

From: Conner, Dede - KDE Division Director
Sent: Monday, February 28, 2022 8:28 AM
To: All State KSIS Contacts
Subject: KSIS Notification: eTranscript Kentucky Specific Training, March 17

KSIS Points of Contact:

You can now [register](#) for the March 17, Kentucky Specific eTranscript training. This training is being offered by KDE and will feature both Infinite Campus and Parchment.

Please share this invitation with other school and district staff who may be interested in the training.

The online training will include:

- Infinite Campus procedures for setup and updating of transcripts.
- Parchment final transcript/end of year best practices will include features to help with processing transcripts i.e., hold for grades and approval settings. The session will also cover alumni transcript processing, end of year communications, extended time for free transcripts for seniors and end of year wrap-up best practices.

To participate in this training, please register using the registration link below or go to the [KSIS Training webpage](#). EILA credit is available; participants must register to receive EILA.

What: Kentucky Specific eTranscript Training (provided by Parchment and Infinite Campus)

When: March 17 at 2 p.m. ET/1 p.m. CT

Venue: [KDE Media Portal](#)

Registration: [Register here](#)

Agenda: [Agenda](#)

Discussion/Q&A: Go to [GoSoapBox](#); enter access code: KDEdata

Answers to frequently asked questions:

- Sessions will be recorded and available on the [KDE Media Portal Archive tab](#).
- If you have questions about accessibility or to request an accommodation, please [contact KDE Data Services by e-mail](#). Requests should be made in advance.
- If you don't plan to participate but want a copy of the slides, send a request to the [School Data Services mailbox](#).

Please let me know if you have any questions. Thank you!

Kim Walters

Systems Consultant IT

KSIS Team

Division of School Data Services

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