

Discuss timeline

Permission granted for evaluations

Release of information given

Verify parent identity for permission

If parents choose they can opt out of first steps

Barry says he sees a decline in use of First Steps. Kim confirms.

Concerns that people are not making referrals and starting school with significant delays.

Community Early Childhood Council

ARC Committee

Purpose to consider services needed and referral for special education

Family, district, and first steps attends with parent permission

Accepting the Referral

3a Prior to, or as a part of the referral process, the child is provided appropriate, relevant research-based instruction and intervention services in regular education services settings, with the instruction provided by qualified personnel.

B. data based documentation of repeated assessments of achievement or measurements of behavior collected and evaluated at reasonable intervals, reflecting systematic assessment of student progress during instruction, the results of which were provided to the child's parents.

4. If child has not made adequate progress

Response to Intervention

Evaluation of Eligibility

Make sure child can start immediately or you will have space available when they need to start

## IEP planning

Develop IEP and special services planned

ARC decides where LRE is

Permission to receive services

## Progress Review

Data must be within calendar year of date it was written

ARC must request additional reviews

Systems must be ongoing

## Table Talk/Word Cloud

### What activities are required

Annual evaluation of preschool services is required. Participation rate, effectiveness of preschool meeting students needs and satisfaction

Schools have a responsibility to help with screening and referrals by a specialist. Schools role is to help remove barriers from the parents

Parent involvement is required for preschool. Parent training and education which parents have helped to develop. Two-way communication system developed with the parent. Periodic home visits staff with a minimum of two visits per year. First visit within 60 days after enrollment.

A lead teacher is responsible for

Parent participation in classroom, parent teacher conferences, conduct parental involvement

### Building good relationships with Families

Learn so much about them

Listen to them

Choose your words wisely

Speak in a positive manner balance a negative with a positive.

Communication consistently

Document communication with parents

Remember effective communication is a two way process

Know cultural awareness in all interactions

## Resources

KDE preschool webpage

- School readiness definition

- Preschool regulations

- Early childhood resources

  - First Steps/ HANDS

  - Early Entrance to kindergarten

Cabinet For Health and Family Services

- First Steps

- HANDS

Governor's Office of Early childhood

- Parent guides available

  - Birth to 3

  - 3to 4

Regional Training centers are available to help provide trainings

KET Bright by Text

- Free service

KY Collaborative for Families and Schools

- Training support and connections

Commonwealth Institute for Parent Leadership

Ky Strengthening Families

- Action guide: six protective factors

Parents Cafe (Bilingual, DAd's cafe, Vitality Cafe)

Articles of Family engagement Available

Forming a Committee for Preschool and education for more Family involvement....Kim, Barry, Eric and Jessica volunteer

Slate of officers needed for next year  
Need clarification from Governor's office

Recess until 4:30

4:36 Open Forum  
Introductions  
Open for Public Comment

Concerns over Behavior Issues. What accommodation are being made for behaviors and students with disabilities so that they can't be put out of class.

Concern for education is being shortened due to behaviors. How do we keep children in the classroom and properly educate these students

Concern for Mandated Vaccines

Special certification for Autism

Frustration with special education in general. Money management skills..wasting time in schools

Churchill park school- life skills facility was built for that reason. All of the life skills rooms are not being utilized properly.

Money should follow the student. Medicaid waiver redesign.

More life skills being taught

Meeting Closed 5:09

**Thursday, February 20, 2020**

**8:30 a.m ET: General Business Session II**

IX. Call to Order, Leisa Hutchinson

X. Roll Call of Members

Brandi Hitzelberger

Leisa Hutchinson

Ravonne Sims

Amber Barnes

Anita Dowd

Eric Umstead

Melissa Knight

Kim Chaveliar

Jessica Duenas

Discussion of Open Forum

Leisa Recaps speakers

Behavior and shortened school days

Eric, addressing behavior issues in curriculum. Having a specific program that addresses these issues. Functional behavior assessment class, behavior assessment class, classroom management class. Making sure the training is there to support teachers and administration.

Where do we draw the line for education?

Behavior goals over academic goals?

Recommending Having a state training with co-op including state/attorney

ASD certification. There are certification programs available.

Life skills need to be taught. How do you incorporate skills in for some students?

#### XI. KDE UPDATE Carol Ann

##### Celebrations

KSB, top wrestler, top cheerleader, actors theater

KSD Mason Dixon tournament, robotics tournament

Fiscal 6 million dollars has been saved fiscally. Ky is leading nationally

Goals: Improving instruction and improving discipline strategies, improving communication, bridging supports, retaining high quality staff.

Gerald Sloan back in office. 13 identified districts he works with

Consulting with districts working on guidance and behaviors.

#### XII. Cooperative update

##### Task Groups Formed

Literally and Math group and continual learning and researching for better models and practices.

Alternate Assessment Standards 10 new standards being released.

Compression Planning Training/allows everyone to have a voice.

New Special Education Teacher Training. Allowed hands on training for behaviors/IEPs/take and makes for classroom.

Engagement and specially designed instruction.

Graph for What is specially designed instruction and what it looks like.

Meade Co. visit. Focus on effective co-teaching models, culture is for kids belonging to all staff, no parent complaints, district has a productive struggle, instructional leader, district systems for all students. They are open for visits and sharing. 10 year plan that they implemented. Five years in. View as community

Key 1 district belief DoSE is instructional leader

Key 2 Instructional Focus

Key 3 Define the Continuum

Key 4 Scheduling PUTting the students in right placement then fill in the teachers

Key 5 Block out the Noise

Parent/Family Support

Transition fairs

Parent workshops per request on topics like financial planning and general special education info

Partner and collaborate with group like ARC of Ky, Ky spin

Link to additional info/support for families on flyer

Bank of Special Ed documents in several languages

Provide direction to parents on resources and where to find

Handout given for Free Webinars April 23 and 30

Info on KY Spin given

Slate of Officers Kim Chevelier

Chair Melissa Knight

Co-Chair Ravonne Sims

Secretary Brandi Hitzelberger

Second Eric Umstead

Eric suggests making the website easier to read. Thinking of your audience, simple is always better. If they have to get out a dictionary then they probably won't read it.

Reminder next meeting is April 27-28 Lake Cumberland State Resort Park Classroom and behavior management behavioral supports

XIII. Adjournment 10:38

\*Christopher Johnson has resigned

\*Please refer to the google drive for the slides

