CALL FOR REVIEWERS

**FY23 Mathematics Achievement Fund (MAF) Mini-Grant Review**

The Kentucky Department of Education is seeking qualified individuals to review the Mathematics Achievement Fund (MAF) mini grant. The MAF grant provides funding for purchase of materials needed for modification of instruction (tier one, tier two and/or tier three) in mathematics and pay for extended time or release time for teachers to engage in professional learning of the new mathematics materials purchased.

**Reviewer Qualifications**

For this review, we seek persons with a deep understanding of The [*Kentucky Academic Standards for Mathematics*](https://education.ky.gov/curriculum/standards/kyacadstand/Documents/Kentucky_Academic_Standards_Mathematics.pdf), professional learning, and mathematics coaching. We desire representation from individuals with teaching, coaching, assessment, intervention, administrative or higher education background.

## Reviewer Requirements

In addition to the specified experience and background, reviewers **must** be available to attend the **entire** reviewer training and review to be held, **January 4-6, 2023**, virtually. Reviewers may not finish and leave ahead of their assigned team members, as group discussion and debate are required for each application. The first day will consist of training and scoring. The scoring process will continue on the following days. Each reviewer must be present each day in its entirety to be eligible to review and receive payment.

**In order to facilitate a successful virtual review, reviewers should have access to a personal computer with Microsoft Word, PowerPoint, Excel, and Teams software installed. Reviewers should also have reliable access to high-speed internet.**

## Reviewer Compensation

Persons selected for this review will receive $300.00 per day stipend for the three-day training and evaluation process. Note - These reviewers are neither employees nor contractors of KDE, and as such, cannot be paid through the payroll system.

## State Employees

Employees of the State of Kentucky may not serve as grant reviewers.

**KTRS Exemption**

***The KDE will continue to inform all reviewers that if they are KTRS retired members, they have the responsibility to seek an exemption from the KTRS for return to work and to report earnings appropriately to the KTRS. It is not KDE’s responsibility to complete this paperwork for individuals. Please contact Tiffany Yeast if you have any questions,*** ***tiffany.yeast@education.ky.gov*** ***.The KTRS process must be completed by April 20, 2022.***

\*DO NOT SUBMIT THIS PAGE WITH THE REVIEWER APPLICATION\*

KENTUCKY DEPARTMENT OF EDUCATION

# COMPETITIVE GRANTS REVIEWER APPLICATION

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| **Name:** |  | **\*KY Vendor #:** |  |
| **Physical Address:** |  | **Mailing Address****(If different)** |  |
| **City:** |  | **State:** |  | **Zip Code:** |  |
| **Preferred Phone:** |  | **Alternate Phone:** |  |
| **Preferred Email:** |  | **Secondary Email:** |  |

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| \*All reviewers must obtain a Kentucky Vendor number in order to be paid for grant review services. If you currently do not have a KY vendor number, please mark N/A. Directions on how to obtain a vendor number will be shared if selected for grant review. |
| Are you available for the specified review dates – January 4-6, 2023? [ ] YES [ ] NO |
| Highest Degree Received: [ ] Associate [ ] Bachelor’s [ ] Master’s [ ] Doctorate [ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Do you have experience in reviewing local, state, or federal competitive applications?  | [ ] YES | [ ] NO |
| Do you have experience writing any local, state, or federal competitive applications?  | [ ] YES | [ ] NO |
| Have you been involved in the writing process (writing, planning, editing, reviewing, etc.) for any applications for the FY23 Mathematics Achievement Fund (MAF) mini grant? If so, you are NOT eligible to score.  | [ ] YES | [ ] NO |
| Please check any of the following grants that you have reviewed for the Kentucky Department of Education. |
| [ ] Read to Achieve/Early Reading Incentive Grant[ ] 21st Century Community Learning Center Grant[ ] Dropout Prevention or Re-Engagement Grants[ ] Striving Readers/ KYCL Grants | [ ] Arts Grant (any)[ ] Math Achievement Fund/ Any Math grant[ ] Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ] No Grant Review Experience |

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| **List grants you have reviewed for other entities.**  |
| **Please check any of the following types of technology you have access to for the grant review.**[ ] Android Device (phone or tablet) [ ] Laptop Computer[ ] Apple Device (I-phone or I-pad) [ ] Desktop Computer |

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| Enter the number of years’ experience at each level.Reviewers should have a minimum of five years’ combined experience in the following fields. |
| Level | Number ofYears | Level | Number of Years |
| Early Childhood/Preschool |  | Adult Education (ABE/GED) |  |
| Elementary (K-5) |  | Higher Education/Post-Secondary |  |
| Middle (6-8) |  | Out of School Programming |  |
| High (9-12) |  | Instructional Coaching |  |
| Educational Administration |  | Instructional Interventions |  |

A CURRENT RESUME\* MUST BE ATTACHED TO THIS APPLICATION

\*Not to exceed three pages.

REVIEWER TIMELINE

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| FY22 Mathematics Achievement Fund (MAF) Reviewer Applications with Resume due Friday, October 21st, 2022, 4pm ET |
| KDE will notify selected reviewers on or around Wednesday, October 26, 2022. |
| KDE will host a practice TEAMS meeting with Reviewers on Tuesday, January 3, 2023, 10am ET.  |
| FY22 MAF Review Dates: January 4-6, 2023, Virtually |

Mail Applications to:

Jennifer Bryant, Kentucky Department of Education

300 Sower Blvd. 5 CSW 21

Frankfort, Kentucky 40601

Submit Questions about this Call for Reviewers to:
Jennifer Bryant

**Phone:  502-892-6793 Ext #4354**

**Email:** **Jennifer.bryant@education.ky.gov**