

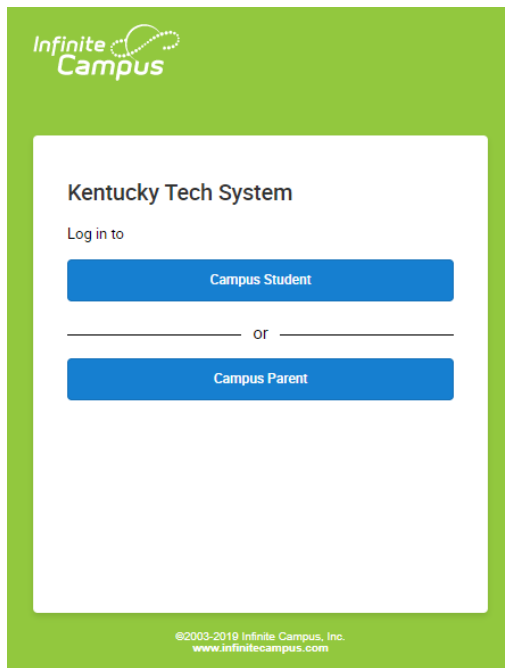
KENTUCKY TECHNICAL SCHOOLS

Student Infinite Campus Portal Account Login Instructions

The unique URL specific for Kentucky Technical Schools can be found on the [KTS Data Exchange](#) webpage, under the Infinite Campus Login heading, or it can also be found below:

<https://kyede13.infinitecampus.org/campus/portal/atc.jsp>

1. To access the Student Portal, go to the URL address above, then select Campus Student



2. In the boxes indicated on the login screen, type in the Username and Password
 - a. All ATC and RCA students accounts are generated when they become enrolled in a Kentucky technical school course
 - b. Student usernames are their State Student Identification Numbers (SSID).
 - c. Student passwords are in the following format:
 - i. <first name initial><last name initial><MMDDYY>

KENTUCKY TECHNICAL SCHOOLS

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The screenshot shows the login interface for the Kentucky Tech System. On the left, there is a login form with fields for 'Student Username' and 'Password', a 'Log In' button, and links for 'Forgot Password?', 'Forgot Username?', 'Help', and 'Log In to Campus Parent'. On the right, there is an 'Announcements' section with a date 'Thursday August 31, 2017' and a red banner stating 'THIS IS THE KENTUCKY TECHNICAL SCHOOL STUDENT/PARENT PORTAL'. Below this, it says 'Only students or parents of students who attend a Kentucky Technical School will be able to use this portal login. If your student attends another Kentucky school, you must contact them in order to obtain the unique URL address for their Portal Login.' A second announcement is dated 'Monday March 16, 2015' and is titled 'KTS Parent/Student Portal Acceptable User Policy'. The policy text explains the portal's purpose and lists seven guidelines for users, including not sharing passwords, not attempting to harm data, and not using the portal for illegal activities. It concludes with a statement: 'I have read the KTS Parent/Student Portal Acceptable User Policy, and I agree to abide by the support of these rules. I understand that if I violate any terms of the Acceptable User Policy that I may lose my privilege to use the KTS Parent/Student Portal and may be liable for civil and/or criminal consequences. **By entering my username/password and accessing the Parent/Student Portal I am agreeing to the KTS Acceptable User Policy above.**'

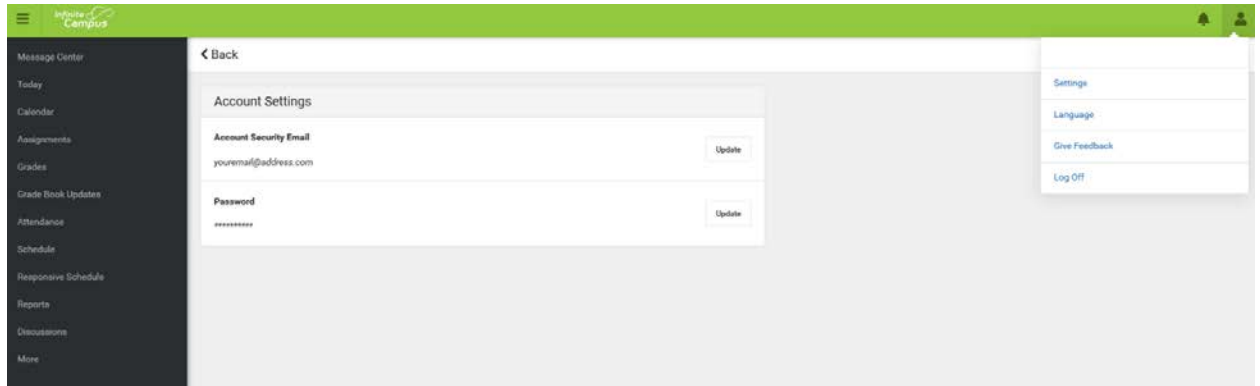
3. If logging in for the first time, you will be prompted to enter a security email address on the Set Email screen. This should be an email address you can use to retrieve your information if you get locked out in the future.

The 'Set Email' screen features a green header with the text 'Set Email'. Below the header, a red message states: 'You are required to set an account security email. Please enter the email address that can be used for security purposes. An email will be sent to verify the change.' The form contains three input fields: 'New Account Security Email', 'Confirm New Account Security Email', and 'Enter Campus Password'. At the bottom of the form, there are two buttons: 'Log Off' and 'Save'.

KENTUCKY TECHNICAL SCHOOLS

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4. If you are a returning user, log into your Student Portal account, click on the avatar, top right corner of the screen, select Settings, then select Account Settings. Click Update next to Account Security Email and follow the prompts to add a new email address. Select Save.



5. If you have problems logging select the Forgot Password, Forgot Username, or Help hyperlinks. If AFTER following the links and the prompts, students must email KTSSupport@education.ky.gov for further assistance.

A screenshot of the Kentucky Tech System login page. The page has a green header with the Infinite Campus logo on the left and a 'Campus Student' badge on the right. The main content is divided into two columns. The left column is titled 'Kentucky Tech System' and contains a login form with fields for 'Student Username' and 'Password', a blue 'Log In' button, and links for 'Forgot Password?', 'Forgot Username?', 'Help', and 'Log in to Campus Parent'. The right column is titled 'Announcements' and features a date 'Thursday August 31, 2017' followed by a red banner that reads 'THIS IS THE KENTUCKY TECHNICAL SCHOOL STUDENT/PARENT PORTAL'. Below this, it states: 'Only students or parents of students who attend a Kentucky Technical School will be able to use this portal login. If your student attends another Kentucky school, you must contact them in order to obtain the unique URL address for their Portal Login.' A second date 'Monday March 16, 2015' is listed below. Underneath is a section titled 'KTS Parent/Student Portal Acceptable User Policy' which explains the portal's purpose and lists several guidelines. At the bottom, there is a paragraph of agreement text: 'I have read the KTS Parent/Student Portal Acceptable User Policy, and I agree to abide by the support of these rules. I understand that if I violate any terms of the Acceptable User Policy that I may lose my privilege to use the KTS Parent/Student Portal and may be liable for civil and/or criminal consequences. By entering my username/password and accessing the Parent/Student Portal I am agreeing to the KTS Acceptable User Policy above.'