

## KDE training and technical documents

With the passing of Senate Bill 1, several of the Kentucky Department of Education’s school-based decision-making training and technical documents were in need of additional updates (outside of those mentioned during March’s webinar) and those are currently being revised to accommodate the amendments in Senate Bill 1. As you could imagine this is a cumbersome task (details are very important!), but please know that it is a priority of KDE to deliver the best customer service and to provide accurate guidance. Should you have any questions regarding the training and technical documents, email [Natasha Napier](mailto:Natasha.Napier@kde.ky.gov).

## Program Reviews

If you tuned in to the webinar hosted by Commissioner of Education Stephen Pruitt, Associate Commissioner Kevin Brown and Legislative Liaison Tracy Herman regarding Senate Bill 1, you likely heard that program reviews were eliminated, as well as their subsequent inclusion in the state accountability system. During the webcast, Pruitt encouraged schools and districts to continue the reviews – especially at this stage – and to go ahead and submit those to KDE although they technically do not have to do so. A recording of the webcast can be found [here](#).

## KEA’s SBDM and ESSA training module

The Kentucky Education Association (KEA) will be offering a new SBDM alternative training module for SBDM members regarding the council’s work as it relates to the Every Student Succeeds Act (ESSA).

The module will allow council members the opportunity to understand ESSA, the opportunities ESSA presents for

the teaching and learning process, involving shareholders in the school improvement process, as well as how SBDM is a helpful vehicle in meeting the goals and directives of ESSA and Senate Bill 1. For more information regarding this alternative training module or to schedule a session, contact KEA at (502) 875-2889.

## KASC’s Council Tools for Closing the Disability Gap training module

All schools are striving to meet the needs of various student groups, but the gap between students with disabilities and those without continues to create concern for all shareholders. In this workshop, councils will explore issues that create opportunity gaps for students and be equipped with ideas for eliminating those gaps. Council members will review their responsibilities and employ tools and strategies that can lead their schools in research-based initiatives.

Contact KASC for scheduling this session at [training@kasc.net](mailto:training@kasc.net) or (859) 238-2188.

## Non-voting council members and further guidance

SBDM councils wishing to include non-voting members must submit an alternative model application to KDE. The model should include, but not be limited to, a description of the membership, organization, duties and responsibilities of the school council. The school must submit the model through the local board of education to the commissioner of education and the Kentucky Board of Education (KBE), which has the final authority for approval. Additionally the application for approval of the model must show evidence that it has been developed by representatives of the parents, students, certified personnel and the administrators of the school and that two-thirds of the faculty have agreed to

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the model (KRS 160.345).

If a council in your district has non-voting members currently serving, email SBDM Program Consultant [Natasha Napier](#). Additionally, if you need a copy of the alternative model application, email [Natasha Napier](#). If a council in your district wishes to have a non-voting council member during the upcoming term, the deadline to submit the application is May 15. This application will need to be on KBE's June agenda for review and approval.

## Training modules and EILA numbers

Training season is quickly approaching; therefore, EILA numbers and certificates are a must! While you are still able to find current EILA certificates (valid until June 30) with the numbers already printed on them on [KDE's SBDM training page](#), a list of EILA numbers that will become effective **July 1** can be found below:

Training Modules	EILA Number
KDE: Introduction to SBDM	18 EIL 0011
KDE: Bylaws and Policies	18 EIL 0012
KDE: Roles and Responsibilities	18 EIL 0014
KDE: Teamwork for Achievement	18 EIL 0009
KDE: Family and Community Engagement	18 EIL 0010
KDE: Closing the Achievement Gap	18 EIL 0015
KDE: TELL Kentucky Survey	18 EIL 0013
KASA: The Principal's Role	18 EIL 0016
KASC: Novice Reduction	18 EIL 0021
KASC: Council Tools for Closing the Disability Gap	18 EIL 0047
KASC: Councils & Budgets	18 EIL 0020
KEA: SBDM and ESSA	18 EIL 0044
KEA: Putting It All Together	18 EIL 0023
KET: Exploring Your School's Data	18 EIL 0024
KET: KET Online	18 EIL 0022

EILA numbers for any additional alternative modules awaiting review and approval, will be made available once the review process has been completed. As a reminder, if you wish to participate in a module offered by one of KDE's partners, you will need to contact the organization itself to make those arrangements. Please be mindful of the organizations requirements on scheduling, costs, availability, et cetera.

## End-of-year reminders

- ✓ KDE recommends having a statement in each council's consultation policy regarding consultation during the summer and establishing quorum. When vacancies arise over the summer and quorum is difficult to obtain, a statement regarding quorum in the consultation policy is strongly encouraged. Without a statement on quorum in the consultation policy, a school could miss out on a desirable candidate due to the council being required (through its own policy) to wait for the majority of members to be present. Best practice would obviously be quorum, which would allow for meaningful consultation; however, summer break could make this difficult.
- ✓ KDE recommends each council review its bylaws and policies at the beginning of the council's term. This will allow for changes to be made before school is in session and for all council members to have an awareness and understanding of the bylaws of the council itself. As a reminder, policies are written for the school itself, while bylaws guide the council and its work.
- ✓ If you are an SBDM coordinator or trainer and are planning to retire at the end of the year or if you would like to be removed from the distribution list, please email [Natasha Napier](#).

**Office of Next Generation  
Schools and Districts**  
*Division of Consolidated Plans and Audits*

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