

	<p>Reading and Writing Standards Advisory Panel (AP) and Review Committee (RC) meeting</p> <p>Date: Tuesday, January 14, 2025</p> <p>Time: 9:07 a.m. ET, 8:07 a.m. CT</p> <p>Location: Capital Plaza Hotel Frankfort, Kentucky. Ballroom 1.</p>
<p>Meeting Purpose:</p>	<p>Review and revision of Kentucky Academic Standards in accordance with Kentucky Revised Statute (KRS) 158.6453.</p>
<p>Meeting Called by:</p>	<p>9:07 a.m. ET</p>
<p>Next Meeting:</p>	<p>Wednesday, January 15, 2025</p>
<p>Attendees:</p> <p>Kentucky Department of Education (KDE) staff: Chrystal Rowland, Ashley Hill, Leigh Turner, Kristin Tinch, and Thomas Clouse</p> <p>American Institutes for Research (AIR) staff: Donna Warthan, Peter Mabli, and Courtney Gross</p> <p>Advisory Panel: Jennifer Henry, Natalie Croney, Alden Homrich, Micki Clark, Kimberly Walters-Parker, Zachary Neal, Bethany Coleman, Rebecca Bailey, Dedra Hall, Jason Davidson, Tabitha Lafferty, Jessica Thrasher, Briana Adams, Cara Caudill, Amy Whisman, Emily Zuccaro, Carrie Wilkerson, Matthew Donovan, Tonya Cabral, and Jeana Shepherd</p> <p>Review Committee: Melissa Cupp, Autumn Shepherd, Erin Dennis, Renee Boss, Jennifer Howard, Winn Wheeler, Amy Olson, and Kristy Crouch</p> <p>Public observers:</p>	

Time	Focus	Lead	Discussion
9:07 – 9:15 a.m. ET	Call to Order	Courtney Gross	<p>Call to Order, Roll Call and Approval of Agenda</p> <p>Meeting Called to Order at: 9:07 a.m. ET</p> <p>Approval of Agenda: Motion: Cara Caudill Second: Tonya Cabral</p>
9:15 – 9:30 a.m. ET	Welcome, Introductions	Peter Mabli	<ul style="list-style-type: none"> ● AIR welcomed participants; AIR team introduced themselves ● Participants engaged in “Getting to Know You” activity.

Time	Focus	Lead	Discussion
9:30 – 10:15 a.m. ET	Overview of project timeline, goals, logistics	Peter Mabli and Crystal Rowland	<ul style="list-style-type: none"> ● AIR provided an overview of the day, purpose of the work, and goals. ● Participants were provided with an opportunity to identify Questions/Hopes/Concerns for this work. ● KDE provided an overview of Kentucky law governing academic standards and process. ● AIR discussed the shared agreements for the committee members, along with norms for collaboration.
10:15 – 12:10 p.m. ET	Research Scan	Peter Mabli and Donna Warthan	<ul style="list-style-type: none"> ● AIR provided an overview of the tools and resources to ground the research scan. ● AIR introduced the group research scan activity. ● Committee members from the Advisory Panel (AP) and Review Committee (RC) worked together in groups to read and discuss the research scan.
12:10 – 1:10 p.m. ET	Lunch	N/A	The work group took a lunch break.
1:25 – 1:45 p.m. ET	Overview of Survey Report	Peter Mabli and Courtney Gross	<ul style="list-style-type: none"> ● AIR provided the purpose of the public feedback survey report, resulting from the 30 day public comment survey for the current <i>Kentucky Academic Standards (KAS) for Reading and Writing</i>, and how it will guide the work. ● AIR walked committee members through each section of the report and provided an overview of the high-level pieces of information.
1:45 – 2:40 p.m. ET	Survey Report Review	Peter Mabli, Donna Warthan, and Courtney Gross	<ul style="list-style-type: none"> ● Committee members from the RC and AP were given time to individually review the report and identify major takeaways, surprises, and questions. ● Committee members were provided with the opportunity to share out to the full AP and RC.

Time	Focus	Lead	Discussion
2:40 – 3:00 p.m. ET	Overview of Revision Process Tools	Peter Mabli	<ul style="list-style-type: none"> ● AIR walked AP and RC members through resources focused on the revision process (e.g., justification statements, decision-making guide, review criteria for high quality standards, coming to consensus, and use of parking lot). ● The APs and the RC continued reviewing the public feedback and revision process documents.
3:00 – 4:45 p.m. ET	Review Process: Group Breakout	Peter Mabli	<ul style="list-style-type: none"> ● AIR introduced the APs and RC to the practice activity. The RC joined the APs for the activity to discuss and organize themes from the public feedback.
4:45 – 4:51 p.m. ET	Debrief and Wrap Up	AIR	<ul style="list-style-type: none"> ● There was a full group debrief about the session. <p>Adjournment</p> <p>Motion: Tonya Cabral Second: Emily Zuccaro</p> <p>Meeting Adjourned at 4:51 p.m. ET</p>