

**From:** Conner, Dede - KDE Division Director  
**Sent:** Monday, May 16, 2022 11:25 AM  
**To:** All State KSIS Contacts  
**Subject:** FW: Original and Amended Calendars

KSIS Points of Contact: FYI, this information has been shared with DPPs.

**From:** Devine, Ronda - Division of District Support  
**Sent:** Sunday, May 15, 2022 6:21 AM  
**Subject:** Original and Amended Calendars

Please see the message below from Josh in regards to the Calendars.

Good Morning All

2021-22 Amended Calendars can be submitted to KDE through the [Web Application](#) after the last day student school day.

**Reminder – Special Session SB1 gave districts the ability to waive the 170 Instructional Days and only required to meet 1,062 hours of instruction.**

Items to check before submitting:

- Remove all unused make-up days
- All Calendars must have a minimum of 185 school days (Remember to use E: Teacher Equivalency Day or G: Planning to reach 185)
- Traditional calendars must have a minimum of 170 instructional days **AND** 1,062 hours of instruction
- Variable Instructional Calendars must have a minimum of 1,062 hours of instruction
- Best Practice – Run Calendar Edits Report and Calendar Summary
  - Path: KY State Reporting | Edit Reports | Calendar Edits Report
  - Path: KY State Reporting | KDE Reports | Calendar Summary

2022-23 Original Calendars can be submitted to KDE through the [Web Application](#).

Items to check before submitting:

- Traditional calendars must have a minimum of 170 instructional days **AND** 1,062 hours of instruction
- Variable Instructional Calendars must have a minimum of 1,062 hours of instruction
  - Start date on or after August 29, 2022
  - Remember to use G: Planning to reach 185 contract days for teachers
- Should include make-up days equal to the maximum number of weather days in 2016-2017 through 2020-2021 school year
- Best Practice – Run Calendar Edits Report and Calendar Summary
  - Path: KY State Reporting | Edit Reports | Calendar Edits Report
  - Path: KY State Reporting | KDE Reports | Calendar Summary

**2022-23 Original and 2021-22 Amended Calendars must be submitted to KDE by **June 30!****

If you have any questions, please email [Josh Whitlow](#).

***Josh Whitlow***

Resource Management Analyst III  
Division of District Support  
Office of Finance and Operations

Phone: (502) 564-5279 Ext. 4450  
Email: [josh.whitlow@education.ky.gov](mailto:josh.whitlow@education.ky.gov)  
300 Sower Blvd. – 4th floor  
Frankfort, KY 40601  
Twitter: @KyDeptofEd

***Ronda Devine, M.Ed.***

Student Tracking and Data  
Branch Manager  
Division of District Support  
Office of Finance and Operations

Phone: (502) 564-5279 Ext. 4444  
Email [ronda.devine@education.ky.gov](mailto:ronda.devine@education.ky.gov)  
300 Sower Blvd. – 4th floor  
Frankfort, KY 40601



*This email may contain confidential data or information and is intended solely for the use of the individual or entity to whom it is addressed. If you are not the named addressee you should not disseminate, distribute, or copy this e-mail, and you are requested to notify the sender immediately.*