



KSIS & More

Improving data quality at the state level

The following reports and tools are available in Infinite Campus for district system administrators or other designees to monitor and improve state level data quality:

- [State Person Identity Verification Report](#) allows a district to compare local- and state-level student and staff person/identity records.
- Path: Census > Reports > State person Identity Verification Report
- [State Enrollment Verification Report](#) allows a district to compare local- and state-level student enrollment data.
- Path: Student Information > Reports > State Enrollment Verification Report
- [Verification Summary](#) tool analyzes data synchroniza-

tion results between district- and state-level records.

- Path: System Administration > Data Interchange > Verification
- [Resync State Data](#) tool allows district administrators to manually synchronize district- and state-level data.
- Path: System Administration > Data Utilities > Resync State Data

Infinite Campus and the KDE recommend regular use of these reports and tools to identify data inconsistencies, including missing or duplicate records, between district- and state-levels.

Detailed documentation for each report and tool is available in Campus Community.

Additional guidance for tracking military connected students

KDE recently updated the [Census Data Standard](#) to include additional data entry guidance for military connections in Infinite Campus and federal definitions of armed forces and active duty. The Military Connections tab tracks parent/guardian data for armed forces service.

For Kentucky's reporting of military connected students, the parent/guardian's enlistment status must be set to "Active Duty, Deployed" or "Active Duty, Not Deployed." It is important to read the updated Census Data Standard because not all military branches are included in the federal definition of U. S. armed forces; only parents/guardians involved in branches designated by federal definition should be tracked. Districts may download and use this [sample data collection form for students with military connections](#) that is also available on the [KSIS Other Information Web page](#).

ESSA news

Read this regular section of KSIS & More for information on new and updated data collections required by the Every Student Succeeds Act (ESSA) and Kentucky's new accountability system.

- The Chronic Absentee report now includes a breakdown by student groups.
- KDE is creating additional reports to allow districts to review data that will be used for accountability measures and included in the School Report Card. Reports in development for release in coming

months include:

- o Demographics
- o Foster
- o Free/Reduced lunch
- o Homeless
- o Migrant
- o Military Connected
- o Preschool
- o Rich Curricula
- o Special Education

In This Issue

Page 1

Improving data quality
Tracking military connected students
ESSA news

Page 2

State attendance codes and funding
Streamlined data entry for Behavior module
Training opportunities

Page 3

Foster care records
Student Voice survey
EdTech product reviews

Page 4

Data calendar list
Staff directory

Incorrect state attendance code will lead to miscalculation of funding

School districts should regularly review state attendance codes within their schools to ensure proper mapping. All attendance codes should have a Status of Absent or Present. Do not use Tardy status for Kentucky attendance; selection of Tardy status will lead to incorrect calculation of attendance funding for your schools.

Additional information on properly mapping state attendance codes is provided in the [System Administration data standard](#) and the [Pupil Attendance Manual](#). Attendance codes are located at System Administration > Attendance > Attendance Codes.

The screenshot shows a web form titled "AttendanceExcuse Detail". It contains the following fields and controls:

- *Code: A text input field.
- *State Code: A dropdown menu.
- *Description: A text input field.
- Status: A dropdown menu with "Absent" selected.
- Excuse: A dropdown menu with "Unexcused" selected.
- Display code in behavior resolution: A checkbox.

Behavior module will streamline data entry for 2018-19

Updates in the Infinite Campus Behavior module will streamline local event types and reduce duplicate data entry for 2018-19 data entry. The changes, requested by the Safe Schools Advisory group, are scheduled to occur with the July 11 Campus.1825 release.

The appropriate staff should review the changes and update discipline guidelines, handbooks and training modules as needed. A summary of the changes include:

- Law and board violations will be integrated into the local event type at the Behavior Admin level.
 - o Users will no longer select a law or board violation on the Behavior Event portion of the Behavior Management Tool.
 - o Infinite Campus will create a new local event type for each state violation code (reference [Behavior](#)

[Event Code List](#).

- o Infinite Campus will end date the existing local event types at the district and school.
- o Districts may add local event types using a State Event Code (mapping).
- Drug and Weapon events will utilize the participant level fields to identify the specific drug or weapon to reduce duplicate data entry
 - o Updated Drug type options, reference [Drug Options List](#)
 - o Updated Weapon type options, reference [Weapon Options List](#)

If you have any questions or concerns, contact Windy Newton by [email](#).

Training opportunities

See the [KSIS Training webpage](#) for more information about training opportunities.

- eTranscript Batch upload to Parchment webinar - To register, click on the session that you want to attend. Sessions will be recorded.
 - o [March 7 at 11 a.m. ET](#)
 - o [March 15 at 2 p.m. ET](#)
- 2018 Spring User Group Meetings – Dates and locations available on the [KSIS Training webpage](#), agenda coming soon
- 2017-18 KSIS end-of-year training is scheduled for April 24, beginning at 1 p.m. and April 25. On-line registration is open and an agenda will soon be published.

Foster care records published by KDE

In February, KDE began a monthly process to publish information provided by the Cabinet for Health and Family Services (CHFS) to the district Foster Care tab in Infinite Campus. Foster records are created when student records in Infinite Campus are matched to CHFS records.

- When KDE publishes the foster care information, any district with an active enrollment for a foster care student in the current school year will receive the student's foster care record.
- State-created records are read only in the district edi-

tion.

- State records will not include the student's school of origin.
- State records will not overwrite foster care records created by the district.
- KDE published an ad hoc filter named student Foster Care for School Year that lists students and their foster care data.

See [Foster Care data standards](#) for more information.

Foster Care

New Save Delete Print Summary Report Publish State Foster Care Records

Filter: All

| Foster Care | Start Date | End Date | Owner |
|------------------|------------|------------|-------|
| School of Origin | 01/14/2016 | | State |
| | 10/13/2015 | 11/05/2015 | State |

Foster Care Detail

*Start Date: 01/14/2016 End Date: []

School of Origin: []

Comments (up to 255 characters): []

Modified By: Administrator, System 02/07/2018 05:07 PM

KY Foster Care Detail

Agency: Southern Bluegrass DCBS Case Worker First Name: Case DCBS Case Worker Last Name: Worker

FosterID: 000009999999 DCBS Case Worker Phone: (555) 555-5555 x1234

Student Voice survey administration and results

Survey administration – The Infinite Campus Student Voice survey administration for SY 2017-18 ends March 2. Access and print [Student Voice – Teacher Results reports](#) as needed for formative feedback and/or evaluative purposes.

For more information about student surveys, contact Zack Marinelli by [email](#) or phone at (502) 564-1479, ext. 4007. For technical assistance regarding implementation of the Student Voice survey in Infinite Campus, contact Margalee Conlee by [email](#) or phone at (502) 564-2020, ext. 2470.

Survey results – Results for Student Voice surveys that ended between Sept. 1 and Dec. 22 are available in the Educator Development Suite (EDS) Fall 2017 Results window. Results for surveys ending between Dec. 23 and March 2 will be available in March in the EDS Spring 2018 Results window.

For information explaining how to access student voice results in EDS, refer to the Viewing Student Voice Quick Reference Cards for [Teachers](#) and [Leadership](#)

EdTech product reviews and resources to support student data privacy

Common Sense is an independent nonprofit organization that provides parents, teachers and policymakers with information, advice and tools to help use media and technology in a positive and safe manner. They offer many free resources that schools and districts may find useful including new ratings and reviews of EdTech tools. [Click here to browse ratings of several educational apps](#) or read more about the organization's mission and explore their resources on the [Common Sense Education website](#).

Data Calendar list

For awareness purposes, the monthly Data Calendar list includes data pulled at the state level and data previously collected from districts for sharing with other state agencies or federal reporting. Please help ensure that data is verified and available prior to the date due to KDE.

| Due to KDE | Report | KDE Contact |
|------------|---|--|
| 3/1 | Preschool Enrollment Count (Spring) | andrea.bartholomew@education.ky.gov |
| 3/1 | Support Education Excellence in Kentucky (SEEK) Final Calculation per Budget Language | chay.ritter@education.ky.gov |
| 3/1 | Technical Education Database System (TEDS) (Second Semester/Trimester) | claudio.christian@education.ky.gov |

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