



KSIS & More

Behavior data entry requirements

KRS 158.444 requires schools and districts to enter in Infinite Campus behavior events and/or resolutions that involve any of the following:

- violence or assault
- weapons
- drugs, alcohol or tobacco
- bullying or harassment
- resulting in arrest, charges filed, pursuit of civil damages
- resulting in a resolution of suspension (in school and out of school), expulsions (with or without services), corporal punishment, restraint, seclusion or Interim

Alternative Educational Setting for special education.

Entry of the events listed above allows the district to remain compliant; however, for monitoring and tracking purposes, KDE recommends entry in Infinite Campus of all behavior referrals.

Refer to the [Behavior Data Standard Safe Schools webpage](#) for information on how to enter behavior events in Infinite Campus. Visit KDE's [Safe Schools webpage](#) for the [Law Violation Definitions](#), [Board Violation Definitions](#) and additional resources.

If you have questions about behavior data entry, contact Victoria Fields by [email](#) or Windy Newton by [email](#).

ESSA News

In this regular section of the KSIS & More newsletter, KDE shares information with districts on new and updated data collections required by the Every Student Succeeds Act (ESSA) and Kentucky's new accountability system.

KDE is developing custom reports to allow districts to review their data for Opportunity and Access accountability measures. As the reports are completed and tested, they will be deployed with Campus releases.

U.S. Department of Education findings letter provides new guidance for schools and ed tech companies

A [November 2017 findings letter issued by the U.S. Department of Education](#) shows that even though technology has changed since 1974, the underlying parent's right over their child's education record is sound and strong.

The letter clarifies that if schools require students' use of a third-party ed tech product, the school retains the responsibility to ensure it is used only in compliance with FERPA

protections.

Schools should thoughtfully review the USED guidance referred to in the findings letter, as well as other published guidance: [Protecting Student Privacy While Using Online Educational Services: Requirements and Best Practices](#), and [Protecting Student Privacy While Using Online Educational Services: Model Terms of Service](#)

Training

- Mid-year training materials and videos are available on the [KSIS Training webpage](#).
- Save the date for spring Infinite Campus user group meetings. More information will soon be available on the [KSIS Training webpage](#).
 - o Western KY – March 20-23
 - o Eastern KY – March 27-30

In This Issue

Page 1

Behavior data entry requirements
ESSA news
U.S. Dept. of Ed findings letter
Training updates

Page 2

Student Profile tab

Page 3

Student Voice
Intervention tab reminder
Preschool spring enrollment count
Data calendar list

New Student Profile tab

The Student Profile tab displays the current snapshot of a student's in-progress grades, attendance data, behavior incidents and course work; see Figure 1. The read-only tab allows users (i.e. counselors and school administrators) to view detailed student information; however, data displayed on the Attendance card is not based on Kentucky's whole day/half day attendance

calculation.

Infinite Campus created separate tool rights for each card to allow customization of the Student Profile; see Figure 2. System administrators should assign staff to the appropriate user group for the correct tool rights. For more details, see the [Campus Community documentation](#).

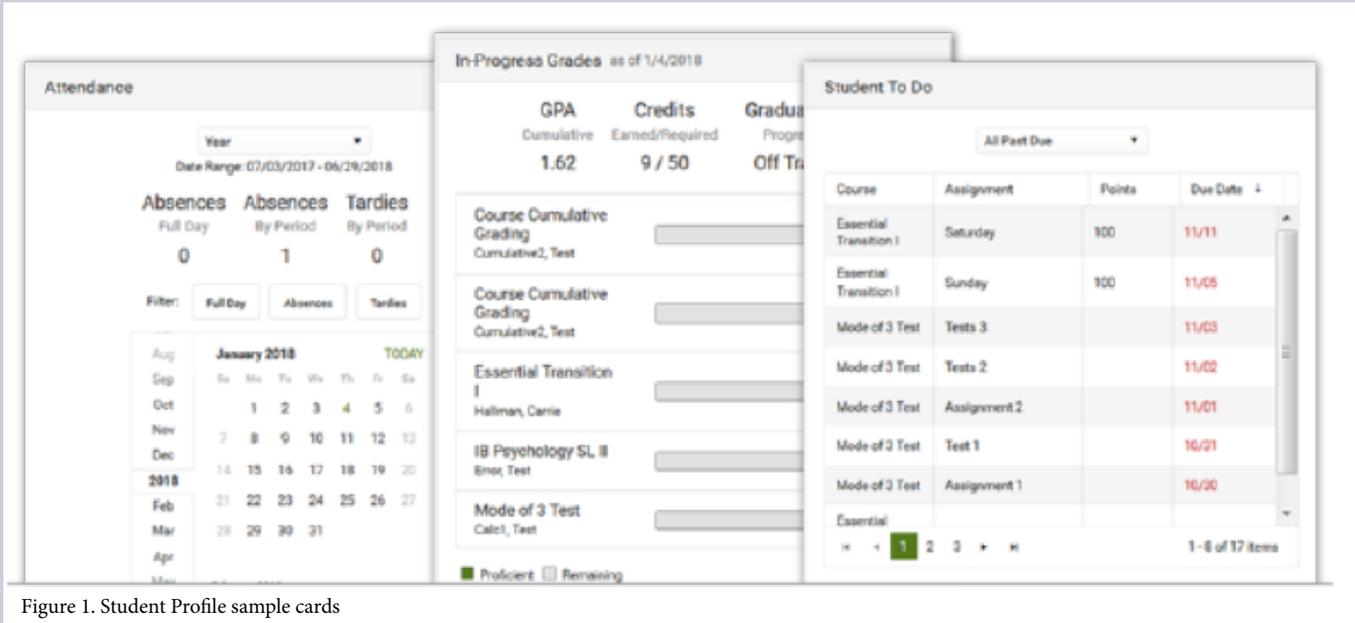


Figure 1. Student Profile sample cards

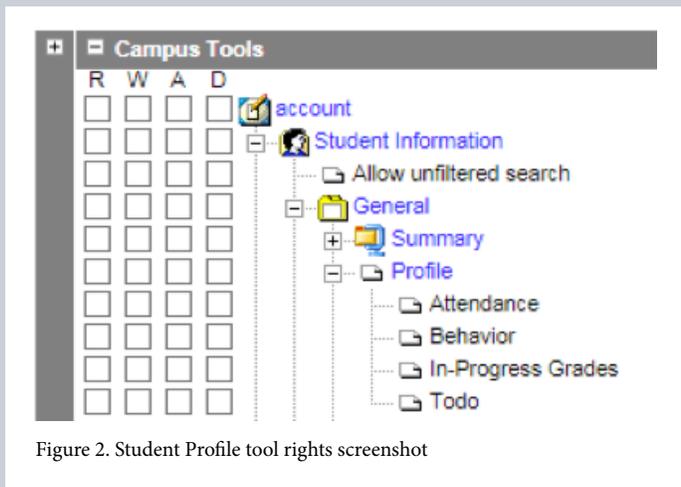


Figure 2. Student Profile tool rights screenshot

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Student Voice

Survey updates

The Infinite Campus Student Voice survey administration period for the 2017-18 school year will end on March 2, therefore all surveys must have an SV Window End Date of March 2 or earlier.

After the administration period ends, automatic educator assignment and survey generation will not run. [Student Voice – Progress Monitoring](#) and [Student Voice – Teacher Results](#) reports in Infinite Campus provide details and will remain available for use by schools and districts.

For more information about the Student Voice survey administration, contact Zack Marinelli by [email](#) or phone at (502) 564-1479, ext. 4007.

Intervention tab reminder

In response to Senate Bill 1 legislation passed during the 2017 legislation session, KDE updated the required data entry into the Intervention tab in Infinite Campus. The following student groups are required to have intervention plans entered into the Intervention tab:

- All ESS students (all ESS programming)
- All students served through the Mathematics Achievement Fund (MAF) grant
- All students served through the Read to Achieve (RTA) grant
- All three year+ focus schools- for all students scoring novice on state assessments
- All K-3 student interventions for Tier 2 and Tier 3 in reading, writing, mathematics and behavior (beginning January 1, 2018)Linda -

KDE no longer requires entry into the Intervention tab for high school records for seniors who did not meet ACT state-wide benchmarks. However, the school must provide transition interventions, monitor progress and maintain documentation at the school level. This documentation is subject to review upon request.

KDE will pull data for a quality review on Jan. 30 and March 30. Schools must enter all data for the 2017-18 school year by June 30, 2018.

Ensure the preschool spring enrollment count is accurate

By close of business on March 9, schools and districts must finalize data and lock all individual education plans (IEPs) to ensure an accurate spring enrollment count. Use the Preschool Enrollment Count-Summary and -Detail reports in Campus to validate enrollment count data. The average of the fall (Dec. 1) and spring (March 1) enrollment counts determines SY 2018-19 funding. On March 12, KDE will pull the spring enrollment count from Infinite Campus.

The enrollment count includes students in grades

99, 98 and 97 enrolled in the preschool program and served in the classroom. More specifically, the students counted for funding are at-risk 4-year-olds (up to 160% of poverty), and 3- and 4-year-olds with an active and locked IEP. Students who are actively enrolled on March 1 will be counted, regardless of when they entered the program. This count does not include children enrolled in the Head Start program, nor does it include students receiving special education services outside the classroom (enrollment type N).

Data Calendar list

For awareness purposes, the monthly Data Calendar list includes data pulled at the state level and data previously collected from districts for sharing with other state agencies or federal reporting. Please help ensure that data is verified and available prior to the date due to KDE.

Due to KDE	Report	KDE Contact
2/1	Transition Data	kiley.whitaker@education.ky.gov
2/20	Growth Factor (January)	ronda.devine@education.ky.gov
2/28	Local Educator Assignment Data (LEAD) Spring	cghord@ky.gov
3/1	Preschool Enrollment Count (Spring)	andrea.bartholomew@education.ky.gov
3/1	Support Education Excellence in Kentucky (SEEK) Final Calculation per Budget Language	chay.ritter@education.ky.gov
3/1	Technical Education Database System (TEDS) (Second Semester/Trimester)	claudio.christian@education.ky.gov

For technical assistance, contact Margalee Conlee by [email](#) or phone at (502) 564-2020, ext. 2470.

Survey results

Results for Student Voice surveys that ended between Sept. 1 and Dec. 22 are available in the Educator Development Suite (EDS) Fall 2017 Results window.

Results for surveys ending between Dec. 23 and March 2 will be available in March in the EDS Spring 2018 Results window.

Refer to the Viewing Student Voice Quick Reference Cards for [Teachers](#) and [Leadership](#) for information explaining how to access student voice results in EDS.