**From:** Conner, Dede - KDE Division Director **Sent:** Tuesday, October 4, 2022 2:58 PM

To: All State KSIS Contacts

Subject: KSIS Notification: Retention Reporting

Please verify the district's 2022 retention data (students retained from 2021-22 SY to the 2022-23 SY) by following the <u>Retention Reporting Process</u> guidance. Retention reporting includes students retained in grades **4-12**.

The 2021-22 retention data collection timeline is as follows:

- October 28th: Data should be verified, and all errors resolved by schools and districts
- November 1st: Retention data will be extracted from Infinite Campus by KDE

This data will be publicly reported on the 2022-23 School Report Card. Please contact <u>Windy Newton</u> with any questions or concerns, thank you!

## Windy Newton

Data Manager

Office of Continuous Improvement and Support

Phone: (502) 564-5130 Ext. 4063

Email: windy.newton@education.ky.gov

300 Sower Blvd. – 5th floor

Frankfort, KY 40601



This email may contain confidential data or information and is intended solely for the use of the individual or entity to whom it is addressed. If you are not the named addressee you should not disseminate, distribute, or copy this e-mail, and you are requested to notify the sender immediately.