

**Kentucky Board of Education Special Meeting
Request for Proposal (RFP) Evaluation Team
March 17, 2020 1:00 p.m. ET
300 Sower Blvd. 5th Floor Room 532
Frankfort, KY 40601**

Minutes

The Kentucky Board of Education (KBE) held its special meeting on Tuesday, March 17, 2020, at 1:00 p.m. ET, 300 Sower Blvd. Room 532, in Frankfort, Kentucky. The board conducted the following business:

I. Call to order

Sharon Porter Robinson called the meeting to order at 1:03 p.m. ET.

Cody Pauley Johnson announced that the meeting is open to the public and subject to the requirements of the Open Meetings Act.

II. Roll call

Sharon Porter Robinson asked for a roll call of members. The following members were present: Cody Pauley Johnson, Sharon Porter Robinson (virtually) and Lee Todd.

KDE Interim General Counsel Todd Allen stated a quorum was present.

III. Closed session pursuant to KRS 61.810(1)(n) to Evaluate Vendor Oral Presentations Pursuant to KRS 45A for Procurement of a Search Firm for the Next Commissioner of Education

Cody Pauley Johnson announced that the next item requires this body to go into closed session under the Open Meetings Act, KRS 61.810(1)(n), as allowed by and under the requirements of KRS 61.815. This team was established under KRS Chapter 45A to evaluate proposals received for the “Solicitation KY Dept. of Education Commissioner Search Firm.” This team will evaluate oral presentations for the selection of a successful bidder and ultimate award of a state contract.

Sharon Porter Robinson made a motion to move to closed session and Chair Todd seconded the motion. The motion passed with unanimous voice vote.

IV. Adjournment of closed session pursuant to KRS 61.810(1)(n)

Cody Pauley Johnson announced that the body concluded its confidential closed session and discussion related to the evaluation of the vendor oral presentations and evaluation of proposals received pursuant to KRS 45A for procurement of a search firm for the next commissioner of education.

Sharon Porter Robinson made a motion to move to open session and Chair Todd seconded the motion. The motion passed with unanimous voice vote.

V. Discussion and next steps in selecting a vendor

Chair Todd recommended to the body they bring a recommendation to the full board at its March 18, 2020 special meeting to recommend vendor #2 as the recommended vendor to award a contract for conducting the search for the next Commissioner of Education.

Cody Pauley Johnson made a motion that the RFP Committee recommend vendor #2 to the full board as the vendor to award a contract for conducting the search for the next Education Commissioner. Sharon Porter Robinson seconded the motion and the motion carried by unanimous voice vote.

VII. Adjournment

Cody Pauley Johnson motioned to adjourn the meeting. Chair Todd seconded the motion and it was approved by unanimous voice vote.

The meeting adjourned at 4:51 p.m.