



Budget bill (HB 200)

The budget bill (HB 200) was passed in April. Below is the information contained in this bill regarding SEEK and allocations to school-based decision making councils:

“Allocation of SEEK Funds: Notwithstanding KRS 157.360(2)(c), the above General Fund appropriation to the base SEEK Program is intended to provide a base guarantee of \$4,000 per student in average daily attendance in each fiscal year, as well as to meet the other requirements of KRS 157.360.” See Part I, Subpart C, Section 1(2).

“Allocations to School-Based Decision Making Councils: Notwithstanding KRS 160.345(8), for fiscal years 2018-2019 and 2019-2020, a local board of education may reduce the allocations to individual schools within the district as outlined in 702 KAR 3:246, secs. 6, 7, and 8. The allocation under 702 KAR 3:246, sec. 6, shall not be less than \$100 per pupil in average daily attendance.” See Part I, Subpart C, Section 3(9).

Advanced SBDM—module feedback requested

The advanced SBDM training module is complete and ready to be used for training. If it is used with your councils, please forward [Ashlie Cox](#) any feedback you may have regarding the material in the module. Feedback can include what you liked about the module, what you did not like, what was confusing, an interactive activity idea, et cetera. Your feedback will be used to improve the module and fit the needs of the councils. If you need the training materials for this module, please let [Ashlie Cox](#) know.

Legislative update

These bills were passed during the 2018 regular session of the Kentucky General Assembly:

[HB 128](#) – An ACT relating to instruction on the Holocaust and other acts of genocide.

Summary: Amends KRS 156.160 to require every public middle and high school’s curriculum to include instruction on the Holocaust and other cases of genocide, as defined by the United Nations Convention on the Prevention and Punishment of the Crime of Genocide, that a court of competent jurisdiction, whether a court in the United States or the International Court of Justice, has determined to have been committed by applying rigorous standards of due process.

[SB 101](#) – An ACT relating to school district vacancies and declaring an emergency.

Summary: Removes “aunt, uncle, son-in-law, and daughter-in-law” from the definition of “relative” in KRS 160.380, which impacts KRS 160.345(2)(a) and SBDM eligibility. Amends KRS 160.380 to reduce the vacancy notice required from a superintendent to the chief state school officer from 30 days to 15 days. Establishes an emergency provision making the entire bill effective as of April 4, 2018.

[SB 140](#) – An ACT relating to notifications.

Summary: Amends KRS 158.186 to clarify notice requirements that the commissioner of education must email electronic copies or send paper copies of KRS 158.183 and KRS 158.195 to each local school board, school-based decision making council, and certified employee in Kentucky.

Child Abuse/Neglect Central Registry Check now required for school-based decision making council parent members

With the passage of SB 101 (2018), changes under KRS 160.380(11) that were to be effective July 1 take effect immediately due to its emergency clause. These changes require school-based decision making council parent members to submit, in addition to state and national criminal background checks by the Kentucky State Police and the FBI, a letter from the Cabinet for Health and Family Services stating that the parent member has no findings of substantiated child abuse or neglect.

CHFS has incorporated the form to request this letter in 922 KAR 1:470, and a copy of the form, DPP-156, will be sent out in a separate email. The associated fee to process this check is \$10. The CHFS contact for this check is:

[Erika Bauford](#), Section Supervisor

Cabinet for Family and Health Services

Phone: (502) 564-3834, ext. 3627

Website spotlight—bylaws and policies documents

The [SBDM technical documents](#) webpage offers guidance on the writing of the council bylaws and policies. KDE recommends each council review its bylaws and policies at the beginning of the council's term. This will allow for changes to be made before school is in session and for all council members to have an awareness and understanding of the bylaws of the council itself. As a reminder, policies are written *for the school itself* while bylaws *guide the council and its work*.

On the webpage, there are sample bylaws and policies that can be used and changed to reflect the council's goals as well as a policy manual and a policies and decisions checklist. The policy manual provides information on how to develop sound council bylaws and policies and tools to help councils analyze their current policies.

End-of-year reminders

- KDE recommends having a statement in each council's consultation policy regarding consultation during the summer and establishing quorum. As a reminder, KRS 160.345(2)(h) states: *"The principal at the participating school shall select personnel to fill vacancies, after consultation with the school council."* The consultation policy will describe the process for working with the principal on filling vacancies. When vacancies arise over the summer and quorum is difficult to obtain, a statement regarding quorum in the consultation policy is strongly encouraged. Without a statement on quorum in the consultation policy, a school could miss out on a desirable candidate due to the council being required (through its own policy) to wait for the majority of members to be present. Best practice would, obviously, be quorum, which would allow for meaningful consultation; however, summer break could present some level of difficulty in this area.
- If you are an SBDM coordinator or trainer and are planning to retire at the end of the year or will no longer be responsible for SBDM duties, please email [Ashlie Cox](#).

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