KY Reads to Succeed Conference Vendor Evaluation Criteria

The Kentucky Department of Education shall conduct a comprehensive, fair, and impartial evaluation of all proposals. The Kentucky Department of Education may reject any proposal that is incomplete or in which there are significant inconsistencies or inaccuracies. The Kentucky Department of Education reserves the right to reject all proposals.

The Kentucky Department of Education has established a Proposal Evaluation Committee to review, evaluate and verify information submitted by the offeror.

Each vendor is responsible for submitting all relevant, factual and correct information with their offer to enable the evaluator(s) to afford each vendor the maximum score based on the available data submitted by the vendor.

The Kentucky Department of Education shall evaluate the proposals by assigning scores as indicated below.

Proposal Evaluation

Proposals with a combined score less than 50% of the maximum points possible will not be considered. A proposal's combined score is the combined total points of all scored criteria in the proposal portion of an evaluation.

Vendor Selection Rubric for Conference Attendance

Criteria	Maximum Points Possible
Describe alignment of the vendor's products/services with the conference mission and objectives.	50
Describe relevance of the vendor's offerings to the needs and interests of conference attendees.	50
Describe quality, reliability, and effectiveness of the vendor's products/services. (Based on EdReports rating, NCII rating, etc.)	50
Provide reviews or testimonials from previous customers/clients regarding the vendor's offerings. (Based on KY District Dashboard reporting)	50
Provide Evidence of how the vendor's products/services stand out in the market. (Inclusion on KDE Screener/Diagnostic list)	50
Pricing structure and affordability of the vendor's products/services.	50
Maximum Points Possible	**300**