Infinite Campus: KDE Report | Title III Immigrant

Title III Immigrant – The purpose of this report is to produce aggregated immigrant student data and the supporting student level detail for quality assurance review. **This report is intended for internal use only, these reports contain sensitive data and must be handled appropriately.**

Selection Criteria: A date range can be entered on the report landing page; if no date range is entered, the report will generate based on the Year selection in the toolbar. **This report can only be generated in the current year or the three previous years**. Use the Campus toolbar to select the school or all schools to obtain a district level report. Choose detail report for student level data to review data quality issues highlighted within the *Error Message* column. Choose aggregate report for an overview of the entire school or district. Check the Individual Aggregates with All Schools to generate an aggregate report for each school in the district.

The report landing page allows user to generate the output of the data based on a range of time by entering a start and end date. To obtain data on a specific date, enter the start and end date as the same day, such as, October 1. When a specific date is entered, the error message output will be based on the date entered on the landing page. If no dates are entered on the landing page, the data output would be based on the year selection in the toolbar.

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KDE Data Contact(s): Margalee Conlee or Windy Spalding, Office of Continuous Improvement and Support

Tool Search: Title III Immigrant
NOTE: Users must be granted access to this report by the district KSIS administrator.

Report Sample(s):
The D*etail* report will be generated in Excel format. Each row provides a single enrollment for a student. Students on this report have an enrollment within the dates entered on the landing page with the indicator of *Immigrant* selected. The report will provide the Date *Entered US School* data from the student's demographics within Census. Data quality issues with this field will be highlighted in the *Error Message* column. Reference the Immigrant Data Standard for definition of Immigrant and data entry guidance.

As-of Date	Academic Year	LEA Number	District Number	District Name	School Number	School Name	SSID	Last Name	First Name	DOB	Race Ethnicity	Gender	Grade Level	Date Entered US School	Error Message	Home Primary Language	ISO Primary Language	English Learner
10/1/2023	20232024	369258147	999	District 1	555	School 1	123456789	Student	First	9/9/2014	Hispanic	F	03 - 3rd Grade	1/3/2020	Date Entered US School > 3 years	Spanish	spa	Y
10/1/2023	20232024	369258147	999	District 1	555	School 1	987654321	Student	Second	3/15/2006	Hispanic	M	10 - 10th Grade	8/31/2023		Spanish	spa	Y

The *Aggregate* report will be generated in Excel format. The report will provide an unduplicated count of immigrant students within the date range selected. If Individual Aggregate indicator is selected, the report will provide aggregate counts for each school in the district and a district total.

As-of Date	Academic Year	LEA Number	District Number	District Name	School Number	School Name	Immigrant Count	English Learner Count
10/01/2023	20232024	369258147	999	District 1	555	School 1	2	2
10/01/2023	20232024	369258147	999	District 1	556	School 2	2	2
						District Totals	4	4

Suggested Report Uses

- Validate immigrant records to ensure accuracy for federal reporting and allocations.
- Review data quality issues highlighted and update data appropriately:
  - Error Message: Date Entered US School > 3 Years - Immigrant indicator on enrollment must be deselected
  - Error Message: Date Entered US School Missing - Enter correct date via Census | People | Demographics tab
- Share aggregate report with district and school leadership for awareness and additional quality assurance.