

**From:** Conner, Dede - KDE Division Director  
**Sent:** Thursday, September 3, 2020 12:55 PM  
**To:** All State KSIS Contacts  
**Subject:** KSIS Notification: School Participation Plan 2021

The information below is being shared with local NTI Points of Contact and DPPs today. System administrators will need to ensure the appropriate individuals have access to this new custom tab.

THANKS for your help with this.

**From:** Newton, Windy - Office of Continuous Improvement and Support  
**Sent:** Thursday, September 3, 2020 12:44 PM

ATTN: **NTI POCs**, DPPs and KSIS POCs:

KDE has published a custom tab for districts requesting that participation plans (location and associated dates) be entered and updated as plans change throughout the year. Data for the new tab is entered for each school to ensure this data collection is flexible and able to accommodate changes in plans and differences between schools due to impacts of COVID-19.

Please communicate with appropriate persons in schools and ask that this data is populated by October 15<sup>th</sup> if possible.

Details on the tab and expectations for reporting are available in the [School Participation Plan 2021 Guidance Document](#). The data collected will be used for statewide reporting of participation plans, it is important that it be initially entered and then kept up to date throughout the year as plans change.

***Path: System Administration/Resources/School/School Participation Plan 2021***  
*System administrators will need to ensure the appropriate individuals have access to this tab to see and update the report.*

Questions can be directed to [Windy Newton](#) in the Office of Continuous Improvement and Support.



***Windy L. Newton***

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*In response to the COVID-19 crisis, our focus at the Kentucky Department of Education is three-fold – **Educate, Feed and Support**. We are committed to providing guidance and solutions that focus on educating and feeding our children and providing support to our districts. For more information about KDE's response to COVID-19, visit: <http://bit.ly/KDEcovid19>. Questions? You can call (502) 892-6968 or e-mail [covid19@education.ky.gov](mailto:covid19@education.ky.gov). **#TeamKDE #TeamKentucky***