Individual Learning Plan Addendum (ILPA)

Sherri Clusky, Program Consultant
Lacheena Carothers, Program Consultant
Office of Continuous Improvement and Support
Division of Student Success
The Individual Learning Plan Addendum (ILPA) is an action plan recorded in Infinite Campus that addresses the changed educational needs of a student based upon entry into or exit from an alternative education program.
The ILPA should include:

- appropriate academic and behavioral needs of the student,
- criteria for the student’s re-entry into the traditional program, and
- the provisions for regular review of the student’s progress throughout the school year while in an alternative education program.
All student data, during the time of enrollment in the alternative program, must be tracked in **Infinite Campus**.

A student placed in an off-site alternative program (A5) must be withdrawn from the A1 school and enrolled into the alternative program.

All students placed in alternative education programs must have an ILPA and a transition plan with the components required by regulation.
Alternative programs are REQUIRED to complete an ILPA in Infinite Campus for any student enrolled as a long term placement, as defined by their local board policy and is classified as:

- A5 alternative programs or,
- On-site alternative program (located within an A1 school)
Transition Team

Anyone who has an impact on the educational process of the student should be invited to the meeting.

Both the traditional school and alternative programs should be represented on the team.

Parents must be invited to be on the team.

The student should be included when appropriate.

Outside agencies when involved – court designated workers, social workers, or counselors.

Sherri Clusky & Lacheena Carothers
Exemptions

- If a student has an active IEP or 504 plan, the IEP or 504 plan will serve as the student’s ILPA.

- Students placed in a KECSAC A6 alternative program are also exempt.
On-site Alternative Programs

- Programs within an existing A1 school are considered to be an on-site alternative program.

- A student placed in an on-site alternative program must be withdrawn from their current course sections in Infinite Campus and enrolled into alternative placement course sections.

- Course sections must be created designating Alternative Classroom as the Special Type and students must be enrolled in the appropriate course depending on their schedule.
Off-site Alternative Programs

- Programs that are not located within an existing A1 school or not located on the same campus as an existing A1 school are considered to be off-site alternative programs.

- All off-site programs must have a school number.

- Districts should request a school number for any off-site alternative program in the district. [http://education.ky.gov/districts/data/Pages/School-Change-Requests.aspx](http://education.ky.gov/districts/data/Pages/School-Change-Requests.aspx)
The Alternative/ILPA Data Standards detail the requirements and instructions for completing the ILPA document in Infinite Campus.

KDE’s Alternative Education Programs website has additional guidance and information in regards to the statute, regulations, data standards, training documentation, and etc.

Hint:
To open hyperlinks, RIGHT click on the link and select Open Hyperlink
Questions?

- Sherri Clusky
  - sherri.clusky@education.ky.gov
  - 502-564-4772 ext. 4040

- Lacheena Carothers
  - lacheena.carothers@education.ky.gov
  - 502-564-4772 ext. 4059
Resources

Alternative Education Regulation:  

School Number/Change Request:  
http://education.ky.gov/districts/data/Pages/School-Change-Requests.aspx

ILPA Data Standards:  

Alternative Programs website:  
http://education.ky.gov/school/eap/Pages/default.aspx