Infinite Campus: QA Demographics

Custom Report: Demographics Quality Assurance – The purpose of this report is to allow ***school and district personnel*** to generate a report to verify Demographic counts.

Selection Criteria: Use the Campus toolbar to select the school/academic/calendar year you would like to use for the report. If you are looking for multiple schools or calendars, choose "Select All". Selecting "All Years" will not work. Choose Detail Report or Aggregate Report. Select the Individual Aggregates checkbox for aggregates by school. If not selected, the aggregate will be district wide.

KDE Contact: Samantha Engstrom, Office of Finance and Operations, Division of District Support

Pathway: KY State Reporting | KDE Reports | QA Demographics
NOTE: Users must be granted access by local KSIS administrator before they will see this report.

Report Sample: The Detail report will generate in Excel format. Each row provides data for a single student. The fields provided are: Academic Year, District Number, District Name, School Number, School Name, SSID, Last Name, First Name, MI, Grade Level, Male, Female, White, African American, Hispanic, Asian, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, Two or more races, Enrollment Type, and Report Run Date.

Academic Year	District Number	District Name	School Number	School Name	SSID	Last Name	First Name	MI	Grade Level
20212022	222	Sample District	001	Sample School	111111111	A	Student	I	01
20212022	222	Sample District	002	Sample School	222222222	B	Student	I	05
20212022	222	Sample District	003	Sample School	333333333	C	Student	I	02
20212022	222	Sample District	004	Sample School	444444444	D	Student	I	08

Female	Male	African American	American Indian or Alaska Native	Asian	Hispanic	Native Hawaiian or Other Pacific Islander	Two or more races	White	Enrollment Type	Report Run Date
0	1	1	0	0	0	0	0	0	P	01/07/2022
1	0	1	0	0	0	0	0	0	P	01/07/2022
1	0	0	0	0	0	0	0	1	P	01/07/2022
0	1	0	0	0	0	0	0	1	P	01/07/2022

The Aggregate Report will generate in PDF format. The report will be grouped by student counts by grade level and demographic groups for the school selected or district wide.

Demographic Student Group

Academic Year	2022
District Number/Name:	222/Sample District
School Number/Name:	000/All Schools

Student count by grade level and demographic group

Primary enrollments only		Gender		Race/Ethnicity			
Grade Level	Total	Female	Male	African American	Hispanic	Two or More Races	White
P	25	10	15	5	1	1	18
K	20	11	9	2	0	4	14
1	25	10	15	8	2	1	14
2	22	13	9	2	1	3	16

If Individual Aggregates was selected, the report will generate in Excel format. Each row provides an aggregate total for a school in the district. The fields provided are: Academic Year, District Number, District Name, School Number, School Name, Male, Female, White, African American, Hispanic, Asian, Native Hawaiian or Other Pacific Islander, American Indian or Alaska Native, Two or more races, Total Students, Consolidated Student Group Count, Secondary Students Total, Special Education Only Students Total.

Demographic Student Groups

Academic Year	District Number	District Name	School Number	School Name	Female	Male	African American	American Indian or Alaska Native	Asian	Hispanic	Native Hawaiian or Pacific Islander	Two or More Races	White	Total Students	Secondary Students Total	Special Education Only Students Total
2022	222	Sample District	001	Sample School 1	164	209	20	0	1	38	0	17	297	373	0	4
2022	222	Sample District	002	Sample School 2	772	812	102	1	14	113	1	43	1,310	1,584	1	0
2022	222	Sample District	003	Sample School 3	340	387	34	2	7	59	0	43	582	727	0	0
2022	222	Sample District	004	Sample School 4	165	196	13	0	1	39	1	7	300	361	0	0
				District Totals	1,441	1,604	169	3	23	249	2	110	2,489	3,045	1	4

Suggested report uses:

- Review enrollment counts to ensure accuracy.
- Review student detail to ensure accuracy of gender, race/ethnicity and grade level. School/district reporting will be disaggregated by grade, gender and race/ethnicity.
- Review records in lesser used race/ethnicities to ensure reporting is accurate
- Share aggregated pdf with district/school leadership for awareness and additional quality assurance.