

# Curriculum Development Process Professional Learning Series Facilitation Guide

The focus of this professional learning series is to deepen educator's understanding of the role of the Curriculum Development Process (CDP) in creating curricular coherence and promoting student equity at the local level. The Introduction to the CDP opens the series by providing a perspective essential to the process. From there, modules 1-4 build cumulatively with key actions and products of one phase providing a foundation for the next.

#### Introduction to the Curriculum Development Process

**Purpose:** The purpose of this video is to build background for the CDP and to provide an overview of the process.

#### **Participant Materials:**

Introduction to the Curriculum Development Video and Slide Deck

#### **Facilitator Preparation:**

- Review the video prior to the professional learning session(s).
- Recommended session length is **30 minutes** to view the video and engage in the reflection guestion at the end.



#### Phase 1 Module: Prepare for the Process

**Purpose:** This module focuses on key decisions that should be made by district leaders to prepare for and support the work of the curriculum process.

#### **Participant Materials:**

- <u>Curriculum Development Process</u> document from the Model Curriculum Framework
- Phase 1 Module Video, Slide Deck and Participant Handout
- <u>CDP Self-Assessment Tool</u> (Essential Element 1: A Systemwide Plan for Curriculum Development)

#### **Facilitator Preparation:**

- Review all materials prior to the professional learning session(s).
- Recommended session length is **60 minutes** to view the video, engage in embedded questions and reflections and begin to develop an action plan for implementation.
- Make adjustments based on time available, group size, local norms, presentation format (inperson or digital learning environments) and facilitator's personal presentation style.



# Phase 2 Module: Articulate K-12 Instructional Vision

**Purpose:** The purpose of this module is to focus on the importance of establishing a shared understanding of the subject area content, skills and pedagogy to inform a local instructional vision that guides the curriculum development process.



# **Participant Materials:**

- <u>Curriculum Development Process</u> document from the Model Curriculum Framework
- Phase 2 Module <u>Video</u>, <u>Slide Deck</u> and <u>Participant Handout</u>
- <u>CDP Self-Assessment Tool</u> (Essential Element 2: An Articulated K-12 Instructional Vision)

# Facilitator Preparation:

- Review all materials prior to the professional learning session(s).
- Recommended session length is **60 minutes** to view the video, engage in embedded questions and reflections and begin to develop an action plan for implementation.
- Make adjustments based on time available, group size, local priorities, local norms, presentation format (in-person or digital learning environments) and facilitator's personal presentation style.

# Phase 3 Module: Develop the Curriculum

**Purpose:** This module focuses on the importance of HQIRs and key curricular elements to consider when developing the local curriculum template.

# **Participant Materials:**

- <u>Curriculum Development Process</u> document from the Model Curriculum Framework
- Phase 3 Module <u>Video</u>, <u>Slide Deck</u> and <u>Participant Handout</u>
- <u>CDP Self-Assessment Tool</u> (Essential Element 3: A Local Curriculum Grounded in a Primary High-Quality Instructional Resource)

# **Facilitator Preparation:**

- Review all materials prior to the professional learning session(s).
- Recommended session length is **90 minutes** to view the video, engage in embedded questions and reflections and begin to develop an action plan for implementation.
- Make adjustments based on time available, group size, local norms, presentation format (inperson or digital learning environments) and facilitator's personal presentation style.

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# Phase 4 Module: Implement and Monitor the Curriculum

**Purpose:** This module takes a closer look at the importance of clear plans for implementation and ongoing professional learning to support teachers and leaders in curriculum implementation.

# **Participant Materials:**

- <u>Curriculum Development Process</u> document from the Model Curriculum Framework
- Phase 4 Module Video, Slide Deck and Participant Handout
- <u>CDP Self-Assessment Tool</u> (Essential Element 4: Plan for Implementation and Progress Monitoring)

# **Facilitator Preparation:**

- Review all materials prior to the professional learning session(s).
- Make adjustments based on time available, group size, local priorities, local norms, presentation format (in-person or digital learning environments) and facilitator's personal presentation style.
- Recommended session length is **90 minutes** to view the video, engage in embedded questions and reflections and begin to develop an action plan for implementation.
- Due to potential session length and complexity, an optional intermission is embedded.

