**Developing a Local High-Quality Curriculum**

**Phase 4: Implement and Monitor the Curriculum**

 **Participant Handout**

**Phase 4 Learning Goal:** We are learning about the importance of clear plans for implementation and ongoing professional learning to support teachers and leaders in curriculum implementation.

**Phase 4: Prepare for the Process**

* Step 1: Set Implementation Goals
* Step 2: Create Curriculum Document Template
* Step 3: Gather Data to Monitor Progress
* Step 4: Analyze Data and Make Adjustments

**Phase 4 Self-Assessment**: Use the columns below to brainstorm what you might already know and need to know about the learning goal. Hold these lists in mind as the module unfolds to track important new things to add to the “Know” list and things from your preliminary “Need to Know” that may have been addressed. The module will ask you to revisit these lists to help assess progress at the end.

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| **Know** |  **Need to Know** |
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| How would you rate your overall level of understanding of the learning goal prior to engaging with the professional learning module? Very low 1 2 3 4 5 Very High  |

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| **Success Criterion # 1: Examine the role of implementation science and PL supports in effectively implementing a local curriculum.** |

**Implementation Science (slides 6-10):** Determine which two ideas from implementation science seem most important given your district context.

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| * **Key Point # 1:**
* **Key Point # 2:**
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**Professional Learning Supports (slides 11-14):** As you view slides, use the space below to capture key points for each area of support.

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| **Key Areas of** **PL Support** | **Key Points**  |
| **Launch Support for Teachers**  |  |
| **Ongoing PL Support for Teachers**  |  |
| **Design System and Leadership Supports**  |  |

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| **Success Criterion # 2: Identify key actions and products of Phase 4 of the Curriculum Development Process.** |

**Phase 4: Implement and Monitor the Curriculum**

As you read Phase 4 of the CDP, focus on the key actions and end products of each step.

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| **Phase 4 Steps** | **Key Actions and Products**  |
| **Step 1: Set Implementation Goals** |  |
| **Step 2: Provide Ongoing Professional Learning**  |  |
| **Step 3: Gather Data to Monitor Progress** |  |
| **Step 4: Analyze Data and Make Adjustments**  |  |

**A Closer Look: Year 1 Implementation.** Please respond to the prompt below in the space provided.

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| *Which key leadership actions resonate with you that you may want to emphasize to strengthen Year 1 curriculum implementation in your district?* |

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| **Success Criterion # 3: Access resources to support Phase 4 of the Curriculum Development Process.** |

**Phase 4 Tools & Resources:** As you explore the resources for Phase 4, focus on the following information:

* Which tools and resources may be most beneficial to supporting the work of that phase?
* What tools and/or resources may still be needed to support the work of that phase?

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| **Phase 4 Steps**  | **Most Useful Tools/Resources** | **Tools/Resources Still Needed** |
| **Step 1: Set Implementation Goals** |  |  |
| **Step 2: Provide Ongoing Professional Learning** |  |  |
| **Step 3: Gather Data to Monitor Progress**  |  |  |
| **Step 4: Analyze Data and Make Adjustments**  |  |  |

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| **Success Criterion # 4: Develop an action plan for implementation Phase 4.** |

**Module 4 Reflection (A):** Based on your learning, please respond to the questions below.

* Review items on your “Know” list. Update as needed. Of all you now understand about Phase 4, which item seems most important?
* Review your “Need to Know” list. Update as needed. Which item seems most important to address?
* Record both items in the space provided below.

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| **Most Important “Know” Item** | **Most Important “Need To Know” Item** |
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**Module 4 Reflection (B):** Use the scale below to reassess your overall level of understanding after engaging the module.

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| After engaging this learning experience, how would you rate your overall level of understanding of Phase 4? Very low 1 2 3 4 5 Very High  |

**Phase 4 Action Plan:** Based on your learning from the module and the Phase 4 self-assessment tool, identify next steps for implementing Phase 4 in your district.

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| **Phase 4 Action Plan: Possible Next Step** | **Tentative Completion Date** | **Supporting Resources** | **Person(s) Responsible**  | **Support Needed** |
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