

Provides technical assistance to school council with financial obligations and requirements (e.g., Redbook requirements)	Reviews budget reports	Tracks all school expenditures	Determines job classifications each spring
Discusses categorical program options and address uses to meet identified needs in improvement planning process.	Ensures budget requests are aligned with the school mission and improvement goals	Facilitates discussions around job classifications and school needs	<h2>Budget Role Cards</h2>
Requests funds from the board of education for maintenance, supplies and equipment that are not covered in school accounts	Ensures that professional development expenditures are reflected in the school improvement plan	Communicates budget needs to the school council	
Explains MUNIS reports to the school council	Approves the school budget annually	Requests resources that are aligned with the school mission and improvement goals	