



Training offered on comprehensive district and school improvement planning

The Office of Continuous Improvement and Support, in conjunction with AdvancEd, will offer a three-hour training session at various locations across the state regarding comprehensive school improvement planning (CSIP) and comprehensive district improvement planning (CDIP). Comprehensive improvement planning involves each of us regardless of our role. Issues arise when this plan is not the driver of the work within our organizations or when stakeholders are not able to establish the priority barriers to student achievement from a comprehensive needs assessment process.

In this training, participants will explore a new streamlined CSIP/CDIP process using improvement planning to connect the district/school level goals and strategies aligned to the Key Core Work Processes. Furthermore, we will explore the leadership team’s role in cultivating and leveraging improvement plans to drive the daily work.

Those responsible for CSIP and CDIP development should attend. This training session will also provide an overview of statutory due dates. Morning (8:30- 11:30 a.m. local time) and afternoon sessions (12:30 -3:30 p.m. local time) will be available. Please email [Natasha Napier](mailto:Natasha.Napier@ky.gov) with questions. To register for a training, please go to the [Continuous Improvement/eProve Training registration site](#).

TRAINING LOCATION	DATE
Hazard, Kentucky Valley Educational Cooperative	Sept. 28
Cold Spring, Northern Kentucky Cooperative for Educational Services	Oct. 16
Ashland, Kentucky Educational Development Corporation	Oct. 19
Lexington, Kentucky Educational Development Corporation	Oct. 22
London, Southeast/South-Central Educational Cooperative	Oct. 29
Bowling Green, Green River Regional Educational Cooperative	Nov. 5
Dawson Springs, Pennyryle Forest State Resort Park	Nov. 12

Continuous improvement planning for schools and districts is detailed in [703 KAR 5:225](#). Comprehensive school improvement plans (CSIPs) must be developed by the school council with input of parents, faculty and staff and should be based on a review of data that includes targets, strategies, activities and a time schedule to support student achievement and student growth and to eliminate achievement gaps among groups of students.

For additional information regarding comprehensive improvement planning including a timeline of diagnostics, please visit the [Comprehensive Improvement Planning website](#).

KDE SBDM website update – training page

A new page has been added to the SBDM website entitled [School-Based Decision Making-Training](#). This new addition provides more information on the KDE training modules. As a reminder, KDE offers six SBDM training modules at no cost to Kentucky's schools and districts. Each district has at least one endorsed trainer who can train the councils in that district or surrounding districts. Included on this new webpage is a [flyer](#) that provides additional details on each module, as well as other KDE-approved SBDM training modules that are offered by individuals and organizations outside of KDE.

SAAR minority membership report

Schools that have 8 percent or greater minority membership in their student population, based on the Superintendent's Annual Attendance Report, are required to have minority membership on their school council [[KRS 160.345\(2\)\(b\)2](#)]. Notification for schools based on this data can be found on KDE's [SBDM web page](#) under Election Guidance. If councils require the addition of a minority parent and teacher member, the principal, based on the statute, must work with parent and teacher organizations to select minority parent and teacher representatives. Traditional six-member council membership will increase to eight (one administrator, three parents and four teachers).

September SBDM webinar

The monthly SBDM webinar for September will be at 10:30 a.m. and 1:30 p.m. ET Sept. 13. This webinar will cover the following topics:

- Staffing allocation adjustments
- Instructional and non-instructional staff time policy
- Student assignment policy
- Liability insurance coverage for council members
- Advisory leadership teams guidance
- Phase one – continuous improvement diagnostic

Office of Continuous Improvement and Support

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