

**From:** Conner, Dede - KDE Division Director  
**Sent:** Tuesday, February 22, 2022 7:26 AM  
**To:** All State KSIS Contacts  
**Subject:** KSIS Notification: Online Registration training reminder – Today and Thursday!!

K E N T U C K Y

**Online Registration training reminder – Today and Thursday!!**

**DON'T MISS ONLINE REGISTRATION (OLR) TRAINING THIS WEEK.**

Forgot to register, NO WORRIES, you can use the links below to access training.

Please continue to help promote this free training, specifically for Kentucky districts, to those in your schools and districts that support or have interest in Online Registration. Training will include information on the latest updates to OLR, tips & tricks, and tools available. The training is the same for each session, just choose the training time(s) that works for you!

**EILA credit is available!** To receive EILA credit, please use this [survey link](#) to register. An affirmation survey will be sent after this week's training is complete.

**Tuesday, February 22**

[9:00 - 11:00AM \(ET\)](#)

[2:00 - 4:00PM \(ET\)](#)

**Thursday, February 24**

[9:00 - 11:00AM \(ET\)](#)

[2:00 - 4:00PM \(ET\)](#)

**Topics for training include:**

6.0 Update Overview  
OLR Setup - Reviewing next year's dates  
OLR System Settings Review  
OLR Builder Review  
OLR Literals & List Bank Refresher  
Document Uploads  
Statuses  
Notifications

See you there!!

Kim

***Kim Walters***

Systems Consultant IT

KSIS Team

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