

SUPERINTENDENT'S CONTRACT OF EMPLOYMENT  
BETWEEN  
SUPERINTENDENT AND THE  
BOYLE COUNTY BOARD OF EDUCATION

This Contract of Employment is made and entered into on this the 23rd day of March, 2017, by and between the Boyle County Board of Education ("Board") and Michael S. LaFavers ("Superintendent").

THE BOARD AND SUPERINTENDENT AGREE AS FOLLOWS:

1. TERM

The Board, in consideration of the promises of the Superintendent stated in this contract, employs the Superintendent as Superintendent of Schools for a term beginning the 1<sup>st</sup> day of July, 2017, and ending the 30<sup>th</sup> day of June, 2021. The Board may by specific action and with the consent of the Superintendent further extend the termination date of the Superintendent's contract to the full extent permitted by the state law pursuant to KRS 160.350(4).

2. PROFESSIONAL CERTIFICATION AND RESPONSIBILITIES OF SUPERINTENDENT

A. CERTIFICATION

The Superintendent shall hold a valid certificate which qualifies the Superintendent to hold the position of Superintendent and shall hold such certification throughout the period of employment as Superintendent.

B. DUTIES

The Superintendent shall devote his normal business hours to the discharge of his duties and set out by the laws of this nation and this commonwealth, the rules and regulations of the state and local Boards of education, and that failure to do so will invalidate this contract.

The Superintendent will be the executive agent of the Board and will have the primary responsibility for carrying out Board policy in the district, whereas, the Board retains the primary responsibility for formulating and adopting district policy.

C. OUTSIDE ACTIVITIES

The Superintendent shall devote his normal business hours exclusively to the business of the school district, pursuant to KRS 160.390, except with advance written consent of the Board as set out in the Board minutes.

3. PROFESSIONAL GROWTH OF SUPERINTENDENT

At the Board's expense, the Board encourages the continuing professional growth of the Superintendent through the Superintendent's participation, as he or she might decide in light of the Superintendent's responsibilities as Superintendent, in:

- A. the operations, programs, and other activities conducted or sponsored by local, state, and national school Board and school administrator associations;
- B. seminars and courses offered by public or private educational institutions; and,
- C. informational meetings with other groups and persons whose particular skills or backgrounds would serve to improve the capacity of the Superintendent to perform his professional responsibilities for the Board.

4. COMPENSATION

The Superintendent will be paid an annual base salary of \$152,000.00 per year to be paid in equal and regular installments, in accordance with the schedule of salary payments in effect for other certified employees. Also, the Superintendent shall receive an increase in his then current total salary (base salary, plus all accrued annual and experience based salary raises) equal in percentage to that received by all other certified employees on July 1<sup>st</sup>, beginning July 1, 2018, for each and every year he is employed by the Board as Superintendent. Any increase in salary for the Superintendent during the life of his contract shall not be deemed either a new contract or that the termination date of his contract, or any extension thereof, has been extended.

**Additional Terms**

As an additional benefit, the Board shall reimburse, on a monthly basis, Superintendent for the deduction made from his salary for Kentucky Teachers' Retirement System (KTRS) contributions.

In addition to the minimum annual raise of the salary of the Superintendent, the Board may vote to grant the Superintendent an additional merit raise.

In any event, the Superintendent's then current salary may not be decreased.

This salary shall be paid to the Superintendent in regular installments, in accordance with the schedule of salary payments in effect for other certified employees.

Waiver of the Superintendent's Presence: Pursuant to KRS 160.370, the Board hereby waives the Superintendent's presence at any and all meetings of the Board when the Superintendent's tenure, salary and/or administration of his office is under consideration unless a majority of the Board votes in open session to request the Superintendent to leave the meeting during the consideration of his tenure, salary and/or administration of office.

5. OTHER BENEFITS

- A. The Superintendent shall be entitled to any and all other legally permissible benefits, including health insurance, applicable to certified and twelve (12) month administrative employees as are incident to their employment relationships with the Board.
- B. Professional Associations: The Board shall pay reasonable membership charges to any professional associations in which the Superintendent feels it is necessary to maintain and improve his professional skills, as permitted by state law and as first approved by the Board.
- C. Board Attorney: The Superintendent has the authority to utilize, employ and direct the services of Board Attorney in the discharge of his duties, as herein described, except when the services of said Board Attorney would or may conflict with the legal interests of the Board. The Board retains the authority to employ and terminate the Board Attorney.
- D. Automobile Expense: The Superintendent shall be reimbursed for mileage for use of his personal vehicle for school purposes at the rate set by the District, but in no case shall that rate exceed the rate set by the Internal Revenue Service from time to time. The Superintendent shall maintain and have available for inspection records of the use of the automobile as may be required from time to time by Internal Revenue Service regulations as an accountable plan of usage, including mileage, business purpose, and dates of trips for automobile expense.
- E. Health Insurance: The Superintendent shall receive the same health insurance benefits as other district certified employees.
- F. Contract Extension: At the completion of the Superintendent's contract the Board may, no later than June 30, extend the contract of the Superintendent for one (1) additional year beyond the current term of employment pursuant to KRS 160.350(4).
- G. Retirement Benefits: The Superintendent shall have the same retirement benefits as provided certified employees under the Kentucky Teacher's Retirement System and as in Board policy.

- H. Formal Acceptance: The Superintendent's signature is evidence of his formal acceptance of his appointment as Superintendent and his formal acceptance of the term of office.

6. EXPENSES

The Board shall reimburse the Superintendent for reasonable expenses approved by the Board and incurred by the Superintendent in the continuing performance of his duties as Superintendent.

7. SICK LEAVE

The Superintendent shall be entitled to use, accumulate and be paid upon retirement any sick leave benefits allowed by state law and Board Policies.

8. LEAVE FOR SUPERINTENDENT

Each school year from July 1 through June 30 will consist of 240 working days for the Superintendent. The Superintendent may observe as holidays those holidays which all other certified staff may observe. The Superintendent may take leave equal to that granted all other certified staff.

9. PROFESSIONAL LIABILITY:

- A. The Board agrees that it shall defend the Superintendent from any and all demands, claims, suits, actions and legal proceedings brought against the Superintendent by any party in his individual capacity or in his official capacity as an agent and employee of the Board, provided the incident arose while the Superintendent was acting within the scope of his employment and excluding criminal litigation, to the extent liability coverage is within the authority of the Board to provide under state and federal law.
- B. If in the good faith discretion of the Superintendent a legal conflict exists regarding the defense of a claim between the legal position of the Superintendent and the legal position of the Board, the Superintendent may engage separate counsel of his preference in which event the Board shall be responsible for and indemnify the Superintendent for the costs of his legal defense as permitted by state and federal law, to the extent such separate counsel and litigation expenses are not covered by insurance. Any separate counsel chosen by the Superintendent shall first be sought through any applicable insurance policies of the Board or the Superintendent.

10. EVALUATION:

- A. The Board shall evaluate and assess in writing the performance of the Superintendent at least once each year during the term of his contract and this evaluation and assessment shall be reasonably related to his duties as Superintendent and the objectives of the Board. Each evaluation shall be conducted without the Superintendent in closed, executive session, but subject to Kentucky law as to open meetings and open records as may apply now or in the future.
- B. After each evaluation has been completed and signed by the Board, the Board shall meet in closed, executive session with the Superintendent to discuss his evaluation, at which time the Superintendent shall be given a copy of his evaluation, but subject to Kentucky law as to open meetings and open records as may apply now or in the future.
- C. The evaluation form and procedures used each year shall be that form and those procedures that are adopted by the Board and which are approved by the Kentucky Department of Education and any such amended forms and procedures are hereby adopted and incorporated by reference as though stated in full.

11. TERMINATION OF EMPLOYMENT CONTRACT:

The employment contract of the Superintendent, including any extension thereof, may be terminated by the Board by:

- A. Mutual agreement of the parties.
- B. Retirement of the Superintendent.
- C. Resignation of the Superintendent.
- D. Disability or death of the Superintendent.
- E. Discharge for legal cause under the rules, regulations, and/or laws of this Commonwealth and/or the United States of America. Any such discharge shall be given in writing and the Superintendent shall be entitled to appear before the Board, in closed, executive session to discuss such causes, but subject to Kentucky law as to open meetings and open records as may apply now or in the future.
- F. If the Superintendent chooses to be accompanied by legal counsel at such meeting, the Superintendent shall bear any cost he incurs.
- G. Thereafter, the Superintendent shall be provided a written decision describing the results of the meeting.

12. SAVINGS CLAUSE

If, during the term of this contract, a clause or any portion of the contract is found illegal under federal or state law, the remaining portions of the contract shall remain in full force to the extent they are unaffected by the ruling of illegality.

13. MISCELLANEOUS

This written document represents the entire agreement of the parties. The parties are not relying upon any other terms or agreements whether oral or written.

This contract will be construed under the laws of the Commonwealth of Kentucky.

This contract may not be amended except as provided for by a public vote of the Board and then in writing as signed by both parties.

AGREED TO:

SUPERINTENDENT

BOYLE COUNTY  
BOARD OF EDUCATION

\_\_\_\_\_  
MICHAEL S. LAFAVERS

\_\_\_\_\_  
CHAIRPERSON

Attested: \_\_\_\_\_  
Assistant Board Secretary