

Data Standard Health

Rev. 8/24/2021

Ownership and History

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Overview

Description

Health services delivered to students while they are in school are recorded in the Health module.

Regulation citation(s)

- KRS 156.502 describes health services to be the provision of direct health care including the administration of medication, the operation, maintenance, or health care through the use of medical equipment or the administration of clinical procedures. To facilitate reducing barriers to learning (KRS 158.6451 (1)(e), all chronic health conditions documented by a medical provider and noted on the student's health information card should be entered.
- KRS 158.037, 902 KAR 2:055, and 902 KAR 2:060 - Immunizations
- 702 KAR 1:160– Vision Examination and Screening and Hearing Screening

Data use

- The Kentucky Department of Education collects annual data on current immunizations, health conditions, physical exams, dental screenings/exams, vision exams, hearing and vision screening, and district nurse/student ratio
- Data Sharing between systems – P20
- School Report Card reporting – Number of district nurses

Related ad-hoc filters and reports

Path: Health / Reports

Health Condition Alerts
Student Health Immunization
KY Student Health Screening
KY Health Office Visit

Path: Ad Hoc Reporting > Data Export > State Published folder

Health Audit Grade 00 w/No Dental Record
Health Audit Grade 00 with no Physical Exam
Health Audit Grade 00 with no Vision Exam
Health Audit Grade 06 w/No Physical Exam
Health Codes with ICD-9 Code Set
Health – HOV Missing Discharges
Health Students without Hepatitis A vaccine
Health 16 year olds without Meningitis Booster

Training

[Health Document](#)

[Entering Health Data into Infinite Campus PowerPoints](#)

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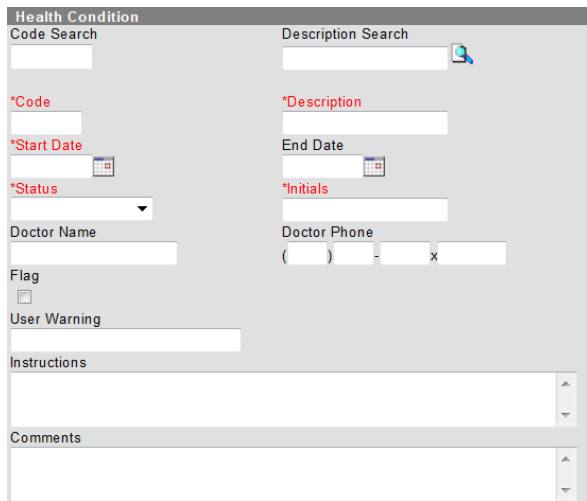
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Section A – Conditions and Alerts

Campus Path: Student Information / Health / General / Conditions Tab

Health Conditions

Enter all students with a documented chronic disease under the appropriate health condition code. Use the Description Search to locate the Health Condition/ICD-10 Code. After searching, choose the Health Condition for the student from the drop down menu. 'Other' should not be chosen. KDE does not require standardized health conditions. A list of KDE recommended ICD-10 codes to be used when choosing health conditions can be found [here](#).



The screenshot shows a form titled "Health Condition" with two columns of input fields. The left column includes: "Code Search" (text input), "*Code" (text input), "*Start Date" (calendar icon), "*Status" (dropdown menu), "Doctor Name" (text input), "Flag" (checkbox), "User Warning" (checkbox), "Instructions" (text area), and "Comments" (text area). The right column includes: "Description Search" (text input with magnifying glass icon), "*Description" (text input), "End Date" (calendar icon), "*Initials" (text input), and "Doctor Phone" (text input with format () - x). The form has a light gray background and a dark gray header.

Start Date: Enter start date in which student was diagnosed with this condition.

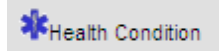
Status: Select the status of the condition:

- Not Resolved
- Resolved
- Unknown

Initials: Enter initials of user entering condition

Flag

Check this box for medical conditions that will require an emergency action if condition occurs. These conditions would be seen as life threatening and need immediate attention, i.e., Glucagon for a student with diabetes receiving insulin experiencing very low blood sugar. Checking the box will create this flag on student's screen:

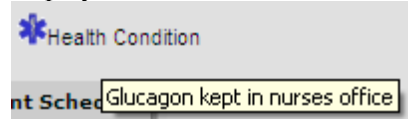


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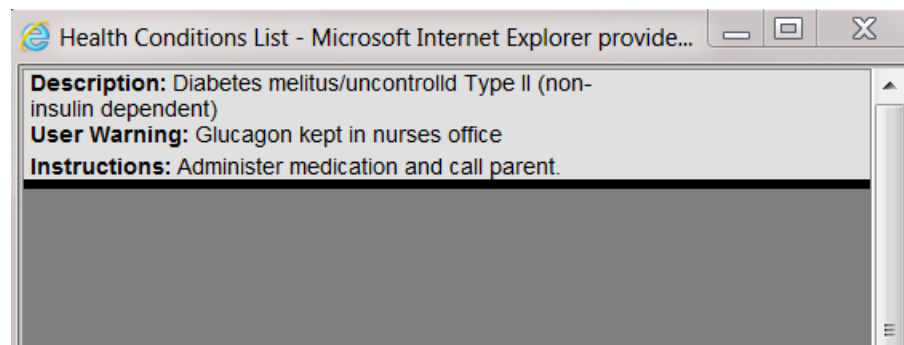
User Warning:

Enter brief emergency information relating to the student's health condition and treatment that will display when user hovers over alert symbol. (Example: Glucagon kept in nurse's office)



Instructions:

Enter further details regarding emergency treatment procedures required and locations of medication. (Example: Administer medication and call parent). These instructions will be visible in a popup box when clicking on the alert symbol.



Section B – Immunizations

Campus Path: Student Information / Health / General / Immunizations Tab

***Required by KDE for Initial Entry and students entering Grade 6.**

A screenshot of a form titled "Immunization Certificate". The form has three main input fields: "Date" with a calendar icon, "Expiration" with a calendar icon, and "Type" with a dropdown arrow. The form has a grey header and a white body.

Date: Enter the date the certificate was signed by local health care provider. If there is a waiver, enter the date of the waiver.

Expiration: Enter the expiration date of the certificate submitted. If medical or religious exemption is checked, no expiration date is required.

Type: Select from the dropdown menu the type of certificate provided:

- Provisional
- Standard
- Medical
- Religious

Note: If Medical or Religious is chosen, user must also choose Medical/Religious waiver in the dropdown under each immunization for which the waiver is applicable and enter the waiver date.

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NOT required by KDE:

KDE does not require the entry of individual shot dates.

Other considerations: All Kentucky schools will be asked to complete a paper immunization survey through their local health department each year as required by the **Kentucky Department of Public Health** (KRS 158.037 and 902 KAR 2:055). To assist with completing this survey, schools may enter the data for the immunizations. Instructions for entering immunizations can be found on [Campus Community](#).

Section C – Screenings

Campus Path: Student Information / Health / General / Screenings Tab

Select the Screening Type

The screenshot shows a web form titled "Screening Detail". It has three main sections: "Date", "Type", and "Comments". The "Date" field contains "06/19/2015". The "Type" dropdown menu is open, showing a list of screening options: Early Childhood Health Appraisal, Tuberculosis, Sports Physical, Child & Teen Checkup Placement, Height/Weight, Re Screen, Vision, Hearing, Vision/Hearing, Dental, Scoliosis, Lead Level, Developmental Social-Emotional, Concussion, Speech, and Other. Below the dropdown is a list of checkboxes for various screening categories: Sports Physical, Height/Weight, Vision, Hearing, Early Childhood, Child and Teen, Developmental, Social-Emotional, Speech, Tuberculosis, Scoliosis, Dental, Lead Level, and Concussion.

Date: Enter date of screening

Type: Select the required KY screening:

- Child and Teen Checkup (Physical Exam)
- Vision (Exam and Screening)
- Hearing
- Dental (Exam or Screening)

Guidance for each Screening Type

Child and Teen Checkup (Physical Exam) - Required for Initial Entry and 6th Grade

NOTE: Multiple sections will open but data entry is only required in this section.

Date of Exam: Enter the date on the student's form. If a student is entering kindergarten with a preschool or Head Start physical, that initial screening date may be used, even if more than one year prior to kindergarten enrollment.

Type: Select from drop down menu:

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- I: Initial Entry
- 6: 6th Grader
- 9: 9th Grader (optional in Kentucky)

Status: Select from drop down menu:

- Normal
- Referred
- Known condition

Screening Detail

Date: 05/19/2015 Type: Child & Teen Checkup Comments:

Sports Physical

Height/Weight and Vital Signs

Vision

Hearing

Early Childhood Screening

Child and Teen Checkup

Date of Exam: 05/19/2015 Type: I: Initial Entry, 6: 6th Grader, 9: 9th Grader Location: Status: Healthcare: Comments:

Follow-ups

Add Follow-up

Developmental

Social/Emotional

Speech

Tuberculosis

Scoliosis

Dental

Lead Level

Concussion

Vision Exam – Required for students three, four, five or six for Initial Entry to school, must be completed before January 1 of current school year.

Date: Enter the *Vision Exam* date

Vision Check Type: Select *Vision Exam* from the drop-down menu

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Screening Detail

*Date: 08/19/2015 *Type: Vision Comments: [Text Area]

Sports Physical

Height/Weight and Vital Signs

Vision

Screening Date: 08/19/2015 Vision Check Type: E: Vision Exam Test Name: [Dropdown] Status: [Dropdown]

Far Acuity L: 20/ [Text] Far Acuity R: 20/ [Text] Cor Lens: [Dropdown] External Inspection: [Dropdown]

Near Acuity L: 20/ [Text] Near Acuity R: 20/ [Text] Plus Lens: [Dropdown] Stereo Vision: [Dropdown]

Cover Test: [Dropdown] Color Vision: [Dropdown] Convergence: [Dropdown] Corneal Reflex: [Dropdown]

Referral Date: [Text]

Comments: [Text Area]

Follow-ups

Add Follow-up

Vision Screening – For students *after* Initial Entry. Districts determine which grades will be screened per 702 KAR 1:160.

Status: Select results of *Vision Screening* from drop down menu:

- P: Passed
- F: Failed
- C: Cannot test
- R: Refused
- RE: Referred
- RC: Referral Complete

Referral Date: Enter the date a referral was sent home to the parent/guardian, if needed

Screening Detail

*Date: 08/19/2015 *Type: Vision Comments: [Text Area]

Sports Physical

Height/Weight and Vital Signs

Vision

Screening Date: 08/19/2015 Vision Check Type: S: Vision Screening Test Name: [Dropdown] Status: [Dropdown Menu]

Far Acuity L: 20/ [Text] Far Acuity R: 20/ [Text] Cor Lens: [Dropdown] External Inspection: [Dropdown]

Near Acuity L: 20/ [Text] Near Acuity R: 20/ [Text] Plus Lens: [Dropdown] Stereo Vision: [Dropdown]

Cover Test: [Dropdown] Color Vision: [Dropdown] Convergence: [Dropdown] Corneal Reflex: [Dropdown]

Referral Date: [Text]

Comments: [Text Area]

Follow-ups

Add Follow-up

Dropdown Menu:

- P: Passed
- F: Failed, needs follow-up
- C: Cannot Test
- R: Refused
- RE: Referred
- RC: Referral Completed

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Hearing Screening – *Required for students. Districts determine which grades will be screened per 702 KAR 1:160.*

Date: Enter the Hearing Screening date

Type: Select Original from drop down menu

Status: Select results of hearing screening from drop down menu:

- P: Passed
- F: Failed
- C: Cannot test
- R: Refused
- RE: Referred
- RC: Referral Completed

Note: There is no Referral date in the Hearing Screening. If a referral is made, two screenings must be entered. One with the actual status of the screening and a second with the referral.

Dental Screening or Exam – *Required for students aged five or six who enroll in a public school. Proof of a dental screening or exam is required within the calendar year of the initial enrollment*

Date: Enter the date of the dental screening or exam

Test Type: Select Dental Exam or Dental Screening from drop down menu

Referral Date: Enter the date a referral was sent home to the parent/guardian, if needed.

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Section D – Body Mass Index (BMI) Data

Campus Path: Student Information / Health / Screenings

BMI Data Entry

Body Mass Index data is not a required data entry (702 KAR 1:160). However, KDE recommends that school districts enter student BMI data as part of their district’s wellness program. This is entered under the Height/Weight Screening Detail Type.

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Height/Weight and Vital Signs

Screening Date: Enter Date of screening

Height: Student's height in inches

Weight: Student's weight in pounds

BMI and BMI Percentile will automatically calculate when a student's height and weight are entered.

Note: Status on height/weight is not used in Kentucky. This information can also be entered as part of a Child & Teen Checkup or Early Childhood exam.

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Section E – Employment Assignment for District Hired Health Staff

All district-hired school health staff should be entered under the District Assignments tab. The information will sync to State Edition and be available for retrieval by KDE. The service providers tracked in this tab will have District Employment Records.

Campus Path: Staff/District Assignments

The screenshot shows a software interface with a navigation bar at the top containing tabs: Demographics, Identities, Households, Relationships, Enrollments, District Employment, and District Assignments. Below the navigation bar are three buttons: Save (blue), Delete (red), and New (white). The main content area is titled 'Employment Assignment Information' and contains the following fields:

- *School**: A dropdown menu.
- Department**: A dropdown menu.
- *Start Date**: A date picker.
- End Date**: A date picker.
- Title**: A dropdown menu.
- Type**: A dropdown menu with '07:Other' selected.
- FTE of Assignment**: A text input field.
- Assignment Code**: A dropdown menu.
- Alternate Type**: A dropdown menu.
- Highly Qualified**: A dropdown menu.
- Reading First**: A dropdown menu.
- PD Year**: A dropdown menu.
- Evaluation Override**: A dropdown menu.
- PD Class Type**: A dropdown menu.
- PD Class Offered By**: A dropdown menu.
- PD Class Credit**: A text input field.
- PD Class Applied Hours**: A text input field.

At the bottom of the form, there is a row of checkboxes for various roles and categories:

| | | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|----------------------------|--------------------------|
| Teacher | Special Ed | Program | Behavior Admin | Health | Behavior Response Approver | Response to Intervention |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

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School Name: Choose school name from drop down box.

This screenshot shows the 'Employment Assignment Information' form in a software application. The form is divided into several sections. At the top, there are tabs for 'Demographics', 'Identities', 'Households', 'Relationships', 'Enrollments', 'District Employment', and 'District Assignments'. Below the tabs are three buttons: 'Save', 'Delete', and 'New'. The main form area is titled 'Employment Assignment Information'. A red box highlights the 'School' dropdown menu, which is currently empty. Below it are fields for 'Start Date' and 'End Date', each with a calendar icon. The form includes various dropdown menus for 'Department', 'Title', 'Assignment Code', 'Highly Qualified', 'PD Year', 'PD Class Type', and 'PD Class Applied Hours'. There are also checkboxes for 'Teacher', 'Special Ed', 'Program', 'Behavior Admin', 'Health', 'Behavior Response Approver', and 'Response to Intervention'. The 'Health' checkbox is checked.

Date: Add employee hire date.

This screenshot shows the same 'Employment Assignment Information' form as above. In this view, a red box highlights the 'Start Date' field, which is currently empty and has a calendar icon next to it. The 'School' dropdown menu is also visible but not highlighted. The rest of the form, including the 'End Date' field, dropdown menus, and checkboxes, remains the same as in the previous screenshot.

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Type: Select “07: Other”

Demographics Identities Households Relationships Enrollments District Employment District

Save Delete New

Employment Assignment Information

*School

01:Teacher
02:Administrator
03:Counselor
04:Support
05:Speech Therapist
06:Librarian
07:Other

Department

Title

Assignment Code

Highly Qualified

Alternate Type

End Date

FTE of Assignment

Baseline First

PD Year

Alternate Type: Choose the correct type of license from the drop-down box.

- LPN: Licensed Practical Nurse
- RN: Registered Nurse/Advanced Practice RN

screenshot of employment assignment information area

Save Delete New

*Start Date

End Date

Title

Type

FTE of Assignment

Assignment

Highly Qual

PD Year

PD Class Ty

PD Class Ci

Alternate Type

AUD: Audiologist
CC: Career Counselor/Coach
INT: Interpreter
ISC: School Instructional Specialist/Coach
LPC: Licensed Professional Clinical Counselor
LPN: Licensed Practical Nurse
OCC: Occupational Therapist
ONP: Other Non-Professional
OPR: Other Professional
PHT: Physical Therapist
PSY: Psychologist
REC: Recreation Therapist
REH: Rehabilitation Counselor
RN: Registered Nurse/Advanced Practice RN
SOW: Social Worker
TAD: Teacher Aide
WSC: Work Study Coordinator

Health

Advisor Supervisor Counselor Foodservice Exclude Behavior Referral

Check the Health box and then Save

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Section F – District Service Providers

The District Service Providers tab tracks contract health service providers in each district by school year based on contract start and end dates. Contracted service providers can be more than one school year in duration. The information will sync to State Edition and be available for retrieval by KDE. The service providers tracked in this tab will not have District Employment records.

Campus Path: System Administration/ Resources / District Information/District Health Service Providers

School Year: Enter correct school year

Note: This information must be entered yearly even if the contract is longer than a one-year period.

The screenshot shows the 'District Health Service Providers' form. At the top, there are three tabs: 'District Information', 'District Health Service Providers' (selected), and 'District Contracted Service Providers'. Below the tabs are 'New' and 'Save' buttons. The main area is divided into two sections: 'Health Service Provider Editor' and 'Health Service Provider Detail'. The editor section has a table with columns: 'School Year', 'Service Provider', 'Medical Professional', and '# Professionals Provided'. The detail section has a form with fields for '*School Year' (dropdown with '18-19'), 'Service Provider' (dropdown), 'Medical Professional' (dropdown), and '# Professionals Provided' (text input with '0').

Service Provider: Choose type of service provider from the drop-down menu.

- 01. Health Department
- 02. Hospital
- 03. Staffing Agency
- 04. Federally Qualified Health Care Center

This screenshot is similar to the previous one, but the 'Service Provider' dropdown menu is open, showing a list of options: '01: Health Department', '02: Hospital', '03: Staffing Agency', and '04: Federally Qualified Health Care Center'. The rest of the form structure, including the tabs and the 'Health Service Provider Detail' section, remains the same.

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Medical Professional: Choose type of medical professional from drop down menu

- PA: Physician's Assistant
- APRN: Advanced Practice RN
- RN: Registered Nurse
- LPN: Licensed Practical Nurse

District Information **District Health Service Providers** District Contracted Service Providers

New Save

| Health Service Provider Editor | | | |
|--------------------------------|------------------|----------------------|--------------------------|
| School Year | Service Provider | Medical Professional | # Professionals Provided |
| | | | |

Health Service Provider Detail

| | | | |
|--------------|----------------------|---|--------------------------|
| *School Year | Service Provider | Medical Professional | # Professionals Provided |
| 18-19 | <input type="text"/> | <div style="border: 1px solid black; padding: 2px;">PA: Physician's Assistant APRN: Advanced Practice RN RN: Registered Nurse LPN: Licensed Practical Nurse</div> | 0 |

Number Professionals Provided: Enter number of health provider staff

District Information **District Health Service Providers** District Contracted Service Providers

New Save

| Health Service Provider Editor | | | |
|--------------------------------|------------------|----------------------|--------------------------|
| School Year | Service Provider | Medical Professional | # Professionals Provided |
| | | | |

Health Service Provider Detail

| | | | |
|--------------|----------------------|----------------------|--------------------------|
| *School Year | Service Provider | Medical Professional | # Professionals Provided |
| 18-19 | <input type="text"/> | <input type="text"/> | 0 |

Click Save