

# Data Standard Immigrant Data

## Rev. 7/1/2021

### Ownership and History

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**Office:**

Office of Continuous Improvement and Support

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Review for 2021-22 School Year

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## Overview

### Description

As new students are enrolled the process referenced to identify Immigrant status should be followed to ensure accurate data collection and reporting as required by the Title III of the Every Student Succeeds Act.

### Regulation citation(s)

- [Title III of Every Student Succeeds Act](#)
- [District Guide for the English Learners Program](#)
- [English Learner and Immigrant Data Collection and Reporting](#)

### Data use

- Federal Reporting
- Federal Funding Allocation Determinations
- Data system sharing: KYSTATS – P20

### Available Report

- Title III Immigrant
  - Path: KY State Reporting | KDE Custom | Title III Immigrant
    - Report Uses: Validate immigrant records to ensure accuracy for federal reporting and allocations.
    - Review data quality issues highlighted and update data appropriately:
      - Error Message: Date Entered US School > 3 Years - Immigrant indicator on enrollment must be deselected
      - Error Message: Date Entered US School Missing – Enter correct date via Census | People | Demographics tab

### Campus Path

- Census / People / Demographics tab
- Student Information / General / Enrollments tab / State Reporting Fields

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## Section A – Identifying an Immigrant Student – Demographics Tab

**Campus Path:** Census / People / Demographics tab

The screenshot shows a form with three fields. The first field is labeled "Birth Country" and is a dropdown menu. The second field is labeled "Date Entered US School" and is a date picker with a calendar icon. The third field is labeled "Original KY School Entry" and is also a date picker with a calendar icon.

**Birth Country:** Select from the drop list the country in which student was born. This information is only used to determine if the student meets the federal definition of immigrant children and youth, defined under ESEA 3201(5).

**Date Entered US School:** Enter month, day, year (##/##/##) the student **first entered a school in the United States**. A student who has been attending one or more schools in any one or more states for more than three full academic years is no longer classified *immigrant*. The U.S. Department of Education defines state as one of the 50 states, Puerto Rico, and the District of Columbia.

**Home Primary Language:** Choose from an alphabetical list of world languages. Home language is defined as the language spoken at home. This information is obtained through questions on the *Home Language Survey* which can be found on page 10 of the [District Guide for the English Learners Program](#).

**Native American Language:** Select the Native American Language if student's *Home Primary Language* selection is **Native American (1025)**. If the language is not on this list, choose N0000: Other.

Additional information regarding *Home Primary Language* selections:

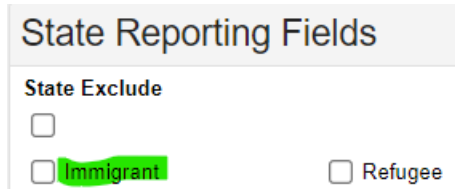
- In the case of a foreign-born student living in an English-speaking home of his/her adopted family, choose the student's native language from the *Home Primary Language* drop list.

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## Section B – Identifying an Immigrant Student – Enrollment Tab

**Campus Path:** Student Information / General / Enrollments / State Reporting Fields



State Reporting Fields

State Exclude

Immigrant

Refugee

**Immigrant:** Under Title III ESEA Section 3201(5), Immigrant student is defined as an individual who:

- (A) is aged 3 through 21;
- (B) was not born in any state (of the United States of America) the USDOE defines state as one of the 50 states, Puerto Rico, and the District of Columbia. Adopted children from other countries and children born on military bases are included in this definition.
- (C) has not been attending one or more schools in any one or more states for more than 3 full academic years.

Districts should run and review the data generated on the *Title III Immigrant* report throughout the year to resolve data quality issues.

When a student has been enrolled in a US English speaking school 3 years, they are no longer considered immigrant. Please check any students on this list. If the student left the US, later returned, and have not been in a US school 3 years, make sure you have documentation to verify. *Date Entered US School* should be updated to reflect the return date. If the date is incorrect, enter the correct date via Census | Demographics. The immigrant indicator must be deselected on the student's current enrollment if the *Date Entered US School* is greater than three years as of October 1<sup>st</sup> of the reporting year.

Students that appear in the report but have **not** been attending a school in the United States for 3 **full** academic years, qualify as immigrants if the district has documentation to verify.

**NOTE:** An immigrant student must meet the federal definition of English Learner, Migrant and/or Refugee to be identified in any of these specific student groups.

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## Section C – Reporting Timeline

### Immigrant Data Verification Timeline

- **Second Tuesday of October:** Immigrant count extracted to determine allocations
- **May 1** - District immigrant data verification window opens
- **June 30** - District immigrant data verification window closes
- **July 1** - KDE extracts immigrant data from Infinite Campus State Edition for state and federal reporting purposes.

Funding is based on the population of Immigrant Children and Youth in schools served by the eligible entity as of October 1 of the current school year. Awards are determined using the state allocation and the population of Immigrant Children and Youth in schools served by all eligible entities in the State.