CALL FOR REVIEWERS

STUDENT RE-ENGAGEMENT Mini-grant Review

The Kentucky Department of Education is seeking qualified individuals to review Student Re-engagement Mini-grant Award applications. These funds are intended to provide specific, targeted supports and interventions for students who have a prior drop-out status, are at risk of dropping out, or have been unreachable since the COVID-19 shelter at home orders. The primary aim of the grant is increasing the numbers of students becoming re-engaged in the educational process towards graduation.

**Reviewer Qualifications**

For this review, **we seek persons with a deep understanding of middle school, high school or alternative education programs and/or dropout prevention.** We desire representation from educators with teaching, administrative or higher education background as well as qualified people from the community who have experience with programs to support at-risk students. **Preference will be given to reviewers who have experience with middle, high or alternative education and who are not submitting a grant application this competition.**

## Reviewer Requirements

In addition to the specified experience and background, reviewers must be available to attend the entire reviewer training and evaluation to be held, September 14th and 15th, 2020. Reviewers may not finish and leave ahead of their assigned team members, as group discussion and debate are required for each application. The first day will consist of training and scoring. The scoring process will continue on day two. Each reviewer must be present each day in its entirety to be eligible to review and receive payment.

In order to facilitate a successful virtual review, reviewers should have access to a personal computer with Microsoft Word, PowerPoint, Excel and Teams software installed. Reviewers should also have reliable access to high speed internet.

## Reviewer Compensation

Persons selected for this review will receive $300.00 per day stipend for the two-day training and evaluation process. Note - These reviewers are neither employees nor contractors of KDE, and as such, cannot be paid through the payroll system.

**KTRS Exemption**

***The KDE will continue to inform all reviewers that if they are KTRS retired members, they have the responsibility to seek an exemption from the KTRS for return to work and to report earnings appropriately to the KTRS. It is not KDE’s responsibility to complete this paperwork for individuals. Please contact Tiffany Yeast if you have any questions,*** [***tiffany.yeast@education.ky.gov***](mailto:tiffany.yeast@education.ky.gov) ***.The KTRS process must be completed by April 20, 2021.***

**KENTUCKY DEPARTMENT OF EDUCATION**

# COMPETITIVE GRANTS

# REVIEWER APPLICATION

## REVIEWER QUALIFICATIONS

At minimum, reviewers must possess:

1. **Bachelor’s degree in one or more of these areas:**

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| * Middle School Education * Secondary Education * Social Work, Sociology, Psychology, or related field. |  | * Educational Leadership (e.g., principal, counselor, curriculum supervisor) * Special Education |

1. **Or five years’ experience in education or in one of the above specified areas. Please describe:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

We will give preference to individuals with advanced degrees and/or experience in grant writing or application review.

Application

Qualified individuals may submit an application at any time. If interested in reviewing Student Re-engagement mini-grant applications, please mail application (attached) with current resume or vita to Jennifer Bryant by 4:00pm (ET) Friday, September 4, 2020. KDE will notify reviewers of their selection on or around Tuesday, September 8, 2020.

Jennifer Bryant

Kentucky Department of Education

300 Sower Blvd. 5 CSW 21

Frankfort, Kentucky 40601

E-Mail: [Jennifer.Bryant@education.ky.gov](mailto:Jennifer.Bryant@education.ky.gov)

Phone: 502-892-6793

KENTUCKY DEPARTMENT OF EDUCATION

# COMPETITIVE GRANTS REVIEWER APPLICATION

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|  | | | | | | | | | S.S. # or  Vendor # | | |  | | | |
| Name: |  | | | | | |  | |
| Home  Address: |  | | | | |  | | |  | | |  | | | |
| City: |  | | | State: | | |  |  | | | Zip: | |  | |
| Home Telephone: | |  |  | Business Telephone: | | | | | |  | | | | |
| Home E-Mail: | |  |  | Business E-Mail: | | | | | |  | | | | |
| Business Name and Address: | | |  |  | | | | | |  | | | | |
| Are you available for the specified review dates – September 14th – 15th, 2020? | | | | | | | | | | | | | | |
| Highest Degree Received: | | | | | | | | | | | | | | |
| Do you have any experience in reviewing local, state or federal competitive applications? | | | | | | | | | | | | * YES | | * NO | |
| Have you been involved in writing any local, state or federal competitive applications? | | | | | | | | | | | | * YES | | * NO | |
| Have you been involved in the writing process for any applications for the Student Re-engagement Mini-Grant? If so, you are ineligible to score. | | | | | | | | | | | | * Yes | | * No | |
| Please check any of the following grants that you have reviewed or helped write and please state the date. | | | | | | | | | | | | | | |
| * Even Start Family Literacy Grant * Read to Achieve/Early Reading Incentive Grant * Reading First Grant * 21st Century Community Learning Center Grant * Dropout Prevention Grant * Comprehensive School Reform (CSR) Grant * Family Resource/Youth Services Center Grant | | | | | * Kentucky Teacher Academy in the content area of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * Reading/Mathematics Mentor Grants * Arts Grant (any) * Technology Grant (any) * Substance Abuse/Prevention Grant (any) * Mentoring Grant (any) * Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |

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| Check the category for which you feel qualified to review. You may select more than one.   * Reading/Writing/Language Arts * Family Literacy * Mathematics * Science (List Area(s)) * Social Studies/History/Economics * Health/Physical Education * Career/Technical Education * Humanities/Foreign Language * Arts - Visual and/or Performing * Educational Technology * Professional Development * School Reform * After-School Programs * Educational Leadership * Other (Specify in box at right.) | Check the level(s) at which you have experience and the number of years experience at that level. | |
| Level | Number of  Years |
| Early Childhood/Preschool |  |
| Primary (K-3) |  |
| Intermediate |  |
| Middle |  |
| High |  |
| K-12 |  |
| Postsecondary |  |
| Out of School Programming |  |
| List Other Areas of Expertise. | |

A CURRENT RESUME MUST BE ATTACHED TO THIS APPLICATION

REVIEWER TIMELINE

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| --- |
| FY20 SRCL Supplemental Reviewer Applications with Resume due Friday, September 4th, 4pm ET |
| KDE will notify selected reviewers on or around Tuesday, September 8, 2020 |
| FY20 SRCL Supplemental Reviewer Dates: September 14th and 15th, 2020. This review will be virtual. |

Mail to:

Jennifer Bryant, Kentucky Department of Education

300 Sower Blvd. 5 CSW 21

Frankfort, Kentucky 40601