



Guiding Principles

for using course code 960001 Digital Learning Placeholder

Note: For the 2020-2021 school year, this course code can be used to track participation by checking the attendance box for virtual learners.

The state course code 960001 can be used as a placeholder within the standard day schedule of Infinite Campus to block out the time a student spends on digital learning coursework that does not follow a typical semester schedule.

Once verification of enrollment has taken place by the high school and the student, the digital learning placeholder code can be used for scheduling students during the standard day. Attendance should be marked if the student is present in the school building while completing the coursework and under the supervision of a certified teacher.

When you use the digital learning placeholder code, the actual course(s) being taken must be set up with the appropriate name(s) and course code(s) as directed by the [Course Data Standard](#) outside of the standard day and marked as performance based. See the [Virtual Performance-Based Course set-up and Attendance Verification document](#) for more information.

State course code 960001 will not be reported for Transition Readiness for Kentucky's Accountability System. Only courses with appropriate names and course codes will be reported for Transition Readiness, even when they reside as performance-based outside of the standard day.