

KENTUCKY DEPARTMENT OF EDUCATION

FY18 Equipment Assistance Grants for School Food Authorities

Grant Application Cover Page

District:	Owensboro Public Schools	
Superintendent:	Dr. Nick Brake	Phone: 270-686-1000
District Contact:	Lisa McCarty	Phone: 270-686-1000
School:	Foust Elementary School	
School Address:	601 Foust Avenue Owensboro, Kentucky 42301	
District Contact:	Kaitlyn Blankendaal	Phone: 270-686-1000
Grant Writer:	Kaitlyn Blankendaal	Phone: 270-686-1000
Email:	kaitlyn.blankendaal@owensboro.kyschools.us	

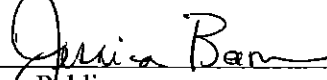
I assure the attached application contains accurate information. I understand grant applications with incorrect or falsified information will not be considered for review or will be revoked once awarded. I assure the application has been reviewed and approved for implementation by all shareholders and the district and school will comply with all requirements, both technical and programmatic, pertaining to the grant. Failure to continuously meet compliance requirement and deadlines could result in partial or complete loss of funding of the grant and may impact future funding.



 Superintendent

12/1/17

 Date



 Notary Public

4/15/21

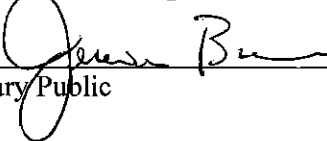
 My commission expires



 District Contact Signature

12/1/2017

 Date



 Notary Public

4/15/21

 My commission expires

Application for FY18 Equipment Assistance Grant
Deadline: December 4, 2017
One Application Per School Per Piece of
Equipment

1. Name of LEA/SFA: Owensboro Independent Schools
2. School Name: Foust Elementary School
3. Equipment Needs for this School

Equipment Needed	Focus (1,2,3,4,5,6)	Approximate Cost
Dish Washer	2, 3, 6	\$13,500.00

Criteria/Focus Areas:

1. Equipment that improves the nutrition and quality of meals (E.g. replacing fryers with combination steamer-ovens).
2. Equipment that improves the safety of food served in the school meal programs (E.g. equipment that holds food at appropriate temperatures)
3. Equipment that improves the overall energy efficiency of the school food service operations (E.g. replacing current equipment with more energy efficient)
4. Equipment used to improve or expand participation in the NSLP and/or the School Breakfast Program (E.g. mobile carts for alternative meal service options)
5. Equipment that promotes smarter lunchroom (e.g. lunchroom changes that provide more convenience and appeal to the student population, highlighting healthier choices.)
6. Age of current food service equipment or lack of appropriate equipment (e.g. current equipment is outdated and limited, and limits menu variety)

Write a paragraph:

- 1) Explain the need and describe how this piece of equipment will change current program operations.
- 2) Identify the difference that the equipment will make in the school nutrition program.
- 3) Share how the equipment will improve participation, food safety, energy efficiency, nutrition and quality of meals, or promote smarter lunchrooms.
- 4) Identify how the equipment will be utilized in the School Breakfast or National School Lunch program.
- 5) Share the process conducted for selecting the school and piece of equipment needed.
- 6) Identify your timeline to complete the procurement and expenditure activities by Sept. 30, 2018.

This must relate to the criteria/focus area you choose.

1. The dishwasher at this elementary school is 10 years old and has had many mechanical issues making sure the booster heater keeps the hot water up to temperature. When the dish machine goes down, it is very difficult to sanitize and clean the dishes. Three compartment sinks are an option, but this is not practical because of the lack of space and amount of time it would take to wash the dishes by hand. So, the school had to switch to paper to serve students. This adds up quickly and costs the district a significant amount of money. Also, the energy efficiency of handwashing is much worse than a new dishwasher would be.
2. Having a new dishwasher would make a big impact and a large difference, because the school would not have to worry about whether or not the temperature was high enough to sanitize or whether or not the machine might go down that day. It would also cut down on the cost of having to keep paper on hand at all times and the amount of paper would be cut down, leaving more room for food in the dry storage areas.
3. The new dishwasher would improve participation, because students do not like to eat on paper. The paper trays can be flimsy and break. Food presented on real trays appears more appetizing. Food safety plays a role, because the school would know the plates are clean. Energy efficiency will be greatly improved, because dish machines have come a long way in 10 years. Also, this will result in a smarter lunchroom, because the school would not have to switch to paper as often.
4. The new dish machine would be used in the following programs – NSLP, SBP, ASCP, and FFVP. It would be useful to have a new dish machine for all the programs, because there is always preparation involved in getting ready for every meal/program served.
5. This elementary school dish machine was chosen after consulting our maintenance director. He explained that booster heaters are going out and with the age and energy efficiency associated with the current dish machine, he thought it would be best to replace this elementary machine. This elementary school has great participation at both breakfast (about 80%) and lunch (about 90%). Food service wants to ensure participation stays up, and the school is still able to offer students a variety of food.
6. If awarded the grant to purchase the dish machine at this elementary school, the district would first check the KDE/SCN/FNS-Approved Equipment List. If the desired equipment is included on the list, the district will proceed with bid procedures. If the desired equipment is not included on list, the district will seek approval from the state consultant and proceed with bid procedures. The bid process would include mailed bids to known vendors, RFB/RFP documents, newspaper advertisements, and district website postings. Food service would award the bid to whomever best met the bid specs, point system, and was the lowest bidder. After notifying all bidders of the awarded vendor, the district would order the equipment. We would like to install the new machine over Spring Break 2018 or Summer Break 2018, depending on what works best for the school. All funds would be spent before September 2018.

APPLICATION CHECKLIST AND SCORING FOR EQUIPMENT
ASSISTANCE FY17

LEA/SFA: Owensboro Independent Schools
SCHOOL: Foust Elementary School

Total Score _____


Summary of Required Information:

Percent of F/R for October 2016: 100%

Scoring Criteria (Circle the applicable number of points):

Criteria		Points Possible	Points Awarded
Percentage of F/R for Oct. 2016 (Qualifying data/free and reduced information found here.)	50 - 59 percent	1	
	60 - 69 percent	3	
	70 - 79 percent	5	
	80 - 89 percent	7	
	90 - 99 percent	10	
	100 percent	11	
Priority of Focus			
1. Equipment that improves the nutrition and quality of meals.		9	
2. Equipment that improves the safety of food served in the school meal programs		8	
3. Equipment that improves the overall energy efficiency of the school food service operations		7	
4. Equipment used to improve or expand participation in the NSLP and/or the SBP.		6	
5. Equipment that promotes smarter lunchrooms		5	
6. Age of current food service equipment or lack of appropriate equipment		4	
Paragraph	30 points total	30	
Total Points	50 Points Max		

I certify that all the information provided in this application is true and correct and that all local, state, and federal regulations regarding procurement and expenditures will be followed. I certify that these purchases are subject to desktop audit and review by USDA and KDE. I certify that all funds will be expended by September 30, 2018, and will be tracked separately from other School Nutrition Program funds. I certify that all USDA required reporting will be completed and maintained on file. I certify that no bids will be piggybacked off of another bid for this equipment.


Signature of Superintendent

11/29/17
Date


Signature of Food Service Director

11-29-17
Date