CALL FOR REVIEWERS

**FY22 21st Century Community Learning Center Program (CCLC)**

The Kentucky Department of Education is seeking qualified individuals to review the FY22 Cycle 19 21st CCLC applications. Local school districts, community, and faith-based organizations, as well as other private and governmental organizations are eligible to apply for funds to design and implement effective out-of-school programs that improve student achievement and social development.

**Reviewer Qualifications**

For this review, we seek persons with a deep understanding of effective out-of-school programs and/or experience implementing out-of-school programs. We desire representation from educators with teaching, administrative or higher education background as well as qualified people from the community who have experience implementing or working in an out-of-school program. **Preference will be given to reviewers who have experience with the 21st CCLC programs and who are not submitting a grant application this competition.**

## Reviewer Requirements

In addition to the specified experience and background, reviewers **must** be available to attend the **entire** reviewer training to be held virtually on December 13 – December 16, 2021. Reviewers must be available to participate in assigned group discussion and debate required for each application. The first day will consist of training and scoring. The scoring process will continue the remaining days. Each reviewer must be present each day in its entirety to be eligible to review and receive payment.

**In order to facilitate a successful virtual review, reviewers should have access to a personal computer with Microsoft Word, PowerPoint, Excel, and Teams software installed. Reviewers should also have reliable access to high speed internet.**

## Reviewer Compensation

Persons selected for this review will receive $300.00 per day stipend for the four-day training and evaluation process. Note - These reviewers are neither employees nor contractors of KDE, and as such, cannot be paid through the payroll system.

**KTRS Exemption**

***The KDE will continue to inform all reviewers that if they are KTRS retired members, they have the responsibility to seek an exemption from the KTRS for return to work and to report earnings appropriately to the KTRS. It is not KDE’s responsibility to complete this paperwork for individuals. Please contact Tiffany Yeast if you have any questions,*** ***tiffany.yeast@education.ky.gov*** ***.The KTRS process must be completed by April 20, 2022.***

\*DO NOT SUBMIT THIS PAGE WITH THE REVIEWER APPLICATION\*

KENTUCKY DEPARTMENT OF EDUCATION

# COMPETITIVE GRANTS REVIEWER APPLICATION

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|  | S.S. # or KY Vendor # |  |
| Name: |  |  |
| HomeAddress: |  |  |  |  |
| City: |  |  State: |  |  | Zip: |  |
| Preferred Telephone: |  |  | Secondary Telephone: |  |
| Preferred E-Mail: |  |  | Secondary E-Mail: |  |
| Employer Name and Address: |  |  |  |
| Are you available for the specified review dates – December 13-16, 2021?  |
| Highest Degree Received: |
| Do you have any experience in reviewing local, state, or federal competitive applications?  | [ ] YES | [ ] NO |
| Have you been involved in writing any local, state, or federal competitive applications?  | [ ] YES | [ ] NO |
| Have you been involved in the writing process (writing, planning, editing, reviewing, etc.) for any applications for the FY22 Cycle 19 21st CCLC grant? If so, you are NOT eligible to score.  | [ ] YES | [ ] NO |
| Please check any of the following grants that you have reviewed for the Kentucky Department of Education. |
| [ ] Read to Achieve/Early Reading Incentive Grant[ ] 21st Century Community Learning Center Grant[ ] Dropout Prevention or Re-Engagement Grants[ ] Striving Readers/ KYCL Grants | [ ] Arts Grant (any)[ ] Math Achievement Fund/ Any Math grant[ ] Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Please check any of the following types of technology you have access to for the grant review.**[ ] Android Device (phone or tablet)[ ] Apple Device (I-phone or I-pad)[ ] Laptop Computer[ ] Desktop Computer |

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| Enter the number of years’ experience at each level.Reviewers should have a minimum of five years’ combined experience in the following fields. |
| Level | Number ofYears | Level | Number of Years |
| Early Childhood/Preschool |  | Adult Education (ABE/GED) |  |
| Elementary (K-5) |  | Higher Education/Post-Secondary |  |
| Middle (6-8) |  | Out of School Programming |  |
| High (9-12) |  | Instructional Coaching |  |
| Educational Administration |  | Instructional Interventions |  |

A CURRENT RESUME MUST BE ATTACHED TO THIS APPLICATION

REVIEWER TIMELINE

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| FY22 21st Century Community Learning Center (CCLC) Reviewer Applications with Resume due Friday, November 19th, 2021 4pm ET |
| KDE will notify selected reviewers on or around Monday, November 29th,2021. |
| KDE will host a practice TEAMS meeting with Reviewers on Friday, December 10th at 10am ET.  |
| FY22 21st CCLC Review Dates: December 13-16th, 2021 Virtually |

Mail Applications to:

Jennifer Bryant, Kentucky Department of Education

300 Sower Blvd. 5 CSW 21

Frankfort, Kentucky 40601

Submit Questions about this Call for Reviewers to:
Jennifer Bryant

**Phone:  502-892-6793 Ext #4354**

**Email:** **Jennifer.bryant@education.ky.gov**