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School Report Card – Now Open

The [2017-18 School Report Card](#) is now available online. The new card highlights four key components of the School Report Card suite – School Report Card landing page, Proficiency Dashboard, Student and Parent Portal, and Research Data.

You may get questions about data included in any of the School Report Card components but be aware that the Student/Parent Portal in the suite. As families visit is recognized that they are students, which makes the the portal. One way student measured is through use of studies confirm that use of indicator. KDE will awareness and use of the



also is included as a component the School Report Card site, it most interested in their own site a perfect place to promote and parent engagement is the portal. Early warning the portal is a student success continue to help raise Student and Parent Portal.

Keep in mind as families look at school performance on the School Report Card, they may want to see how their students compare. Assessments can be set up as viewable in the Campus Portal. Although not yet available in Campus Parent or the App, it may still be worth ensuring that assessments are included in what you make available locally within the portal.

Spring KDE/Infinite Campus user group meetings

Submitted by: Becky Jenkins

Save the date for spring Infinite Campus user group meetings – eastern districts meetings will be scheduled during the week of March 26-29 and western districts will be scheduled in the week of April 9-12. The one-day meetings, held in various locations around the state, will include updates from Infinite Campus and KDE along with training on new and updated Campus functionality. When plans are final, we will publish the agenda and specific locations on the KSIS Training webpage.

Training Update

Feb. 11-15 – Mastering Campus I will be conducted at KDE, 300 Sower Blvd., Frankfort. For more information, go to the [KSIS Training webpage](#).

New district sponsored National ACT

Submitted by: Raymond Carter

Districts can now pay for and administer the National ACT test within the district, making it possible for a student to take the National ACT test at a national test site and a district test site in the same month. KDE will publish National ACT scores in the National ACT template regardless of the test site. To distinguish ACT tests taken at a national test site from those administered by a district, KDE will enter the scores from a national test site using the current default date of the first day of the month and district-administered test using the second day of the month. For example, a student taking the test at both locations during February will have a National ACT test score taken at a national test site recorded for 2/1/19 and a National ACT test score taken at a district site on 2/2/19. If you have any questions, contact Raymond Carter by [email](#)

Career Tech programs in Infinite Campus

Submitted by: Kiley Whitaker

On Feb. 13 with the scheduled release of Campus.1905, Infinite Campus will add [Career Tech Programs to Academic Planning](#). The Career Tech Programs tool gives schools the ability to set up their Career and Technical Education (CTE) career pathways in Infinite Campus and to track students' progress in one or more pathways.

Schools choosing to use the tool should be aware that continued use of the TEDS tab is required. The tool does not replace the TEDS tab in Infinite Campus as it does not collect or calculate required data for TEDS reporting.

See Campus Community's [Career Tech Programs documentation](#) for detailed setup and usage information.

CRDC submission tool expected to open Feb. 6

Submitted by: Candy Johnson

Schools and districts can begin accessing the Civil Rights Data Collection (CRDC) tool on Feb. 6. Prior to the opening, the Office of Civil Rights (OCR) will provide designated contacts with their user name via email. Upon receipt of the username, each CRDC contact should begin the following activities.

- 1) Use the Web link provided by OCR to verify your account and create a unique password.
- 2) Begin verification of data.
- 3) Report data issues to Candy Johnson by [email](#).
- 4) Begin entering data on/after Feb. 25. KDE will notify contacts when it is time to begin entering data. Note: Do not enter data until the Kentucky validation window ends (Feb. 23). If an issue is found, this window allows KDE time to reload data without overwriting any data entered by a district; however, it is not too early to begin collecting data.
- 5) Complete validation and data entry before the submission system closes on Wednesday, April 24.

Refer to the [KDE CRDC webpage](#) for up to date information and helpful resources. The webpage provides a description of the updated [CRDC State Published ad hoc filters](#) available in Infinite Campus that school and district staff may use to validate information for the CRDC.

Visit the [CRDC Resource Center](#) for instructional videos, collection templates, technical assistance documents and data tips to assist in the submission of data.

The CRDC Partner Support Data Center (PSC) is available to answer questions, help with usernames, update contacts and provide technical support between 9 a.m. and 5 p.m. (ET). When contacting the PSC, have your seven-digit LEA identifier readily available. Contact the PSC by [email](#) or phone at (855) 255-6901.

CRDC – reporting number of bullying and harassment victims

Submitted by: Windy Newton

The Civil Rights Data Collection (CRDC) requires reporting the number of victims who reported being harassed or bullied based on sexual orientation, religion, disability, sex, race, color or national origin. Schools should enter this data on the Participant Detail section of a behavior event.

Reference the [Behavior Data Standards](#), Section C, for guidance on data entry of participant details in Infinite Campus Behavior Management Tool. Direct questions regarding behavior data entry to Windy Newton by [email](#).

Preschool data validation

Submitted by: Matt Coffey

With the spring enrollment count coming soon, do you need help verifying your preschool data? The *QA Preschool* report can be a valuable tool in our data validation arsenal when used in conjunction with the *Preschool Enrollment Count* report.

Based on your Campus toolbar selection, the *QA Preschool* report can be generated for a district or for an individual school, and provide a summary count or student-level detail. When running the report for all schools:

- select the Aggregate report checkbox to generate one report with district totals or
- select the Individual Aggregates checkbox to generate one report with totals for all schools in the district with each school having its own set of pages within the report.
- If your total counts seem off, troubleshoot by selecting the Detail report checkbox to generate a student-level detail report.

Early and frequent data validation will help you avoid issues and ensure quality data when it is time for official enrollment counts.

New ad hoc filter helps identify enrollment end status errors

Submitted by: Mandy Schramm

ENR - G Codes on Enrollments Under 11th grade is a new ad hoc filter in the State Published folder within Ad Hoc Reporting. Staff working with enrollment records, counseling staff and graduation coordinators may use this filter to identify incorrect enrollment end status entries.

The filter will return a list of primary enrollments through Grade 10 that have a graduation-related end status. For each enrollment, the filter results will show the school name, student state ID (SSID) and last name, enrollment grade and start date, and enrollment end date and status code.

Understanding historical Early Warning scores

Submitted by: Lisa Keeter

Infinite Campus updated the model that calculates Graduation Related Analytic Data (GRAD) scores on Sept. 10, 2018. While the old model used two years of data, the new model uses all years of available data and updates scores daily. Therefore, [Early Warning](#) score changes from Aug. to Sept. may be related to prior year data or the model change. Score changes after Sept. indicate changes in current data.

Infinite Campus released the new model in conjunction with the transition to the new user interface that provides sub-scores and GRAD scores over time. This move allowed models to be built and stored in a Campus-hosted server that contains data and predictions for 1,588 districts and over (*continues on page 4*)

Understanding historical Early Warning scores *(continued from page 3)*

4.6 million students. The switch in models was necessary to improve performance in the calculation of GRAD scores as well as to increase of the predictive quality in GRAD and Category scores.

See [Early Warning](#) and [Analyze Students' Data Points using Early Warning](#) for additional information.

Data calendar

The monthly data calendar includes data pulled at the state level and data previously collected from districts for sharing with other state agencies or federal reporting. Please help ensure data is verified and available prior to the due date.

Due to KDE	Report	KDE Contact
2/1	Transition Data	kiley.whitaker@education.ky.gov
2/20	Growth Factor (January)	ronda.devine@education.ky.gov
2/28	Local Educator Assignment Data (LEAD) Spring	crystal.hord@education.ky.gov
3/1	Preschool Enrollment Count (Spring)	andrea.bartholomew@education.ky.gov
3/1	SEEK Final Calculation per Budget Language	chay.ritter@education.ky.gov
3/1	Diversity Data-Spring Pull	scott.smith@education.ky.gov
3/1	TEDS (Second Semester/Trimester)	claudio.christian@education.ky.gov

Staff directory

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**Kentucky Department of Education
 Office of Education Technology Division of School Data Services**

Have a question or comment? Send it to the [SDS shared mailbox](#).

