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Act now to maintain Campus functionality needed for 2018-19 school year!

If you currently use OneRoster for final score pass back or desire to use the new Grading Services functionality for synchronizing assignments and scores into the Campus Gradebook, this functionality is now part of Campus Learning. The free trial of Campus Learning ends June 30. To retain this functionality, request a quote from Infinite Campus so that it can be added to your 2017-18 invoice.

OneRoster Provisioning continues to be included in the District Edition license fee at no additional cost. Provisioning is used solely for transferring data from a student information system (SIS); it includes the ability to export information about Course Sections, including students and teachers. Districts can continue to use OneRoster Provisioning with the third party vendor of their choice provid-ed that vendor's API is compatible with OneRoster at no additional cost.

All Campus Learning tools will be premium product beginning in school year 2018-19. Check with your principals and teachers to see if they need to maintain any of the Campus Learning functionality.

The Campus.1805 release included a new tool called Campus Learning Usage. Click to learn how this tool can be used to see which teachers are using the premium Campus Learning tools.

Communicate early and often to teachers using Campus Learning if the functionality will not be maintained beyond the free period. Early action will help prevent interrupted service, confusion and/or frustration.

eTranscript has new batch functionality

Infinite Campus has competed the setup and reports for the new eTranscript Batch tool. Districts and schools may begin using the new functionality (Path: Grading & Standards/eTranscript Batch). The eTranscript Data Standard has been updated to include details on how to use the tool. Parchment hosted two webinars in March with Infinite Campus to go through new functionality. A recorded version is available on the KSIS Training page. Parchment will also conduct a webinar covering Final Transcripts on April 19 at 1 p.m. (ET). Click here to register. Anyone who registers will get the recorded version immediately regardless of participation. Important points to keep in mind include:

- KSIS system administrators should grant appropriate tool rights to staff, e.g., counselors and registrars, working with high school transcripts,
- Previous functionality (Path: Transcripts / eTranscript) will be removed from Campus in the fall of 2018. School staff are encouraged to use the new eTranscript method for releasing 2018 final transcripts.
- Published Kentucky standard eTranscript reports include class rank; however, the school's report preferences may be set to exclude the Infinite Campus class rank if not used by the school.

Additional information and resources regarding electronic transcripts are available on the eTranscript webpage.

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Preschool enrollment – State Exclude/ Calendar Exclude

Students with enrollments marked State Exclude or who are scheduled into excluded calendars will not be included in state or federal reporting. New reporting requirements for accountability make it crucial that these two check boxes are correctly marked.

When enrolling preschool students, be sure the State Exclude checkbox in the State Reporting Fields on the Enrollment tab is not marked. The State Exclude checkbox is intended to prevent certain students' attendance records from being included in the average daily attendance (ADA) calculation for reporting. This is not needed for preschool students; they are automatically excluded from SAAR. See Enrollment Data Standard Section 7C: State Reporting Fields, page 9.

Additionally, preschool students should not be scheduled into calendars marked Exclude. Excluded calendars are used to store data for programs that are not state reported. Data associated with an excluded calendar is removed from state reporting extracts. See KDE Calendar Setup Guide Calendar Tab, page 4. This could include private school students or adult programs being tracked in Infinite Campus.

For preschool questions, please contact Andrea Bartholomew by email.

SDRR – special education data tips

If special education data are not properly displayed within Student Data Review and Rosters (SDRR), please verify the affected students' most recent locked Individual Education Program (IEP) displays the following data:
- primary disability
- special ed status
- special ed setting
- alternate assessment eligibility and communication status, if applicable

Make any necessary changes to the Enrollment Status and Alternate Assessment Participation Guidelines editors within the IEP; this will require unlocking the IEP. Once changes are complete, save the affected editors and lock the IEP again. Updates should be reflected in SDRR the following day.

For additional information regarding the IEP, refer to the KY IEP and Private School Service Plan data standards.

Student Voice survey administration and results

The Infinite Campus Student Voice administration period for 2017-2018 School Year ended March 2.

Schools still needing to conduct surveys for teachers or other professionals should use other modes of implementation consistent with their district Certified Evaluation Plan.

Results for surveys that ended between Dec. 23 and March 2 are available in the spring 2018 Results window in the Educator Development System (EDS). Results in EDS will be archived in summer 2018.

View results in:
- EDS following instructions in the Viewing Student Voice quick reference cards for Teachers and Leadership
- Infinite Campus with the Student Voice – Teacher Results report

For information on student perception surveys, visit the Student Surveys webpage or contact Zack Marinelli by email or telephone at (502) 564-1479, ext. 4007.

For technical assistance, contact Margalee Conlee by email or telephone at (502) 564-2020, ext. 2470.

Training

For more information and registration links for the following training opportunities, please go to the KSIS Training webpage.
- March 27-30 – Infinite Campus and KDE will conduct the 2018 spring user group meetings in eastern Kentucky locations.
- April 19 – Parchment will host a webinar covering topics pertaining to students' final transcripts such as uploading, students' ordering experience, processing orders and benefits of a custom order link.
- April 24-25 – Hold the date for KSIS end-of-year training. Details will be available soon.

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Instructional Management System

The Instructional Management System (IMS) was disabled for most Kentucky school districts at the end of December 2017.

Districts planning to continue using the IMS starting July 1, 2018 will need to fund the cost. Pearson's current proposed pricing indicates:

- an annual price of $4/student
- districts can license the Pearson Formative Assessment Item Bank for $1/student

If your district is interested in paying for IMS access, contact DeDe Conner by email or Michael Spence by email.

Educator Development Suite

The Educator Development Suite (EDS) will sunset June 30. Pearson is discontinuing EDS after this date; there is no option for districts to continue EDS access.

Campus.1813 will streamline calendar rights and add functionality

The Campus.1813 release scheduled for April 11 will streamline calendar rights and offer additional functionality giving users the ability to have true All Calendars Read-Only rights.

With this update:

- system administrators will have the ability to grant all schools and all calendars read-only calendar rights within Campus
- all calendar rights will be set exclusively on the Calendar Rights tab; the All Calendars checkbox is removed from the User Account tab
- users can be granted the ability to select All Schools and All Calendars within the Campus toolbar to perform searches and have read-only data access within all tools for which they have tool rights assigned (including any reports within Campus)

For more information, including screenshots and examples of tool right conversions, see the documentation on Campus Community.

Health or safety emergencies and FERPA

In an emergency, FERPA permits school officials to disclose without consent education records, including personally identifiable information from those records, to protect the health or safety of students or other individuals. At such times, records and information may be released to appropriate parties such as law enforcement officials, public health officials, and trained medical personnel. See 34 CFR § 99.31(a)(10) and § 99.36. This exception is limited to the period of the emergency and generally does not allow for a blanket release of personally identifiable information from a student's education records. Please see more details about balancing student privacy and school safety including a model notification to parents of their rights under FERPA and information about using security cameras in this easy to read brochure prepared by the U.S. Department of Education Family Policy Compliance Office

Data Calendar list

For awareness purposes, the monthly Data Calendar list includes data pulled at the state level and data previously collected from districts for sharing with other state agencies or federal reporting. Please help ensure that data is verified and available prior to the KDE due date.

Due to KDE	Report	KDE Contact
1-May	Educational Enhancement Opportunity (EHO) Data	cheri.meadows@education.ky.gov
30-May	Tentative Budgets	chay.ritter@education.ky.gov
31-May	Certification for Transportation	chay.ritter@education.ky.gov

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